

**Llano County  
Employment Opportunity  
Sheriff's Department  
Patrol Deputy – Salary \$56,937**

The Llano County Sheriff's Department is seeking candidates for the position of Patrol Deputy, under the direction of the Patrol Corporal, to answer calls for service, as well as, enforce traffic and penal code laws. Duties to include, but not limited to, patrol assigned areas of Llano County, assist other agencies (FD, EMS, DPS, etc.), enforce local, state and federal law, and complete reports in a timely manner.

Job Location: Llano County Law Enforcement Center, 752 Andy Taylor Dr., Suite A, Llano, Texas 78643

Job open: until filled

**Benefits include: Retirement, Health & Dental Insurance, Vacation, Sick, & Holiday Pay, SB Incentive Pay**

**Background check is required**

For a complete job description and application, please go to [www.co.llano.tx.us](http://www.co.llano.tx.us). Return completed application to the Llano County Human Resource department located at 100 W. Sandstone, Suite 100B, Llano, Texas 78643 or by email to: [nlevlon@co.llano.tx.us](mailto:nlevlon@co.llano.tx.us).

For questions, please call the Llano County Sheriff's Department @ 325-247-5767.

**Llano County is an Equal Opportunity Employer**

## **Llano County Job Description**

**Job Title: Patrol Deputy**

**Base: L11**

**FLSA: Non-Exempt**

**Department: Sheriff**

**EEO: 04 Protective Service**

**Reports To: Patrol Corporal**

### **Summary:**

The purpose of this position is to answer calls for service as well as enforce traffic and penal code laws.

### **Essential Duties and Responsibilities:**

- Patrol assigned areas of the Llano County
- Answer calls for service
- Enforce traffic and Penal Code Laws
- Assist other agencies (FD, EMS, DPS, etc.)
- Complete reports in a timely manner
- Relay pertinent information related to Patrol (patrol issues, equipment needs and or failures) to Patrol Corporal
- Keep Patrol Corporal informed on any major incidents that occur within Llano County
- Enforce local, state and federal law
- Other duties or tasks assigned by supervisor

### **Other Responsibilities (Marginal Functions):**

- Ensure deputies maintain a professional appearance (uniforms and vehicles)
- Public relations

### **Knowledge, Skills and Abilities:**

- Good communication skills both oral and written
- Knowledge of Sheriff's Office Policy and Procedure Manual
- Ability to have flexible work hours

### **Education, Certificates, and Licenses:**

- Must be a minimum 21 years of age
- Must hold Texas Basic Peace Officer License

### **Certificate and Licenses:**

- Basic TCOLE certification
- Annual firearms qualification
- Maintain the required in-service hours

**Physical Demands:**

- Must be able to work 12-hour shifts
- Ability to effect the lawful arrest of individuals
- Ability to act during stressful/confrontational situations

**Primary Tools and Equipment use**

- Firearms
- Taser
- Patrol Unit
- Computer
- Handcuffs
- In-car and Body Worn Camera Systems
- Two-way radio