

VAN ZANDT COUNTY EMERGENCY SERVICE DISTRICT #4  
MINUTES FROM JULY 19, 2022

**Present:** Commissioners: Scott Davenport, Jerry Hill, Greg Preston, Teresa Byrd, and Ray Thomason  
WPVFD: Ed Leipply

1. **Call meeting to order;** President Scott Davenport declared a quorum was present and called the meeting to order at 6:00 PM.
2. **Pledge of Allegiance and Invocation;** Scott Davenport led the Pledge of Allegiance and Invocation.
3. **Public comment: Citizens to be heard;** No one was present to speak.
4. **Recognition of ESD/VFD Volunteers;** Fire Chief Ed Leipply was not present for this report due to a grass fire. He joined the meeting late.
5. **Update from Building Committee;** Scott has spoken with Dyde and Ray Brumley and the painting is almost complete. The tech should be there this week to begin installing the technical components. The project is 93% complete with only about \$100,000 left to pay. Scott told Pam Pearson the fire department plans to be out of the current building by August 31, 2022.

The underground fiber is supposed to be put in Thursday and Friday. If the crew does not get it done another crew will be brought in to complete it Saturday. This is due to possible water restrictions. If the city goes to Stage 2, then they will not be allowed to core underground. Therefore, they want it complete before that happens.

6. **Report from Treasurer Jerry Hill;**
  - a) The Operating account balance is \$440,901.85, the ESD Asset Allocation fund balance is \$586,569.81, and the Emergency fund balance is \$322,674.62.
  - b) Monthly Budget Report: Kristie provided a current Balance Sheet dated October 1, 2021 through July 19, 2022 and copies of the bank statements. There were no questions.
7. **Report from VFD Chief Ed Leipply on current status of the VFD including;**
  - a) Current status of equipment: Booster 1 is currently in Lindale for repairs. Truck 1 is still having a few problems but is in service.
  - b) Monthly Run Report: Chief Leipply reported 68 calls for June. The calls included 2 Structure Fires, 18 Grass/Brush Fires, 4 Vehicle Fires, 9 Motor Vehicle Accidents, 23 EMS, and 12 Other type calls.
  - c) Monthly Budget Report including 2021/2022 Budget: Chief Leipply submitted his financial report and annual budget report for October 1, 2021 through May 31, 2022. He submitted a Proposal for Day Coverage for the FY 2022-23. The board will review and discuss at the August meeting.
8. **Discussion of Proposed 2022 Tax Rate;** Scott Davenport spoke to Scott Hyde and Pam Goll with the Tax Office. Scott Hyde is still consulting with Van Zandt County and will continue to do so until all the tax reporting is complete for the county (approx. September 30, 2022). The certified appraisal totals should be sent to the board by July 26, 2022.

Scott Davenport reported that Betty Carper spoke to him about her willingness to work a few hours to organize papers before moving into the new station.

9. **Discussion of Proposed 2022-2023 ESD Budget;** Once the ESD receives the Certified Appraisal Roll Totals and has an idea of the expected funds for FY 2022-23, they will begin working on the budget.

10. **Consent agenda;**

a) Reading (if requested) and approval of the June 2022 Meeting Minutes; Jerry Hill moved to approve the minutes from June 21, 2022. The motion was seconded by Teresa Byrd. The motion passed unanimously.

11. **Agenda items for the next meeting on August 16, 2022;** Update on new fire station: timeline to completion and date for Grand Opening/Ribbon Cutting, proposal for day coverage by firefighters, discuss ESD 2022-23 budget, hold vote on proposed tax rate, schedule public hearing/meeting to vote to adopt tax rate, and approve publication of Notice of Public Hearing/Public Meeting on Tax Increase/Tax Rate.

12. **Adjourn;** Greg Preston moved to adjourn at 6:53 PM. The motion was seconded by Teresa Byrd. The motion passed unanimously.

By: Kristie Jones  
Clerk, Van Zandt Emergency Service District 4