VAN ZANDT COUNTY EMERGENCY SERVICE DISTRICT #4

MINUTES FROM May 18, 2021

**Present:** Commissioners: Scott Davenport, Jerry Hill, Ray Thomason, and Greg Preston

WPVFD: Ed Leipply

1. **Call meeting to order;** President Scott Davenport declared a quorum was present and called the meeting to order at 6:01 p.m.

2. **Pledge of Allegiance and Invocation;**. Scott Davenport led the Pledge of Allegiance and Invocation.

3. **Public comment: Citizens to be heard;**. Scott Davenport welcomed Kristie Jones.

4. **Recognition of ESD/VFD Volunteers;** Fire Chief Ed Leipply did not have anyone to recognize this month.

5. **Update from Building Committee;** Ray Thomason reported nothing has happened on the location since the ground breaking. It might be necessary to obtain another soil sample. The A/C equipment has been purchased and will remain at Dyde Manning’s building until needed.

6. **Report from treasurer Jerry Hill;**

a) Current financial status including account balances: Jerry Hill reported the Operating account balance is $472,055.57, the Building fund balance is $585,203.32, and the Emergency fund balance is $222,115.12.

b) Monthly Budget Report: Mr. Hill said everything was in order. He stated the Emergency fund will need to be increased to equal a one year budget.

c) Evaluate and act on an auditor proposal: They are still working on the 2019-20 financial information to send to the CPA, Misty Culpepper.

7. **Report from VFD Chief Ed Leipply on current status of the VFD including:**

a) Current status of equipment including Procedures for Command Vehicle: Chief Leipply reported all the equipment is working. They did spend $1,400.00 to replace the primer valve on the engine.

b) Monthly Run Report: Chief Leipply reported there were no grass fires during the month of April.

c) Monthly Budget Report including 2020/2021 Budget: Chief Leipply reported the Operating fund for the VFD has a balance of $32,294.00. They are still waiting on the $15,000 equipment grant from the Texas Forestry Service.

8. **Consent agenda**

a) Reading (if requested) and approval of the April 2021 Meeting Minutes; It is unknown if there are minutes from the April meeting. The last approved minutes are from March 2021. Teresa took notes in April but she is not present tonight.

b) Approve payables; Scott Davenport reported that all current invoices have been paid.

9. **Agenda items for the next meeting on June 15, 2021;** Broken sidewalk at the new building location.

10. **Adjourn;** Jerry Hill moved to adjourn at 6:45 p.m. The motion was seconded by Greg Preston. The motion passed unanimously.

By: Kristie Jones

Clerk, Van Zandt Emergency Service District 4