VAN ZANDT COUNTY EMERGENCY SERVICE DISTRICT #4

MINUTES September 16, 2025

**Present:** Commissioners: Ray Thomason, Jerry Hill, and Robert Tisdale

WPVFD: Ed Leipply

Visitors: Jennifer and Jason Taylor

Absent: Scott Davenport and Teresa Byrd

1. **Call meeting to order.** Vice President Ray Thomason declared a quorum was present and called the meeting to order at 6:00 PM.
2. **Pledge of Allegiance and Invocation.** Ray Thomason led the Pledge of Allegiance and Ed Leipply led the invocation.
3. **Public Comment: Citizens to be heard**; Jennifer and Jason Taylor were in attendance but did not want to speak.
4. **Recognition of ESD/VFD Volunteers;** No recognitions this month.
5. **Discussion of items for North Sub-station;** Chief Leipply reported most things have been completed. Ray Thomason shared a list of items to be completed: finish painting trim, cabinets above the washer and dryer need to be installed, two cabinets with a countertop for the day room, door sweep on entrance door, mirror in bathroom, and TV and mounting bracket. Ray estimates it should cost about $2,000.00 to complete everything. Ray and Ed hope to move equipment into the North station within the next month.
6. **Discuss 3-5 year plan for the ESD with plan for replacing PAC/Bunker gear;** Ray has received 1 quote for 2 SCBA packs and 4 bottles. He is waiting on one more. Safeware has agreed to honor a price match from 3 years ago, so he is hoping to find the best price. Currently, each SCBA pack is about $8,900.00 and each bottle $1,400.00. Ray is waiting to find out more about Ricochet (bunker gear) which they say is the most comfortable gear but is currently being looked at due to the use of spray on Florine.

7. **Report from Treasurer Jerry Hill;**

a) The Operating account balance is $124,278.84, the ESD Asset Allocation fund balance is $21,072.38, and the Emergency fund balance is $23,469.14 with 2 CD’s that total about $330,000.

b) Monthly Budget Report: Kristie provided a current Balance Sheet dated October 1, 2024 through September 15, 2025, report for deposited tax funds YTD ($998,497.69), deposited interest for FY2024-25, utilities paid for fiscal year, and copies of the bank statements. There were no questions.

8. **Report from VFD Chief Ed Leipply on current status of the VFD including:**

a) Current status of equipment: Everything is working.

b) Monthly Run Report: Chief Leipply reported 71 calls August. The calls included 13 Fires, 49 Rescue, and 9 Other type calls.

c) Monthly Budget Report including 2024/2025 Budget: Chief Leipply submitted his financial report and annual budget report for October 1, 2024 through August 31, 2025. He feels the department will be giving the ESD a refund check within the next couple of months.

Maddox Air Conditioning has recently come to the station to look at the humidity problem. Ed discovered there are three filters, out by the roof in the attic, that no one knew about and they were dirty, of course. They have now been changed. A third party company should have balanced the AC when the station was built three years ago, but no one is sure if that was done. Ray Thomason has contacted Ray Brumley to see if he has a record of the procedure. Maddox has given a quote of $2,620.00 to balance the system. If they discover it was never balanced, Ed will contact Cliff’s Heating and Air for a quote for balancing. Maddox has also provided quotes for a yearly and quarterly service agreement. The quotes will be discussed next month and a decision will be made. Jerry asked about other companies maintaining the system and Ed explained that because it is commercial it contains components that others do not service.

9. **Consent agenda;**

**a) Reading (if requested) and approval of the August 19, 2025 Meeting Minutes;** Robert Tisdale moved to approve the minutes from August 19, 2025. The motion was seconded by Jerry Hill The motion passed unanimously.

10. **Agenda items for the next meeting on September 16, 2025;** Status of North Sub-station, funds to pay towards principal on station, and HVAC maintenance plan.

11. **Adjourn;** Robert Tisdale moved to adjourn at 6:37 PM. The motion was seconded Jerry Hill. The motion passed unanimously.

By: Kristie Jones

Clerk, Van Zandt Emergency Service District 4