VAN ZANDT COUNTY EMERGENCY SERVICE DISTRICT #4

MINUTES May 20, 2025

**Present:** Commissioners: Scott Davenport, Ray Thomason, Robert Tisdale and Teresa Byrd

Absent**:** Jerry Hill

WPVFD: Ed Leipply

1. **Call meeting to order.** President Scott Davenport declared a quorum was present and called the meeting to order at 6:01 PM.
2. **Pledge of Allegiance and invocation.** Scott Davenport led the pledge and Ray Thomason led the invocation.
3. **Public Comment: Citizens to be heard;** No one from the public was present.
4. **Recognition of ESD/VFD Volunteers.** There were no recognitions this month.
5. **Discussion of items for North Sub-station;** They will pour the concrete for the foundation tomorrow morning. Scott has spoken with Jacob at TX Dot about the permit for the new culvert. Jacob said TX Dot might take away one of the current culverts. Scott explained the culverts belong to the church who owns the property and that the ESD is only leasing this small section. The ESD is putting in a new culvert so they do not mess up the church’s culvert.

Ed has received quotes on the computer, network, switch and 2 cameras that will be needed at the station.

TVEC will not be needed until the building is up. The back corner is approximately 20 feet from a current electric pole and electric can be dropped in there. A new pole will not be necessary. A transformer will be added out at the highway.

Ray will get with the church about where to add the water meter.

This item will remain on the agenda.

1. **Discuss 3-5 year plan for the ESD with plan for replacing PAC/Bunker gear**: Scott signed the contract for the annual service plan with JMITCH for the maintenance on the garage doors at all three stations.

Scott has not will talked with Kevin Alexander about replacing the drum door at the South Station, but he will. He will also talk to him about the doors with openers at the North Station.

Ed will work on where to put each piece of equipment at the three stations, so that they will have the best coverage for the district. There was discussion about the two Tahoes and when to possibly move one to a different function and purchase a pick-up to be ED’s command vehicle. If purchasing a new engine is part of the 5 year plan, it will need to be ordered within the next two years because they are taking three years to be completed.

This item will remain on the agenda.

7. **Report from Treasurer Jerry Hill;**

a) Jerry was not present. The Operating account balance as of April 30, 2025 is $419,230.18, the ESD Asset Allocation fund balance is $21,058.19, and the Emergency fund balance is $23,453.33 with 2 CD’s that each have about $165,500 each.

b) Monthly Budget Report: Kristie provided the bank statements for April and reports with utilities, and collected funds. The ESD has collected $937,111.81 so far this year. There were no questions.

8. **Report from VFD Chief Ed Leipply on current status of the VFD including:**

a) Current status of equipment: All the equipment is running and in service.

b) Monthly Run Report: Chief Leipply reported 81 calls for April. The calls included 7 Fires, 57 Rescues (Medical/EMS), 5 Motor Vehicle Accidents, 3 Hazmat (Gas Leak), and 9 Other type calls.

c) Monthly Budget Report; Chief Leipply provided a budget report as of April 30, 2025. He reported they have received reimbursement for training from a grant

9. **Consent Agenda;** Teresa Byrd moved to approve the minutes from the April 15, 2025 meeting. Ray Thomason seconded the motion. The motion passed unanimously.

10. **Agenda items for the next meeting on June 17, 2025;** The June meeting will include update for the North Sub-station and continued planning towards 3-5 year plan for the ESD.

11. **Adjourn;** Robert Tisdale moved to adjourn at 6:36 PM. Teresa Byrd seconded the motion. The motion passed unanimously.

By: Kristie Jones

Clerk, Van Zandt Emergency Service District 4