VAN ZANDT COUNTY EMERGENCY SERVICE DISTRICT #4

Notes from November 19, 2024

**Present:** Commissioners: Scott Davenport, Ray Thomason, Jerry Hill, Teresa Byrd and Robert Tisdale

WPVFD: Ed Leipply

Absent: Ray Thomason, Jerry Hill, and Teresa Byrd

1. **Call meeting to order.** President Scott Davenport declared a quorum was present and called the meeting to order at 6:00 PM.
2. **Pledge of Allegiance and invocation.** Scott Davenport led the pledge and Ed Leipply led the invocation.
3. **Public Comment: Citizens to be heard;** No one from the public was present.
4. **Recognition of ESD/VFD Volunteers.** Chief Leipply did not present any recognitions.
5. **Approval of 2023-24 ESD Audit;** Jerry Hill moved to approve the 2023-24 ESD Audit. Robert Tisdale seconded the motion. The motion passed unanimously. Kristie Jones will deliver a copy of the audit to the office of Judge Andy Reese.
6. **Date and time for push-in of new Water Tinder;** The date and time of the push-in have not been scheduled.
7. **North Sub-station lease and other documents to file with Van Zandt County;** A drawing/map was included with the lease of the South sub-station when it was filed with Van Zandt County. Kristie Jones inquired about a map to include with the lease for the North sub-station. Scott Davenport will email Kristie a survey picture from the CAD. Kristie will then file the documents with Van Zandt County.
8. **Open bids for Booster 1;** The highest bid was from MLP Septic Servics from Edgewood for $6,200.00. Ray Thomason moved to accept this bid and sell Booster1 to MLP Septic Services. Teresa Byrd seconded the motion. The motion passed unanimously.

9. **Report from Treasurer Jerry Hill;**

a) The Operating account balance is $125,064.57, the ESD Asset Allocation fund balance is $21,037.31, and the Emergency fund balance is $23,430.08 with 2 CD’s that each have about $157,000.

b) Monthly Budget Report: Kristie provided a current Balance Sheet dated October 1, 2024 through November 18, 2024 and copies of the bank statements. There were no questions.

10. **Report from VFD Chief Ed Leipply on current status of the VFD including:**

a) Current status of equipment: Everything is working.

b) Monthly Run Report: Chief Leipply reported 90 calls for October. The calls included 2 Structure Fires, 19 Grass Fires, 2 Vehicle Fires, 5 Motor Vehicle Accidents, 50 EMS, and 12 Other type calls. Due to numerous grass fires at the same location, the Fire Marshal was called to investigate.

c) Monthly Budget Report including 2024/2025 Budget: Chief Leipply submitted his financial report through October 31, 2024.

11. **Consent Agenda;** Teresa Byrd moved to approve the minutes from the September 17, 2024 meeting. Jerry Hill seconded the motion. The motion passed unanimously. Robert Tisdale moved to approve the notes from the October 15, 2024 meeting when a quorum was not present. Scott Davenport seconded the motion. The motion passed unanimously.

12. **Agenda items for the next meeting on January 21, 2025;** The January meeting will include discussion of items for the North Sub-station.

13. **Adjourn;** Ray Thomason moved to adjourn at 6:33 PM. Robert Tisdale seconded the motion. The motion passed unanimously.

By: Kristie Jones

Clerk, Van Zandt Emergency Service District 4