VAN ZANDT COUNTY EMERGENCY SERVICE DISTRICT #4

MINUTES FROM June 20, 2023

**Present:** Commissioners: Scott Davenport, Ray Thomason, Greg Preston, and Teresa Byrd Absent: Jerry Hill

WPVFD: Ed Leipply

1. **Call meeting to order.** President Scott Davenport declared a quorum was present and called the meeting to order at 6:00 PM.
2. **Pledge of Allegiance and Invocation.** Scott Davenport led the Pledge of Allegiance and Greg Preston led the Invocation.
3. **Public Comment: Citizens to be heard.** No one was present.
4. **Recognition of ESD/VFD Volunteers.** Chief Leipply reported no recognitions this month.
5. **Status of new Brush Truck.** Chief Leipply reported WildFire should begin working on the new brush truck August 1 or before. Scott asked if it should be postponed due to that being grass fire season. Ed said no because the department has mutual aid agreements and he felt sure the department could handle any fires. Ray reported he was told the parts for the new engine are being pulled. Ed will report next month about prepaid PM’s for the new engine. They will allow the ESD to purchase up to 5 years.
6. **Discuss FM 47 bridge replacement and how emergency services will be handled.** There is no new information on the bridge. In October, bids will be submitted. Scott said he doesn’t think work will begin until April or May.

7. **Report from Treasurer Jerry Hill.**

a) Jerry was not present. Scott reported the Operating account balance is 403,000.00, the ESD Asset Allocation fund balance is $587,662.92 and the Emergency fund balance is $323,276.39.

b) Monthly Budget Report: Kristie provided a current Balance Sheet dated October 1, 2022 through June 20, 2023. She also provided a utilities account report, collections report, and copies of the bank statements.

8. **Report from VFD Chief Ed Leipply on current status of the VFD including.**

a) Current status of equipment: Booster 1 was repaired and then the fuel pump went out. Wills Point Auto will replace it. The bay doors have been repaired.

b) Monthly Run Report: WPVFD reported 59 calls for May. The calls included 2 Structure Fires, 3 Grass/Brush Fires, 2 Vehicle Fires, 7 Motor Vehicle Accidents, 39 EMS, and 6 Other type calls.

c) Monthly Budget Report including 2022/2023 Budget: The annual budget was presented showing expenditures through June 1, 2023. Ed said based on current expenditures he thought they would be fine for the rest of the year. The department will begin working on their 2023-24 budget soon.

9. **Consent agenda.**

a) Reading (if requested) and approval of the May 16, 2023 Meeting Minutes; Teresa Byrd reported an error with the date on item 11. It should have said June 20, 2023 instead of May 16, 2023. Teresa Byrd moved to approve the amended minutes from May 16, 2023. Ray Thomason seconded the motion. The motion passed unanimously.

11. **Agenda items for the next meeting on July 18, 2023.** Items to be discussed will include tax rate, budget, and prepaid PM’s.

12. **Adjourn.** Ray Thomason moved to adjourn at 6:25 PM. The motion was seconded by Teresa Byrd. The motion passed unanimously.

By: Kristie Jones

Clerk, Van Zandt Emergency Service District 4