

CROCKETT COUNTY PUBLIC LIBRARY
Seeking Assistant Librarian

The Crockett County Public Library is seeking a personable individual who is ethical, tech-savvy, well-organized, can communicate in English and Spanish, and who is dedicated to outstanding customer service. This individual must love books and enjoy sharing that proclivity for reading with others. CCPL is a community gathering place where we genuinely care for each other and our patrons, serving people of all ages. A CCPL Assistant Librarian job candidate must be an empathetic team player who respects and maintains every patron's confidentiality and privacy, and who is devoted to providing an engaging and helpful environment for Crockett County citizens. If you are flexible and open to new challenges, principled and driven by a desire to help others, and genuinely enjoy working with people, we invite you to apply for the position of Assistant Librarian.

MINIMUM QUALIFICATIONS:

- Bachelor's Degree from an accredited college or university and
 - Two (2) years of full-time educational or customer service experience showing good communication, and compassion
- OR**
- Associate's Degree from an accredited college or university and
 - Three (3) years of full-time educational or customer service experience showing good communication, and compassion
- OR**
- High School Diploma or G.E.D. and
 - Four (4) years of full-time educational or customer service experience showing good communication, and compassion

PREFERRED QUALIFICATIONS:

- Bilingual (English/Spanish)
- 3-5 years' experience working in an area of customer service

Job Type

Regular Full-time **upon completion of one month as a part-time trainee**

Application Closing Date

11/01/2023 4:00 PM Central

Start Date

12/01/2023 As Part-time Trainee;
01/02/2023 Full-time

This position is subject to a criminal history check. Applicants must be able to pass a drug test and work-steps physical.

An application and complete job description may be picked up at the library (1201 Ave. G). Applications including resume, three letters of reference (from adults not related to you), and unofficial transcripts will be accepted at the Library until 4pm Wednesday, November 1, 2023. Please call (325)392.3565 with any questions.