

COMMISSIONERS COURT MINUTES  
110 S Main St. 2<sup>nd</sup> Floor, Lockhart, Texas  
Commissioners Court November 22, 2022, 9:00 a.m.



HOPPY HADEN County Judge  
TERESA RODRIGUEZ County Clerk

B.J. WESTMORELAND Commissioner Pct. 1  
BARBARA SHELTON Commissioner Pct. 2  
ED THERIOT Commissioner Pct. 3  
JOE IVAN ROLAND Commissioner Pct. 4

**Call Meeting to Order**

Judge Haden calls the meeting to order at 9:00 a.m.

**Invocation.**

Commissioner Roland opens the meeting in prayer.

**Pledge of Allegiance to the Flags.**

**(Texas Pledge:** Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).

Judge Haden leads all present in the pledge to both flags.

**Announcements.** Items or comments from Court members or staff.

Commissioner Westmoreland announces Lockhart Independent School District Board of Trustees approved an Interlocal Agreement for Constable Security Program.

**No Staff Announcements.**

**Citizens' Comments.** At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day). Citizens' Comments may be submitted to the Court by using the form found at:  
<http://www.co.caldwell.tx.us/page/caldwell.CommissionersCourtForm>

**No Citizens' Comments.**

**CONSENT AGENDA** (The following consent items may be acted upon in one motion).

1. Approve payment of County invoices and County Purchase Orders: \$463,136.07
2. Ratify re-occurring County Payments:
  - A. \$389,876.14 Payroll (10/23/2022 – 11/05/2022)
  - B. \$117,936.49 Payroll Tax (10/23/2022 – 11/08/2022)
  - C. \$456,454.39 (DMV Comptroller)
  - D. \$732.16 (TPWD Comptroller)
  - E. \$121,363.23 (DMV Remittance)
3. To approve Constable Pct. 4 October Monthly Report.
4. To approve Constable Pct. 1 October Monthly Report.
5. To approve the Appraisal District Tax Collection Report for October 2022.
6. To approve the Auditor, Danie Teltow, Continuing Education Hours.
7. To approve the Assistant Auditor, Allision Whitaker Continuing Education Hours.

Motion made by Commissioner Shelton, seconded by Commissioner Westmoreland to approve Consent Agenda. All voting "Aye".

**MOTION APPROVED.**

**DISCUSSION/ACTION ITEMS:**

8. Discussion/Action regarding the burn ban. **Speaker: Judge Haden/ Hector Rangel; Backup: 3; Cost: None.**

Hector Rangel Chief EMC recommends keeping Burn Ban off.

Motion made by Commissioner Roland, seconded by Commissioner Theriot. All voting "Aye".

**MOTION APPROVED.**

9. Discussion/Action to consider the approval of adopting an Interlocal Cooperation Agreement between Caldwell County and the Texas Division of Emergency Management ("TDEM"), for TDEM use of County radio equipment. **Speaker: Judge Haden/ Hector Rangel/ Hank Alex; Backup: 3; Cost: None**

Hector Rangel Chief EMC seeks approval for Mark Mayberry a former Lockhart Police officer to be the liaison with the county and to be provided a radio in case of a disaster or emergency.

Motion made by Commissioner Theriot, seconded by Commissioner Shelton approves adopting an Interlocal Cooperation Agreement between Caldwell County and the Texas Division of Emergency Management ("TDEM"), for TDEM use of County radio equipment. All voting "Aye".

**MOTION APPROVED.**

10. Discussion/Action to consider the approval of end of the year FY 21-22 Budget Amendments for all accounts. **Speaker: Judge Haden/ Danie Teltow; Backup: 28; Cost: None**

Motion made by Commissioner Shelton, seconded by Commissioner Westmoreland to approve end-of-the-year FY 21-22 Budget Amendments for all accounts. All voting "Aye".

**MOTION APPROVED.**

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- 11. Discussion/Action** to approve REQ02048 and payment of Invoice #54728 in the amount of \$50,500.00 for Armstrong, Vaughan, & Associates Outside Audit Services FY 20-21. **Speaker: Judge Haden/ Carolyn Caro/ Danie Teltow; Backup: 3; Cost: \$50,500.00**

Motion made by Commissioner Theriot, seconded by Commissioner Roland to approve REQ02048 and payment of Invoice #54728 in the amount of \$50,500.00 for Armstrong, Vaughan, & Associates Outside Audit Services FY 20-21. All voting "Aye".

**MOTION APPROVED.**

- 12. Discussion/Action** to approve REQ02055 and payment of Invoices # CMI3-000300-2022 in the amount of \$82,464.00 for PHI Air Medical Cares Membership Nov. 1, 2022- October 31, 2023. **Speaker: Judge Haden/ Carolyn Caro; Backup: 3; Cost: \$82,464.00**

Motion made by Commissioner Westmoreland, seconded by Commissioner Shelton to approve REQ02055 and payment of Invoices # CMI3-000300-2022 in the amount of \$82,464.00 for PHI Air Medical Cares Membership Nov. 1, 2022- October 31, 2023. All voting "Aye".

**MOTION APPROVED.**

- 13. Discussion/Action** to consider the approval of the selection committee to review and score RFP22CCP01P for IT MSP. **Speaker: Judge Haden/ Carolyn Caro; Backup: 2; Cost: None**

Carolyn Caro Purchasing Agent requests approval of the selection committee to be Danie Teltow, Dennis Engelke, Gabi Balboa, Commissioner Westmoreland, and Hoppy Haden.

Motion made by Commissioner Roland, seconded by Commissioner Theriot to approve the committee. All voting "Aye".

**MOTION APPROVED.**

- 14. Discussion/Action** to consider the approval to Canvass the November 8<sup>th</sup>, 2022 General Election. **Speaker: Judge Haden/ Teresa Rodriguez/ Sarah Fullilove; Backup: 100; Cost: None**

Teresa Rodriguez County Clerk reads the totals for the General Election.

Motion made by Commissioner Shelton, seconded by Commissioner Theriot to approve the Canvass of the November 8<sup>th</sup>, 2022 General Election. All voting "Aye".

**MOTION APPROVED.**

- 15. Discussion** of GLO infrastructure grant roads. **Speaker: Commissioner Westmoreland/ Dennis Engelke; Backup: 1; Cost: None.**

Dennis Engelke Grants Administrator reports Infrastructure Grant 90-day extension was approved thru February 28, 2023. A paper audit will be conducted with GLO staff on 12-14-22. A certificate of construction completion of Witter, Political, and Black Ankle Road is being signed.

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David Clark updates the court on Briggs Road.

**16. Discussion/Action** to consider the approval of an amendment to Step 3 of the HUD Uniform Relocation Assistance Plan. **Speaker: Judge Haden/Dennis Engelke; Backup: 4; Cost: None**

Dennis Engelke Grants Administrator asking to amend the date on the HUD plan from June 14, 2022, to November 8, 2021.

Motion made by Commissioner Shelton, seconded by Commissioner Roland to approve an amendment to Step 3 of the HUD Uniform Relocation Assistance Plan. All voting "Aye".

**MOTION APPROVED.**

**17. Discussion/Action** to consider the approval of an Order authorizing the filing of a Final Plat (Short Form Procedure) for Harper Subdivision located on Spotted Horse Trail & FM 1854. **Speaker: Commissioner Roland/ Kasi Miles; Backup: 12; Cost: None**

Motion made by Commissioner Roland, seconded by Commissioner Westmoreland to approve Order authorizing the filing of a Final Plat (Short Form Procedure) for Harper Subdivision located on Spotted Horse Trail & FM 1854. All voting "Aye".

**MOTION APPROVED.**

**18. Discussion/Action** to consider the approval of an Order authorizing the filing of a Final Plat (Short Form Procedure) for El Destino located on State Park Rd. **Speaker: Commissioner Theriot; Backup: 7; Cost: None**

Motion made by Commissioner Theriot, seconded by Commissioner Westmoreland to approve Order authorizing the filing of a Final Plat (Short Form Procedure) for El Destino located on State Park Rd. All voting "Aye".

**MOTION APPROVED.**

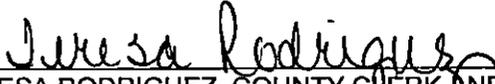
**19. Adjournment.**

Motion made by Commissioner Shelton, seconded by Commissioner Theriot to adjourn. All voting "Aye". The court adjourns at 9:25 a.m.

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I, TERESA RODRIGUEZ, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Caldwell County Commissioners' Court on November 22, 2022.



  
TERESA RODRIGUEZ, COUNTY CLERK AND EX OFFICIO  
CLERK OF THE COMMISSIONERS' COURT OF  
CALDWELL COUNTY, TEXAS.