

COMMISSIONERS' COURT MEETING

January 10, 2022

BE IT REMEMBERED that the Commissioners' Court of Comanche County, Texas met in a Regular Meeting on the 10th day of January, 2022 with the following members present: Judge Stephanie L. Davis, Presiding; Gary "Corky" Underwood, Commissioner Precinct #1; Russell Gillette, Commissioner Precinct #2; Sherman Sides, Commissioner Precinct #3 and Jimmy Dale Johnson, Commissioner Precinct #4.

Judge Stephanie L. Davis opened the meeting at 9:05 a.m.

Commissioner Underwood gave the invocation.

Commissioner Gillette made the motion to approve the Minutes of the December 28, 2021 Regular Meeting with the following additions, Commissioner Johnson received 16 hours of continuing education from the West Texas Rural Counties Association 2021 Professional Conference, and Commissioner Gillette received 8 continuing education hours from the West Texas Rural Counties Association 2021 Professional Conference. Commissioner Sides made the second to the motion. All approved. Motion carried.

Public Comments; None

Commissioners Gillette and Sides made the motion and second to approve an event application for the National Day of Prayer event on the Courthouse Square on May 5, 2022 from 12 pm until 1 pm. Ruth Zwicker is the applicant representing Arise Shine Fellowship. All approved. Motion passed.

Commissioners Sides and Johnson made the motion and second to acknowledge the successful completion of 16 hours of Continuing Education during the West Texas Rural Counties Association 2021 Professional Education Conference held on October 20 & 21, 2021 for Commissioner Gary Underwood. All approved. Motion passed.

Commissioners Underwood and Sides made the motion and second to acknowledge the 2021 Judicial Professional Education Record for Judge Stephanie L. Davis. Judge Davis exceeded the required 16-hour Judicial Education hours requirement. Hours earned include 37 hours plus 16 hours carried forward from 2020. All approved. Motion passed.

Commissioners Underwood and Sides made the motion and second to Acknowledge the results of the Comanche Central Appraisal District Board of Directors 2022-2023 election results. The following were elected to the Comanche Central Appraisal Board of Directors, in alphabetical order, Doug Erwin, Grace Everhart, Mike Furlong, Jason Pate, and Ryan Sides. All approved. Motion passed.

Information concerning the Texas Office of Court Administration statewide uniform Case Management System. (UCMS) was presented. Three vendors have been selected that can provide a UCMS, Icon Software, iDocket and Tyler Technologies. OCA will provide a case management system to counties with a population of 20,000 or less and provide for the annual maintenance fee for a period of 5 years. Tyler Technologies offers counties Odyssey Case Management Software without cost. The county will have to pay a conversion fee to transfer their data into the new system. The conversion fee applies to each court adopting the system. The conversion fee is \$49,875 each for the District & County Clerk's Offices. It was projected that the exclusion of the annual maintenance for five years would make up the cost of the conversion. The Justice of the Peace Office declined to change Case Management systems and County Clerk Office declined to select the Odyssey Case Management system pending further research.

Commissioners Gillette and Johnson made the motion and second to approve the purchase of the Odyssey Case Management Software package including the Jury selection software for the District Clerk's Office at an estimated cost of \$107,983.81. The District, County and Justice of the Peace Courts will share the cost & maintenance of the Jury software. All approved. Motion passed.

No action was taken on the requirements regarding surplus equipment. This will appear on a later agenda.

The County Treasurer submitted the State mileage reimbursement rate of 58.5 cents per mile. Commissioner Sides made the motion to adjust the County reimbursement mileage rate for 2022 to match the State rate of 58.5 cents per mile. Judge Davis seconds the motion. All approved. Motion passed.

Judge Davis reported the Wheel Chair Lift was not working properly and could be a danger. It was reported the platform was also not the code size, however the proper code size will be too large for the stairway. It was recommended by the inspector that the lift be replaced since the part is obsolete. Research will be done to locate the obsolete part to repair the chair lift. The Texas Historical Commission will also have to be contacted for recommendations.

Planning is ongoing for wiring for the Courthouse

There are no updates for the Annex at 215 N. Houston or the CCMC property at 211 S. Austin.

There is no update for the Corona Virus Relief Fund Grant (Cares Act).

There are no changes have been made to the Administrative COVID-19 leave policy.

The Comanche County Health Authorities, Dr. Paul Livingston and Dr. Dwayne Miller have issued an updated policy for the Courthouse Corona Virus. Employees that test positive for Covid-19 may return to work 5 days after the date tested, if they have improvement in symptoms and fever free for 24 hours prior to the 5th day, they must wear a mask around others for an additional 5 days. If they continue to have symptoms or fever at or after 5 days, they must have improvements of symptoms and fever free for 24 hours before returning to work. Test based strategy (negative test) is not recommended for discontinuing home isolation nor is a repeat Covid-19 test appropriate to discontinue an employee's ability to return to work.

Commissioners Underwood and Gillette made the motion to approve the updated Local Health Authority Isolation Guidelines. All approved. Motion passed.

The Burn Ban remains in effect as requested by the local fire departments.

Sheriff Pounds reported openings for Jailers positions at the jail.

Officer's Reports will be presented at a later meeting.

Commissioners Sides and Johnson made the motion and second to enter an Order acknowledging the County Treasurer's Monthly Report for the month of December, 2021 with \$10,306,923.94 in cash and investments. All approved. Motion passed.

Commissioners Underwood and Johnson made the motion and second to approve a one amendment for the City County Library to the budget. All approved. Motion passed.

There were no emergency amendments to the budget.

Commissioner Johnson made the motion to audit accounts due and owing and approve payment there of in the amount of \$119,258.90. Commissioner Sides made the second to the motion. All approved. Motion passed.

A subdivision workshop was conducted. Chance Mazurek, CIMA Abstract, and Riley Hilliard representing the Comanche Co-Op, presented information concerning establishment of utility easements by developers in subdivisions. Comanche County wants to encourage developers to work with the Co-Op and county to benefit the prospective land owners. Developers should be encouraged to be proactive upfront to save cost to land owners and Co-Op later.

There being no further business to come before the Court, Court was adjourned this the 10th day of January 2022 with a motion by Commissioner Sides and a second by Commissioner Gillette. All approved. Motion carried.

The foregoing minutes approved by the Comanche County Commissioners' Court on the 24th day of January, 2022

Attest: *Ruby Lesley*
Ruby Lesley, County Clerk

Stephanie L. Davis
Stephanie L. Davis, County Judge