

NOVEMBER 10, 2025 9:00 AM

The Wheeler County Commissioners Court met in Regular Session on the above date with the following in attendance: Judge McDowell, Commissioners Jackie Don May Jr, Cecil Gaither Sr and John Walker. Commissioner Gaines was absent. Also attending were: Margaret Dorman-Clerk of the Court; Nichole Mock-County Auditor; Sherri Jones-District Clerk; Cindy Brown-Tax Collector, Rick Walden-JP #2; Tim Reeves-Sheriff; Renee Warren-County Treasurer; Natalie Thomas-JP #1; Leslie Timmons-County Attorney, Larry Gatlin-IT Director; Louis Stas and Terye Knight.

Court was called to order by Judge McDowell and then he offered the opening prayer.

PUBLIC COMMENTS

None were expressed.

APPROVAL OF MINUTES

John Walker made a motion which was seconded by Cecil Gaither Sr to approve the minutes as written from the October 2025 meetings as written. Motion carried unanimously.

APPROVAL OF MONTHLY FEE REPORTS

Jackie Don May Jr made a motion which was seconded by John Walker to approve the monthly fee collection reports and the County Treasurers claim report for expenditures made. Motion carried unanimously.

COMPENSATORY TIME BALANCES APPROVED

John Walker made a motion which was seconded by Jackie Don May Jr to approve the compensatory time balances as presented and through November 8, 2025. Motion carried unanimously.

BUDGET AMENDMENTS

No action needed.

BUDGET TRANSFERS

No action needed.

BUDGET LINE ITEM TRANSFERS

John Walker made a motion which was seconded by Jackie Don May Jr to approve the following budget line item transfers:

|              |               |   |
|--------------|---------------|---|
| RB #1        | -\$ 4,209.00  | from Fuel to Retirement and Supplies & Parts  |
| RB #2        | -\$ 1,689.00  | from Fuel to Retirement, FICA and Supplies  |
| RB #3        | -\$ 5.00      | from FICA to Retirement   |
| RB #4        | -\$ 1,000.00  | from Fuel to Supplies   |
| Co Judge     | -\$ 530.00    | from Conf Train Off to Postage & Box rent   |
| Co Clerk     | -\$ 115.00    | from Equip Rent to Supplies   |
|              | -\$ 1.00      | from Wages PT to Election Admin   |
| Treasurer    | -\$ 1.00      | from Dental Ins to Retirement   |
| SO           | -\$ 10,804.00 | from Wages Emp to Comp Taken and Wages PT custodial                                 |
|              | -\$ 3,659.00  | from Conf & Train Staff to Travel/transport and Uniforms                            |
| Jail         | -\$ 3,032.00  | from Wages Emp to Wages-PT  |
| D Clerk      | -\$ 111.00    | from Longevity to Health Ins, Dental Ins and Vision Ins                             |
| Extension    | -\$ 230.00    | from Salaries Agents to Wages PT  |
| JP #2        | -\$ 153.00    | from Wages Emp to OT  |
| Bldg Main    | -\$ 766.00    | from Supplies to Wages PT, Retirement and FICA                                      |
|              | -\$ 1,137.00  | from CH Bldg Exp to Agrilife bldg & Gas & Oil expense                               |
| JP #1        | -\$ 24.00     | from FICA to Retirement   |
| 31st DC      | -\$ 282.00    | from Conf Staff to Travel   |
| CO Atty      | -\$ 3,909.00  | from Health Ins to Wages Emp, Long, Retirement                                      |
|              | -\$ 2,437.00  | from Conf Train Off to Supplies, Dues, Comp Exp, Conf & Train Staff, Postage, Fuel  |
| Auditor      | -\$ 2.00      | from FICA to Retirement   |
| Non Dept     | -\$ 3,900.00  | from pauper burial to ind def unind & mental committments                           |
| PreTrialDiv  | -\$ 24,607.00 | from Supplies to Pre Trial Admin Fee  |
| AO Asset For | -\$ 4,797.00  | from K9 and \$27.00 from Vehicle Exp  |
|              | -\$ 8,847.00  | from Equip Purchase, all to Supplies, Dues, Comp Exp, Con & Train Staff, Ammunition |
|              |               | vehicle exp   |
| Jail         | -\$ 83.00     | from Rleg Employee to Rleg-PT   |

Motion carried unanimously.

BURN BAN

No action taken.

JUDGES REPORT

Judge McDowell reported on his activities for the month. They include: Special Court meeting on November 17th to canvass Constitutional Amend. and Emergency Services District Elections; Other agenda items for this meeting will be creation of the Emergency Services District and board appointments; Successful election through County Clerks office; attended meeting hosted by SPS/Excel; Ecolomondo webinar that stated that they are reapplying for state bonds and TAC County Relations officer will be in Wheeler County on November 24, 2025.

COMMISSIONERS REPORT

None offered

CA-CREDIT CARD THROUGH COUNTY ATTORNEY OFFICE FOR INVESTIGATOR

No action taken.

AUDITOR-BOND APPROVED

Jackie Don May Jr made a motion which was seconded by John Walker to approve the Official Bond for Nichole Mock-County Auditor for the period beginning August 31, 2025. Motion carried unanimously.



COUNTY INDIGENT HEALTH CARE TAX AND LEVY INFORMATION SURVEY FOR 2024-2025 APPROVED

Jackie Don May Jr made a motion which was seconded by Cecil Gaither Sr to approve the 2025-2025 County Indigent Health Care Tax and Levy Information survey as submitted by Nichole Mock, County Auditor. Motion carried unanimously.

SO-2025 SHERIFFS OFFICE CHAPTER 59 ASSET FORFEITURE REPORT APPROVED AS SUBMITTED TO AG ON OCTOBER 30, 2025

John Walker made a motion which was seconded by Jackie Don May Jr to approve the 2025 Sheriff Office Chapter 59 Asset Forfeiture report as submitted by Nichole Mock, County Auditor. Motion carried unanimously.

APPRAISAL DISTRICT BOARD OF DIRECTOR NOMINEE FOR WHEELER COUNTY-Cindy Brown

Judge McDowell made a motion which was seconded by Cecil Gaither Sr to nominate Cindy Brown-Tax Collector as the nominee for Wheeler County to serve on the Appraisal District Board of Directors for Place 1, which will be a 2 year term. Motion carried unanimously.

BID----APPROVAL OF Invitation for Bid (IFB) packet & advertising for contract #RB 2026 1 RoadMaterials-ARPA Funds grant

Jackie Don May Jr made a motion which was seconded by Cecil Gaither Sr to approve the bid packet as presented for advertising for road material purchases through the ARPA Funds grant. Bids will be opened on December 4, 2025 and awarded on Monday December 8, 2025. Motion carried unanimously.

SEALED BID-ADVERTISING FOR SEALED BIDS FOR ROAD MATERIALS (non ARPA purchases) bid #RB 2026 2 APPROVED

John Walker made a motion which was seconded by Jackie Don May Jr to approve advertisment for sealed bids for road materials (non ARPA fund purchases), bid #RB\_2026\_2 for calendar year 2026. Motion carried unanimously. Opening will be December 4, 2025 and awarded on Monday, December 8, 2025.

FIBERLIGHT BUILDING ACCESS AGREEMENT APPROVED-JP #2 Shamrock

Jackie Don May Jr made a motion which was seconded by John Walker to approve the Building Access Agreement with FiberLight to provide telecommunication and other communication services in the JP #2 building located at 122 W 2nd, Shamrock, Texas. Motion carried unanimously.

UTILITY EASEMENT AGREEMENT AMENDMENT WITH FIBERLIGHT LLC APPROVED-Courthouse property

Judge McDowell made a motion which was seconded by John Walker to approve the amendment to the Utility Easement between Wheeler County and FiberLight LLC to correct the land description on the previously executed easement, wherein the Block number for the Courthouse property was incorrect. Motion carried unanimously.

KYLE MESNEAK PROPOSAL APPROVED FOR TREE TRIMMING AND REMOVAL ON COURTHOUSE GROUNDS

Judge McDowell made a motion which was seconded by John Walker to approve the proposal submitted by Kyle Mesneak to remove 2 trees, trim 7 trees and grind stumps and clean up property for a cost of \$5,500.00. Motion carried unanimously.

PAYMENT OF BILLS

Jackie Don May Jr made a motion which was seconded by John Walker to approve the bills and pay accordingly. Motion carried unanimously.

EXECUTIVE SESSION: IT Department Briefing

Jackie Don May Jr made a motion which was seconded John Walker to enter into Executive Session at 9:36 AM as allowed by Texas Government Code 551.074. Items listed were: Briefing from IT Specialist on Wheeler County's IT infrastructure, security projects, vendor performance, staffing challenges and personnel matters; and discussion and possible action regarding IT department staffing needs, compensation matters and accrued compensatory time.

John Walker made a motion which was seconded by Cecil Gaither Sr to return to Regular Session at 10:37 AM Motion carried unanimously.

Judge McDowell made a motion which was seconded by John Walker to approve payment of 160 hours<sup>of</sup> compensatory time to Larry Gatlin, effective November 10, 2025. Motion carried unanimously.

ADJOURNMENT OF MEETING

Jackie Don May Jr made a motion which was seconded by Cecil Gaither Sr to adjourn the meeting. Motion carried unanimously.

PAT MCDOWELL, COUNTY JUDGE

MARGARET DORMAN, COUNTY CLERK

APPROVED: \_\_\_\_\_