



HUNT COUNTY

POST OFFICE BOX 1437 – GREENVILLE, TEXAS 75403-1437

DISTRICT CLERK
SUSAN SPRADLING
(903) 408-4172

Request to Send Withholding Order

Cause # _____ Judicial District Court

_____ Temporary _____ Final _____ Modification

Payee: (Person Receiving Child Support)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Full SS#: _____ DOB: _____ Gender: _____

Home Phone: _____ Work Phone: _____

Payor: (Person Paying Child Support)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Full SS#: _____ DOB: _____ Gender: _____

Home Phone: _____ Work Phone: _____

Name of Employer: _____

Address of Employer: _____

Name of party making request: _____

Telephone number of party making request: _____

FEES AND INFORMATION

- Employer's Order will be sent by Certified Mail for a fee of **\$15.00**
- If you do not provide us with a copy of your order we will certify a copy of the Withholding Order on file for **\$1.00 per page**
- E-file your request through <https://efile.txcourts.gov/ofsweb>

Or by Mail: **Susan Spradling**

Hunt County District Clerk

P.O. Box 1437

Greenville, Texas 75403-1437