



HUNT COUNTY

POST OFFICE BOX 1437 – GREENVILLE, TEXAS 75403-1437

DISTRICT CLERK
SUSAN SPRADLING

Request for Excuse from Grand Jury Service

QUALIFICATIONS FOR GRAND JURY SERVICE

Please review the QUALIFICATIONS FOR GRAND JURY SERVICE listed on the back portion of the Grand Jury Summons. A person may be selected to serve as a juror only if the person is qualified. Should you be disqualified to serve as a grand juror, **circle that item, complete the certification on the lower left portion of the summons, date and sign the summons.** Separate the summons at the perforation, **place return address and a stamp on the side of the card containing our return address and place the card in the mail.**

*****If you are not qualified to serve as a grand juror you do not need to appear*****

EXCUSES FROM GRAND JURY SERVICE

Please review the EXCUSES FROM GRAND JURY SERVICE listed on the back portion of the Grand Jury Summons. If you are qualified to serve you *may* be excused from jury service if you are eligible to claim one of these excuses, however, you are not required to do so. **Circle the excuse you are claiming, complete the certification statement, date, and sign the summons.** Separate the summons at the perforation, **place return address and a stamp on the side of the card containing our return address and place the card in the mail.**

*****If you are claiming an excuse, you do not need to appear*****

FOR ALL OTHER REQUEST

*******Please Print*******

Full Name (as shown on Grand Jury Summons): _____

Court (shown on Grand Jury Summons): _____

Date to appear (shown on Grand Jury Summons): _____

Summons No. (shown on Grand Jury Summons): _____

Address: _____

Phone No.: _____

Email Address: _____

Provide in detail the reason for your request: _____

Date: _____ Signature: _____

You will be contacted prior to your appearance date should your request be denied. If you are not contacted by our office prior to your appearance date your request has been approved and you do not need to appear.

*******CALL BACKS ARE ONLY GIVEN IF YOUR REQUEST FOR HAS BEEN DENIED*******

**Mail to (include your summons):
P.O. Box 1437, Greenville
Greenville, Texas 75403**

**Call: Telephone
number shown on
the front of your summons**

**Email:
dclerk@huntcounty.net**

*****Or go to www.huntcounty.net/page/hunt.districtclerk to complete and submit this form*****

For Court Use Only

Approved / Denied Date _____ by _____

Denial notification by phone / email / mail Date _____ Initials _____