

STATE OF TEXAS )  
: )  
COUNTY OF WINKLER )

On this the 13thday of, 2020, the Commissioners' Court of Winkler County, Texas, met in Regular Term of Court at the Courthouse in Kermit, Texas, with the following members present, to-wit:

Charles M. Wolf	County Judge
Billy Stevens	Commissioner, Precinct No. 1
Robbie Wolf	Commissioner, Precinct No. 2
Hope Williams	Commissioner, Precinct No. 3
Billy Ray Thompson	Commissioner, Precinct No. 4
Pam Greene	County Clerk and Ex-Officio Clerk of Commissioners' Court

constituting the entire Court, at which time the following among other proceedings were had:

At 9:00 o'clock A.M. Judge Wolf called the meeting to order and lead the Pledge of Allegiance.

Judge Wolf asked at this time if any Commissioner wanted Consent Agenda item(s) moved to Discussion Agenda.

## CONSENT AGENDA:

A motion was made by Commissioner Williams and seconded by Commissioner Thompson to approve the following consent agenda item(s):

- (a) Payroll
- (b) Bills over \$500.00
- (c) Claims against County
- (d) Payment in the amount of \$30,346.17 for Winkler County's 1<sup>st</sup> Quarter pro-rate share of the 2020 Appraisal District Budget
- (e) Payment to Holly Frontier Refining & Marketing, LLC for emulsion in the total amount of \$4,573.30 from budgeted lateral road funds
- (f) Request of Kermit Chamber of Commerce to use the Kermit Community Center on the following dates:
  1. March 28, 2020 – March 30, 2020 for the Chamber of Commerce Banquet;
  2. April 02, 2020 for Bunny Bingo; and
  3. November 10, 2020 for Turkey Bingo

(g) Payment, in the amount of \$200.00, to State Farm Fire and Casualty Company for the following surety bonds from budgeted funds:

1. Rhonda Willhelm, Winkler County Auditor, for the period of March 01, 2020 to March 21, 2021 in the amount of \$100.00; and
2. Dana Shipley, Winkler County Community Supervision, for the period of March 01, 2020 to March 01, 2021 in the amount of \$100.00

(h) Report from County Extension Agent

INSERT

(i) Payment to Total Office Solution in the amount of \$1,320.00 from budgeted funds for Annual Service Agreement Renewal for the following:

1. Winkler County Senior Center \$264.00;
2. Winkler County Auditor's Office \$528.00;
- and
3. Winkler County Judge's Office \$528.00

(j) Payment in the amount of \$3,990.00 to D. K. Boyd Land & Cattle Co. for caliche and topsoil from budgeted lateral road funds

which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

A motion was made by Commissioner Williams and seconded by Commissioner Thompson to appoint Billy Stevens, Commissioner, Precinct No. 1, as County Judge Pro-Tem for 2020; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

A motion was made by Commissioner Stevens and seconded by Commissioner Williams to set terms of County Court (Civil, Criminal and Probate) and terms of Justice Court for 2020 as follows:

The County Court of Winkler County shall hold six (6) terms of Court each year; the January-February term to begin on the first (1<sup>st</sup>) Monday of January; the March-April term to begin on the first (1<sup>st</sup>) Monday of March; the May-June term to begin on the first (1<sup>st</sup>) Monday of May; the July-August term to begin on the first (1<sup>st</sup>) Monday of July; the September-October term to begin on the first (1<sup>st</sup>) Monday of September; the November-December term to begin on the first (1<sup>st</sup>) Monday of November, each term of court as to both Civil and Criminal matters shall continue its session to the close of the Saturday before Monday of the opening of said regular term of said Court; that a continuous term be provided for hearing Probate and Juvenile matters; the term of the Justice Court

shall be from day to day, week to week and month to month as to both Civil and Criminal matters.

which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

Following discussion regarding cyber security training, a motion was made by Commissioner Williams and seconded by Commissioner Thompson to approve list of County Offices/County Employees required for cyber security training: any office or employee that has access to the network or email – all Courthouse employees; County Library; Probation Office; Sheriff's Office; Senior Citizens' Center; Emergency Medical Service and Commissioners' Court ; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

A motion was made by Commissioner Stevens and seconded by Commissioner Wolf to approve the following Winkler County Golf Course Tournament Schedule:

INSERT

which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

A motion was made by Commissioner Williams and seconded by Commissioner Thompson to approve the following Contracts for Tax Billing and Collection Services for the period of February 01, 2020 through January 31, 2021:

1. The City of Kermit;

INSERT

2. The City of Wink;

INSERT

3. Kermit Independent School District;

INSERT

and

4. Winkler County Hospital District

INSERT

which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

A motion was made by Commissioner Thompson and seconded by Commissioner Wolf to approve payment to Commercial Food Service Equipment for two (2) microwave ovens and one (1) refrigerator at Senior Citizens' Recreation Center, in the amount of \$7,178.00 from committed funds; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

A motion was made by Commissioner Wolf and seconded by Commissioner Stevens to approve purchase of Ice Maker from Commercial Food Service for Kermit barn, in the amount of \$5,275.27 from committed funds; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

A motion was made by Commissioner Thompson and seconded by Commissioner Stevens to approve payment to TexStar Home Improvement for refurbished kitchen cabinets, new countertops and backsplash and installation of kitchen sinks at the Senior Citizens' Recreation Center, in the amount of \$44,370.00 from capital expenditures; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

Following discussion regarding renovation of Westside Community Center, a motion was made by Commissioner Thompson and seconded by Commissioner Williams to approve renovation of Westside Community Center in the approximate amount of \$20,000.00 from capital expenditures; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

Following discussion regarding Boy Scout Hut, a motion was made by Commissioner Williams and seconded by Commissioner Thompson to approve purchase and installation of two (2) doors for Boy Scout Hut in the amount of \$3,240.00 from committed funds; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

Following discussion regarding 2020 Ford Explorer for District Attorney's Office, a motion was made by Commissioner Thompson and seconded by Commissioner Stevens to approve purchase of 2020 Ford Explorer for District Attorney's Office in the amount of \$39,180.00 from capital expenditures; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

A motion was made by Commissioner Williams and seconded by Commissioner Thompson to replace Shethelia Reed with Pam Greene on signature card for Winkler County Clerk Registry Fund account at West Texas

National Bank effective January 13, 2020; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

A motion was made by Commissioner Thompson and seconded by Commissioner Williams to approve Kermit Community Center change order(s) and modification(s); which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

INSERT

A motion was made by Commissioner Wolf and seconded by Commissioner Stevens to approve Wink Community Center change order(s) and modification(s); which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

INSERT

There were no Winkler County Courthouse construction claim(s) for the Court to consider at this time.

A motion was made by Commissioner Stevens and seconded by Commissioner Thompson to approve Kermit Community Center construction claim(s); which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

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A motion was made by Commissioner Williams and seconded by Commissioner Thompson to approve Wink Community Center construction claim(s); which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

INSERT

A motion was made by Commissioner Williams and seconded by Commissioner Thompson to approve Winkler County Airport construction claim(s); which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

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There were no Winkler County Golf Course construction claim(s) for the Court to consider at this time.

A motion was made by Commissioner Williams and seconded by Commissioner Stevensto receive the following Monthly Reports from County Officials of fees earned and collected for the month of December, 2020:

INSERT

which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

There were no line item adjustment(s) for the Court to consider at this time.

A motion was made by Commissioner Stevens and seconded by Commissioner Williams to approve the following budget amendment(s):

which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

A motion was made by Commissioner Williams and seconded by Commissioner Thompson to adjourn the meeting; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

MINUTES approved the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.  
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COUNTY CLERK