


REGULAR COMMISSIONERS COURT
November 16, 2021
10:00 A.M.
2nd FLOOR COURTROOM
BROOKS COUNTY COURTHOUSE

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Regular Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

OPEN MEETING -Judge Eric Ramos opened the meeting at 10:10 AM 

PLEDGE OF ALLEGIANCE-was led by Judge Eric Ramos

ROLL CALL-Judge Eric Ramos called for roll call:

Present: Eric Ramos, County Judge,
Eduardo "Eddie" Garza, Commissioner Precinct #1,
Rolando Gutierrez, Commissioner Precinct #2,
Horacio Villarreal III, Commissioner Precinct #3,
Ernesto "Pepe" Williams, Commissioner Precinct #4.

Absent: Elvaray B. Silvas, County Clerk.

Staff Present: Missy A. Saavedra, Deputy Clerk

AGENDA

1. Public Comments 

There were no public comments said at this time.

2. Approve of Regular and Special Commissioners' Court minutes. 

Motion: to approve of the minutes as presented by the County Clerk (10-19-21; 10-28-21; 11-02-2021), **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Horacio Villarreal III, Commissioner Precinct #3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

3. Approve of Bills and Claims 

Motion: to approve of the bills and claims as presented by the County Auditor, **Action:** Approve, **Moved by** Horacio Villarreal III, Commissioner Precinct #3, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously. (**on file**)

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

4. **Approve Monthly Reports** 

- a. Treasurer's Monthly Report
- b. Auditor's Monthly Report
- c. Tax Assessor Collector Chief Deputy Monthly Report
- d. Approve Monthly Reports by Brooks County
 - i. (Submitted by County Foreman)
 - ii. (Submitted by Brooks County Justice of the Peace Precinct 1-4)
 - iii. (Submitted by Brooks County Library Supervisor)
 - iv. (Submitted by Ruby Allen, Landfill Supervisor)

Katy Salinas, HR Payroll/ County Treasurers office presented the monthly report for the month of October 2021; reviewed the Auditors Report for October 2021; Terri A Silvas, Chief Deputy Tax Assessor Collector presented her monthly report.

12. Discuss, Consider and act on the submission of the 2021 Tax Roll for Brooks County pursuant to Section 26.09(e) of the Texas Property Tax Code. (Submitted by Teresa Silvas)



Terri A. Silvas, Chief Deputy Tax Assessor Collector addressed the Court on the above matter by reading the submission of the 2021 Tax Roll currently filed in the Brooks County Clerk's Office. Mrs. Silvas stated that she would return with the new values, once she receives the supplement amounts.

Went back to discuss line item #4

Commissioner Williams addressed the Court in reference to the Auditor's report (bill for the roof at the Sheriff's Office). County Auditor stated that this was the final bill and should have an ending balance of \$3,000 or more left. Commissioner Williams stated that he has spoken with contractor and that there should be another bill. Mr. Patroelj also stated that if there were any additional bills would have to look for additional fundings. It was discussed that the job was not finished. Question was that if we have enough money to pay the bill, it was stated yes there was.

Motion: to approve of the monthly reports, **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously. (**on file**)

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).


Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

Went back to line item #12

Motion: to approve the submission of the 2021 Tax Roll, (on file with the County Clerk's office), **Action:** Approve, **Moved by** Horacio Villarreal III, Commissioner Precinct #3, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously. (**on file**)

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

- 5. **Agrilife Extension reports (reports for information only)** 
Discussion only, no action taken.

6. **Discuss, Consider and Act on years of service awards.** 

Honorable Judge addressed the Court in reference to a request and suggests that this will be done yearly in December for reaching 5, 10, 15, 20, 25, 30 and etc. it was discussed to get a list from the Treasurers Office, so that certificates can be handed out.

Motion: to approve of this yearly, **Action:** Approve, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct #4, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.


- 7. **Discuss, Consider and Act on hiring Raul Hernandez & Company, PC to audit the Brooks County Sheriff State Forfeiture Funds for the fiscal year ended September 30, 2021**



Motion: to table to the next meeting, **Action:** Table, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct #4, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

- 8. **Discuss, Consider and Act on Approving Road & Bridge/ Landfill incentives for CDL, Zoonosis, Vector Certifications. (Submitted by David Guerra)** 

Motion: to approve incentive, to be paid on the 2nd semi in November, **Action:** Approve, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct #4, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.


Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

- 9. **Discuss policy which allows deploying County Dozers to County Fires.** 

Ruben Ramirez, EMC/Fire Chief addressed the Court on the above matter, stating that in using the equipment is legal per Government Code, also got in contact with County Attorney who submitted a letter on legality. Mr. Ramirez stated that 4 employees received training for this by the National Forestry. Commissioner Williams stated that maybe these employees can be paid an

incentive for doing this. Commissioner Williams stated that he is a Fire Department supporter and that the only issue was the County Employees. Discussion only, no action taken.


10. Discuss, consider and act on amending Policy 2B-2 Vacation of the Brooks County Employee Policy and Procedure Manual to read "The maximum amount an employee will be allowed to roll over for the new year pool is 40 hours" instead of "5 (five) days". 

Katy Salinas, HR/Payroll addressed the Court on the above stating that we go by hours not days and some employees work 12 hours days.

Motion: to change, allowed roll over of vacation to be 40 hours instead of 5 days, **Action:** Approve, **Moved by** Rolando Gutierrez, Commissioner Precinct #2, **Seconded by** Ernesto "Pepe" Williams, Commissioner Precinct #4. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).


Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

11. Discuss, Consider and Act on Loma Blanca Soil & Water Conservation District's request letter for Annual Contribution (FY 2022) 

Motion: to approve annual contribution, **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

13. Discuss, Consider and Act on placing speed bumps on County Rd. 224. 
(Submitted by Commissioner Pct.2 Rolando Gutierrez)

Commissioner Gutierrez addressed the Court on the above matter, in reference to placing speed bumps on CR 224. Judge Ramos stated that we previously spoke about this and it was discussed on the legality of them. David Guerra, Road and Bridge foreman addressed the Court on the above matter and is willing to place them when ready.

Motion: to place speed bumps on County Road 224, **Action:** Approve, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct #4, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.


14. Discuss, Consider and Act on County Road Closure of 233, also known as Will Paul Wright Rd. (Submitted by Commissioner Pct.2 Rolando Gutierrez) 

Commissioner Gutierrez addressed the court in reference to the above matter; Elizabeth Wright addressed the Court on the above matter in the closing of CR 233 an CR 234.

Motion: to close CR 233, **Action:** Approve, **Moved by** Rolando Gutierrez, Commissioner Precinct #2, **Seconded by** Ernesto "Pepe" Williams, Commissioner Precinct #4. Motion passed unanimously. (on file)

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).


Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

15. Discuss, Consider and Act on transferring \$1,250.00 from 101-5-0053-5550 Out of county Travel; to 101-5-0053-5420 Emg. Fees 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Rolando Gutierrez, Commissioner Precinct #2, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

16. Discuss, Consider and Act on transferring \$1,000.00 from 012-5-0510-5201 Bldg Repairs-Annex other; to 012-5-0510-5105 Gas & Oil. 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct #4, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

17. Discuss, Consider and Approve Bids for Professional General Management Services and For Professional Architectural and Engineering Services.


Honorable Judge Eric Ramos opened two bids for architectural and engineering services one from Fulcrum Consulting Services and another from TLC Engineering and one bid for general management services from Resources Mobility Associates

Recess for 30 Minutes to score the management

Motion: to recess until 11:30 for scoring of bids, **Action:** Enter Recess, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Eric Ramos, County Judge.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

 The Court came back from recess at 11:29 PM; Present same as before.
The Court continued to discuss line item #17

Honorable Judge Eric Ramos stated that the court would take care of RFP bid first; Judge Ramos stated that we followed the two weeks posting as required.

Francisco Briones, Resources Mobility Associates, Inc. addressed the Court with any questions the Commissioners had, and with a quick presentation of his business; it was stated that he has been doing grant since 1970.

Motion: to award bid for General Management Services to Resources Mobility Associates, **Action:** Approve, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct #4, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously. **(on file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

Motion: to award bid for Professional Architectural and Engineering Services to Folcrum Consulting, **Action:** Approve, **Moved by** Rolando Gutierrez, Commissioner Precinct #2, **Seconded by** Ernesto "Pepe" Williams, Commissioner Precinct #4. Motion passed unanimously. **(on file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

EXECUTIVE SESSION- to go into Executive Session at 11:41 AM

18. Discuss Employment/Resignations/Retirements and other Personnel Issues.

OPEN SESSION - Back into open session at 11:48 AM, Discussion of personal at the landfill, present same as before; Commissioner Gutierrez didn't return due to being on a phone call.

19. Discuss, consider and act on Employment/Resignations/Retirements.
No Discussion, no action taken.

20. Adjourn

Motion: to adjourn the meeting at 11:49 am, **Action:** Adjourn, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Ernesto "Pepe" Williams, Commissioner Precinct #4. Motion passed unanimously.


Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3.

Absent: Rolando Gutierrez, Commissioner Precinct #2.

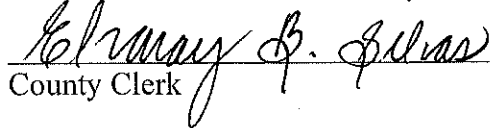
The preceding minutes beginning on page _____ and ending on page _____, of the Commissioners' Court Minutes Volume _____, read and approved in the Honorable Commissioners' Court this 10th day of February, 2022, A.D.

APPROVED:



County Judge

ATTESTED:



County Clerk