

**NOTICE OF THE MEETING OF THE
ZAPATA COUNTY COMMISSIONER'S COURT
OF ZAPATA COUNTY, TEXAS**

Notice is hereby given that the **Regular Meeting** of the above named Commissioner's Court has been set for **October 9th, 2007 at 9:00 AM** in the County Courthouse of **ZAPATA, TEXAS 200 East & 7th Ave. Suite 115** at which time the following subjects will be discussed, to-wit:

AGENDA

- A. Call meeting to order.
- B. Pledge of Allegiance.
- C. Approval of Financial Treasurer's Report.
- D. Approval of Minutes for Previous Meeting (s).
- E. Communications.
- F. Action Items on Following Page.
- G. Adjourn.

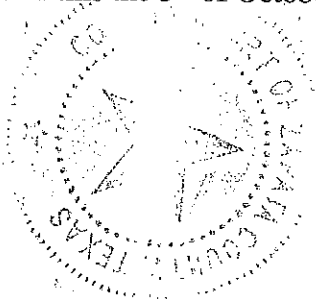
Dated this the 5th of October, 2007

Commissioner's Court of Zapata County, Texas.

By: *Rosalva Guerra*
ROSALVA GUERRA, CO. JUDGE

I, the undersigned, County Clerk, do hereby certify that the above **Notice of Meeting** of the above named Commissioner's Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Zapata County, Texas, at a place readily accessible to the general public at all times on the 5th of October, 2007 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the 5th of October, 2007



County Clerk Zapata County, Texas

By: *Mary Jayhe Villarreal-Bonoan*
Mary Jayhe Villarreal-Bonoan

By: *Celia A Rodriguez, Deputy*

- A. Discussion and possible action to request permission to use the Pavilion on Sunday, November 4, 2007 for the annual Jamaica for Mariachi Halcon; requested by County Judge Rosalva Guerra and Mar Martinez.
- B. Presentation of proclamation for Czech Heritage Month (Czech Heritage Society of Texas is celebrating their 25th anniversary); requested by County Judge Rosalva Guerra.
- C. Presentation of 2007 Home Care and Hospice Month Proclamation; requested by County Judge Rosalva Guerra.
- D. Presentation of Red Ribbon Week Proclamation designated October 22 – 26, 2007; requested by County Judge Rosalva Guerra and Sheriff Sigifredo Gonzalez, Jr.
- E. Presentation of 2007 National Aids Awareness month in Zapata designated to during October 29 or 30, 2007; requested by County Judge Rosalva Guerra.
- F. Discussion and possible action to approve employee transfer from Zapata County Recycling Department to the Zapata County Maintenance Department. The proposed transfer allows filling position as grader operator vacated temporarily due to health problems; requested by Commissioner Jose Emilio Vela, Pct. 1.
- G. Discussion and possible action to approve employee transfer from Zapata County Maintenance Department to Recycling Department. Employee requests transfer to fill vacancy; requested by Commissioner Jose Emilio Vela, Pct. 1.
- H. Discussion and possible action to approve Subdivision Plat and accept dedication of streets and utility right of ways on the Flores Addition-Phase II Subdivision; requested by Commissioner Jose Emilio Vela, Pct.1.
- I. Discussion and possible action to allocate a vehicle (1 car) from the unused vehicles at the Sheriff's Dept. to be used by bailiff for all JP's for citations; requested by Commissioner Gabriel Villarreal, Pct. 2.
- J. Discussion and possible action to install two (2) speed humps on Trinity Lane in the town of Zapata, Texas; requested by Commissioner Gabriel Villarreal, Pct. 2.

- K. Discussion and possible action to approve funding and construction of addition to the recycling building for the new baler to bale newspaper and presentation by Raul Maldonado of Cardboard Express to buy our newspaper/recyables; requested by Hector Lopez, Jr., Recycling Department Supervisor.**
- L. Discussion and possible action to replace Oscar Araiza with an employee from project; requested by Commissioner Norberto Garza, Pct. 4.**
- M. Discussion and possible action to ask permission to clean creek between 4th & 7th Zapata & Juarez; requested by Commissioner Norberto Garza, Pct. 4.**
- N. Discussion and possible action to approve the purchase of two (2) vehicles instead of one (1) transfer \$ 4,836 from Account 10-695-551 to Acct. 10-695-531 Constable Vehicle; requested by Doroteo N. Garza, County Auditor.**
- O. Discussion and possible action to authorize County Judge Guerra to appoint Presiding Officer of the Falcon Lake Planning Commission Committee for Zapata County; requested by County Judge Rosalva Guerra.**
- P. Discussion and possible action to clarify and amend the proposed budget to include HIDTA Task Force positions for FY 2007-2008; requested by Commissioner Joe Rathmell, Pct. 3.**
- Q. Discussion and possible action to install street lights on Pena Lane between North Siesta and Falcon lane and street light on Kenneth Lane between South Siesta and Monterrey streets in Siesta Shores Subdivision; requested by Commissioner Joseph Rathmell, Pct. 3.**
- R. Discussion and possible action to accept offer to lease 9.45 mineral acres lying in and under the 100 ft. right of way (abandoned) U.S. Hwy 83 in Porcion 37; requested by Commissioner Joseph Rathmell, Pct. 3.**
- S. Discussion and possible action to lease storage space for Zapata County Museum artifacts; requested by Commissioner Joseph Rathmell, Pct. 3.**
- T. Discussion and possible action to accept bids for the renovation of the Texas Department of Health Clinic Building located within the Zapata County Community Center to be paid out of line item # 10-409-706; requested by Commissioner Joseph Rathmell, Pct. 3**

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- U. Discussion and possible action to approve hiring of Juan Jose Gonzalez for the vacant position of Mechanic/Maintenance for the Water Plant; requested by Carlos Trevino, Jr., Water/Sewer Director
- V. Discussion and possible action to approve new interlocal agreement with TAC RMP and Zapata County also designating Pool Coordinator; requested by Romeo Salinas, County Treasurer/Pool Coordinator.
- W. Discussion and possible action to create 08-602 to separate fund transfers to Accounts Payables under Sewer Department; requested by Romeo Salinas, County Treasurer.
- X. Discussion and possible action to approve creation of revenue accounts to properly record Justice of Peace Collections as follows: 15-340-801 JP Pct #1; 15-340-802 JP Pct #2; 15-340-803 JP Pct. #3; 15-340-804 JP Pct #4; requested by Romeo Salinas, County Treasurer.
- Y. Discussion and possible action to correct G/L account number 80-600-102 to 80-602-102 and delete 80-600-105; 80-600-171; 80-600-172 under Sewer Plant; requested by Romeo Salinas, County Treasurer.
- Z. Discussion and possible action to correct G/L 10-650-102 to 10-650-104 and 10-650-103 to 10-650-105 under Olga V. Figueroa Public Library; requested by Romeo Salinas, County Treasurer.
- AA. Discussion and possible action to correct G/L 10-595-151 to 10-595-161 under Environmental Health Service; requested by Romeo Salinas, County Treasurer.
- BB. Discussion and possible action to correct G/L account numbers as follows: 10-567-120 Jailers; 10-567-105 Administrative Clerk; 10-567-167 Medical Personnel; 10-567-103 Administrator; 10-567-160 Cooks; 10-567-109 Facility Supervisor; 10-567-104 Administrative Officer; 10-567-115 Maintenance under Sheriff's Regional Jail; requested by Romeo Salinas, County treasurer.
- CC. Discussion and possible action to create G/L account number 10-567-121 to properly post overtime for Sheriff's Regional Jail personnel; requested by Romeo Salinas, County Treasurer.

- DD.** Discussion and possible action to create G/L account number 10-560-121 to properly post overtime for Sheriff's Department; requested by Romeo Salinas, County Treasurer.
- EE.** Discussion and possible action to create G/L account number 10-561-121 to properly post overtime for Sheriff's County Jail personnel; requested by Romeo Salinas, County Treasurer.
- FF.** Discussion and possible action to correct G/L 10-401-431 to 10-401-226 under County Commissioner Department; requested by Romeo Salinas, County Treasurer.
- GG.** Discussion and possible action to approve Interagency Cooperation Agreement between South Texas Development Council and Zapata County to provide assistance to clients applying for the CHIPS Program, Medicaid, Food Stamps, Temporary Aid for needy families as presented by Mr. Juan E. Rodriguez- STDC Program Coordinator; requested by Romeo Salinas, County Treasurer.
- HH.** Discussion and possible action to review and approve Group Health Insurance for county employees; requested by County Judge Rosalva Guerra, and Doroteo N. Garza, County Treasurer.
- II.** Discussion and possible action to certify the receipt of a \$10,000.00 grant from the Guadalupe and Lilia Martinez Foundation for the San Ygnacio Public Library Branch for the purchase of books: Revenue Account – 10-370-900 Miscellaneous Income Expense Account – 10-651-427 Library Books Pursuant to Texas Local Government Code Section: 111.0108 Special Budget for revenue received after adoption of Budget FY 2007-2008; requested by Doroteo N. Garza, County Auditor.
- JJ.** Discussion and possible action to approve two (2) street lights for Pct. 4; requested by Commissioner Norberto Garza, Pct. 4
- KK.** Discussion and possible action to hire a records management officer/preservation clerk for FY 2007-2008 effective October 1, 2007 to be paid from the County Clerk's records management and preservation funds under Section 118.0216 of the Local Government Code @ \$7.15/hr plus benefits; requested by Mary Jayne Villarreal-Bonoan, County Clerk.

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LL. Discussion and possible action to pay Premier Civil Engineering, L.L.C. the amount of \$2,565.00 for maps preservation, scan, copy and index to be paid from the County Clerk's records management and preservation funds; requested by Mary Jayne Villarreal-Bonoan, County Clerk.

MM. Discussion and possible action to approve the use of Records Management fees to pay temporary salary for Irma Garza to input any and all old archive records filed at the District Clerk's Office; requested by Dora M. Ramos, District Clerk.

NN. Approval of Invoices.

OO. Under Reports/Public Participation

- Report by Fire Chief J. J. Meza on Holt Power Systems/Generator Package for Zapata County Courthouse.
- Report by Mike Chapa, Indigent Director for Zapata County Medical Group monthly report (September 2007).
- Jeff Snowden from Capex Consulting Group to report on 2nd phase of this year's water rate increase as per Water Development Board Loan requirements; requested by Carlos Trevino, Jr., Water/Sewer Director.
- Report by Paula Miller – home Fair Builders Mortgage Company.

PP.Line Item Transfers

From: 15-621-555 \$5,000.00 Road & Construction To: 15-621-157 \$5,000.00 Salaries & Wages \$5,000.00
To meet budget requirements; requested by Commissioner Gabriel Villarreal, Pct. 2.

QQ. Executive Session

Note 1 Gov't Code Ann 551.071 Consultation with Attorney

Note 2 Gov't Code Ann 551.072 Real Property

Note 3 Gov't Code Ann 551.074 Personnel Matters

Note 4 Gov't Code Ann 551.076 Security

The Commissioners' Court of the County of Zapata will go into a closed session to receive advice from legal counsel to discuss matters of land acquisition, to discuss personnel matters, or for other reasons permitted by law as specifically listed on the agenda. If necessary the Commissioners' Court may go into closed session as permitted by law pursuant to the authority granted under Government Code, Chapter 551, Chapter 551, the Commissioners' Court may convene a closed session to discuss any of the above agenda items.

- Consultation with Attorney on personnel matters at the Custodial/Maintenance Dept; requested by Maria Eugenia Gutierrez, Supervisor