

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 2, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action needed:
  - a. Last month's minutes
  - b. Payroll
  - c. Budget amendments and fund transfers
  - d. Accounts payable
  - e. Auditor's report
  - f. Officer's report
  - g. Surplus/Salvage equipment (non-capitol)

Commissioner Belt made a motion approving administrative items as presented, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

2. Consider approving tournament requests: take action as appropriate

Golf Pro Kyle Monk presented the current tournament requests. Commissioner Houston made a motion approving the schedule as presented. Commissioner Rosson seconded the motion. Carried unanimously. (See attached) Monk also shared plans for the opening of the new greens and publicity to take place Friday, May 4<sup>th</sup>.

3. Consider the parameters for an inter-local agreement with the city for the police dept. occupancy in the renovated old jail: take action as appropriate

After court discussion, Commissioner Houston made a motion to table for further study and discussions with the City. Commissioner Rosson seconded the motion. Carried unanimously.

4. Consider accepting a gift of paving at the airport: take action as appropriate

Commissioner Murphree presented a gift from airport hanger owners, John Siemens, Brian Snodgrass, John Loepky and David Bergen. These owners will asphalt around their hangers at their cost, transferring ownership and maintenance to the county after it is complete. Commissioner Murphree made a motion to accept the paving gift, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

5. Consider approving Walmart grant for the Library: take action as appropriate

Judge Keyes presented approval of the Walmart grant for summer activities. Commissioner Belt made a motion approving the grant, followed by a second from Commissioner Rosson. Motion carried unanimously.

6. Consider a resolution amending the 2018 Budget for the Library: take action as appropriate

Judge Keyes recommended a resolution to amend the 2018 budget for Library part time workers. After discussion, Judge Keyes made a motion to table in order to revise the resolution to include all part time employees. Commissioner Belt seconded the motion. Carried unanimously.

7. Consider accepting a donation for the Sherriff's office from Western Peanut Growers; take action as appropriate

Sheriff Pipkin requested the court to accept a \$500 donation from Western Peanut Growers, to be placed in the donation budget line. Commissioner Murphree made a motion accepting the donation, followed by a second from Commissioner Houston. Motion carried unanimously.

8. Consider approving maintenance agreement with Signature Control Systems for the golf course; take action as appropriate

Commissioner Houston made a motion approving the maintenance agreement with a second by Commissioner Rosson. Motion carried unanimously.

9. Consider approving annual DSHS contract; take action as appropriate

County Clerk Vicki Phillips requested to table this item, as there are discussions within the Clerk's Association regarding issues and concerns with the Security and Privacy attachment of this contract.

10. Consider renewing the contract for residential juvenile services; take action as appropriate.

Judge Keyes presented a juvenile residential services contract with Travis County at \$109.08 per day. Commissioner Houston made a motion to renew the contract. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

11. Consider current subdivision application(s); take action as appropriate.

Commissioner Rosson presented Heritage Lane Estates #3 for approval of the 2<sup>nd</sup> reading. Commissioner Rosson made a motion approving, followed by a second from Commissioner Murphree. Motion carried unanimously. (See attached)

12. Consider current road crossing request(s); take action as appropriate.

None

13. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

a. Commissioner Houston stated TxDOT will be requiring digital reporting of County Roads.

b. Judge Keyes stated he will be in Galveston next week for the Probate Academy.

14. Adjourn;


Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Houston. Motion carried unanimously.

Meeting adjourned at 10:12 a.m.

STATE OF TEXAS           §  
COUNTY OF GAINES     §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 2, 2018.



  
Vicki Phillips, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 16, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action as appropriate:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus equipment (non-capitol)

Commissioner Belt made a motion approving administrative items as presented, Followed by a second from Commissioner Rosson. Motion carried unanimously. (see attached)

2. Meet with FCH Agent Erin Snodgrass for yearly report: take action as appropriate

FCH Agent Erin Snodgrass presented statistics for all classes, camps and yearly parade stating that there has been a significant increase in the number of applicants in each group from 2017.

3. Consider approving salvage/surplus for Prect 1; take action as appropriate

Commissioner Rosson stated to the court that he had a half ton Pickup to declare as surplus for a trade-in, in the mount of \$8,500.00. Commissioner Rosson made a motion to approve the surplus item. Followed by a second from Commissioner David Murphree. Motion carried unanimously.

4. Consider approving purchase of pickup for Prect 1; take action as appropriate

Commissioner Rosson presented the purchase of a 4 door Chevrolet Pickup from Reagor Dykes, in the amount of \$29,657.00 with trade-in. Commissioner Belt made a motion to approve the purchase of the Chevrolet Pickup. Followed by a second from Commissioner Houston. Motion carried unanimously.

5. Consider authorizing Prect 1 to fog seal the runway at Seagraves Airport; take action as appropriate.

Commissioner Rosson presented a request to the court to approve the purchase of a fog seal for the Seagraves Airport at an estimated cost of \$16,000.00. Motion made by Commissioner Houston to approve the purchase. Followed by a second from Commissioner Belt. Motion carried unanimously.

6. Consider applying for the Unclaimed Property Capital Credits for Counties through the Texas Comptroller of Public Accounts, take action as appropriate.

County Judge Keyes presented the interest income and investment report regarding Unclaimed Property Capital Credits. Commissioner Belt made a motion authorizing Judge Keyes to sign the application. Followed by a second from Commissioner Houston. Motion carried unanimously. (see attached)

7. Consider a Resolution adjusting the application of the budget for all Part-time and Extra Help employees in the County budget take action as appropriate.

Judge Keyes presented a resolution to adjust the application of the budget for all part-time and extra help employees. After discussion Judge Keyes stated the motion died for a lack of a second.

8. Discuss update on the Civil Building renovation; take action as appropriate.

Joe Grimes presented an update report on the renovation of the Civic Building. Joe Grimes presented 7 Change Order reports from JW & T Inc. Commissioner Belt requested a motion that a Change Order #8 be added to the report to change out water line now and he will contact everyone when the bid comes in. Commissioner Belt made a motion approving Change Orders 2, 3, 4, 5, 6, 7 & 8. Followed by a second from Commissioner Rosson. Motion carried unanimously. (see attached)

9. Consider approving quarterly report; take action as appropriate

Michael Lord, Treasurer, presented the quarterly report to the board. Commissioner Belt made a motion to approve the quarterly report. Followed by a second from Commissioner Houston. Motion carried unanimously. (see attached)

10. Consider approving the ACA Tracking service renewal; take action as appropriate

Michael Lord, Treasurer, presented the renewal of the ACA Tracking service. Commissioner Belt made a motion approving the renewal for calendar year 2019, followed by a second from Commissioner Houston. Motion carried unanimously. (See attached)

11. Discuss an easement through the airport for water disposal; take action as appropriate.

Commissioner Murphree presented for approval an easement across CR 306 off of the fence line at the Gaines County Airport due to BW Prime dumping water waste by the South Cemetery. BW Water stated they needed a second place to dump water waste. After discussion, Commissioner Murphree made a motion to table the approval of an easement to research other places for the water dumping. Commissioner Rosson seconded the motion. Motion carried unanimously.

12. Consider renewing the contract for residential juvenile services; take action as appropriate

Judge Keyes presented the Contracts for Residential and Detention of Juvenile Offenders in Rockdale Academy. Commissioner Belt made a motion to approve the contracts. Followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

13. Consider approving subdivision application(s); take action as appropriate.

None

14. Consider approving road crossing request(s); take action as appropriate.

Commissioner Belt made a motion to approve road crossing from Joint Resources Company on CR 251, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

Commissioner Belt made a motion to approve 4 road crossings from Stakeholder Gas Utility on CR 218, CR 2287, CR 214 & CR 241. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

15. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
- a. Commissioner Houston stated that the MS Doss Foundation oiled and filled up the cracks in the Doss Chapel and Mausoleum parking lot and painted parking lines, presenting this to the County as a gift/donation. Commissioner Houston has a letter stating that the letter needs signed, which will be presented at the next court meeting.
  - b. Commissioner Belt stated that Dalia in Juvenile Probation sent a letter asking to borrow the tables and chairs from the Civic Building for the Character Camp on July 17th-19<sup>th</sup>.
  - c. Judge Keyes stated that the Airport had been inspected and herbicide needed sprayed in cracks for weeds. Commissioner Murphree reported this had been done. Judge Keyes wants pictures taken to show on the inspection that this had been done.
  - d. Commissioner Murphree ask at some point in the future that the Court reconsider the rules and regulations of the Subdivisions.

16. EXECUTIVE/CLOSED SESSION -- A closed meeting will be held pursuant to Sections 551.071 of the Texas Government Code (consultation with attorney) for the Commissioners Court to consult with and seek advice from its attorneys, as necessary, regarding the following matters: (1) lease, fixed-base operator, and airport manager issues regarding the Gaines County Airport, an airport owned by the county and located in Gaines County, Texas, containing 428.09 acres, more or less, and part of Section 1, Block A-21, Public School Land, and Section 18 and Section 19, Block C-44, Public School Land thereof, as described in the certain deed, dated October 6, 1975, from G.C. Cattle Company, Inc., to Gaines County, Texas, recorded in volume 370, page 217 of the Deed Records of Gaines County, Texas to which reference is made for all purposes; and (2) any topic listed on the agenda posted for this meeting.

Executive Session Began: 10:50 a.m.  
Session Ended: 12:00pm.  
Reconvene Open Session: 12:05 p.m.

17. DISCUSSION AND POTENTIAL ACTION -- Discussion and potential action shall occur regarding the review, termination, and/or interim arrangements regarding the lease, fixed-base operator appointment, and airport manager appointment for the Gaines County Airport, an airport owned by the county and located in Gaines County, Texas, containing 428.09 acres, more or less, and part of Section 1, Block A-21, Public School Land, and Section 18 and Section 19, Block C-44, Public School Land thereof, as described in the certain deed, dated October 6, 1975, from G.C. Cattle Company, Inc., to Gaines County, Texas, recorded in volume 370, page 217 of the Deed Records of Gaines County, Texas, to which reference is made for all purposes; and (2) all related matters.

Commissioner Belt made a motion to adopt the order to initiate termination of Agreement with Aero Clinic and said parties for Aero Clinic. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

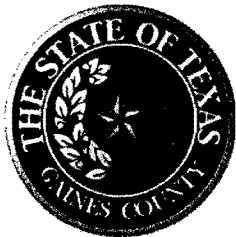
18. Adjourn:

Commissioner Belt made a motion to adjourn, followed by a second by Commissioner Houston. Motion carried unanimously.

Meeting Adjourned at 12:10p.m.

STATE OF TEXAS           §  
COUNTY OF GAINES       §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 16, 2018.



A handwritten signature in cursive script that reads "Vicki Phillips".

Vicki Phillips, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 30, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items; take action as appropriate;

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus equipment (non-capitol)

Commissioner Rosson made a motion approving the administrative items as presented, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

2. Consider approving tournament requests; take action as appropriate

Judge Keyes presented the current tournament requests for approval. Commissioner Belt made a motion to approve the schedule, with a second by Commissioner Houston. Motion carried unanimously. (See attached)

3. Consider a request to replace a Pro-Gator at the Golf Course; take action as appropriate

Judge Keyes stated Scott Nichols has a gator that quit working and requests to replace it, at an approximate cost of \$15,995.00. Commissioner Belt made a motion approving purchase with a budget amendment, fund transfer and approved as a Buy Board purchase. Commissioner Rosson seconded the motion. Carried unanimously.

4. Consider authorizing the GC Golf Course Superintendent to hire a part-time employee while his regular part-time is out for surgery and recovery; take action as appropriate

Commissioner Belt made a motion approving hiring of part-time employee to replace current part-time employee during surgery leave. Commissioner Houston seconded the motion. Carried unanimously.

5. Consider a proposal to rent space on the radio tower east of Seminole for a wireless broadband company; take action as appropriate

IT Director Scott Shortes stated the tower east of town has no more space available on it. Due to that information, this item is moot. After discussion, the court agreed they are not interested in putting up another tower at this time.

6. Consider supporting the Seminole Chamber of Commerce by sponsoring Splash-in Movie nights during the summer; take action as appropriate

Judge Keyes stated he has learned an Attorney General's Opinion prevents the county from sponsoring Chamber activity in the City Park. If the Chamber is doing something in County Park we can participate. No action taken.

7. Consider updating a caliche contract for county; take action as appropriate

Judge Keyes presented a contract with Janie Menix, to replace the contract with her deceased husband Conney Menix, for \$2.00 per cubic yard of caliche. Commissioner Houston made a motion authorizing Judge Keyes to sign the contract, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

8. Consider approving annual DSHS contract; take action as appropriate

County Clerk Vicki Phillips presented the annual DSHS contract for approval. Commissioner Belt made a motion approving the contract as presented. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

9. Consider approving purchase of kitchen equipment for remodeling of the Civic Bldg.; take action as appropriate

Judge Keyes presented proposals for kitchen equipment. Commissioner Houston made a motion approving the purchase, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

10. Consider approving a grant in kind for the Mausoleum at the South Cemetery; take action as appropriate

Commissioner Houston made a motion to accept a grant in kind for paving and coating of parking lot at south cemetery. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

11. Receive an interim report from the Courthouse Security Committee (appointed by Judge Schildknecht IAW SB42) and consider potential responses; take action as appropriate

Judge Keyes stated the Security Committee for Gaines County is comprised of himself, Sheriff Pipkin, County Attorney Joe Nagy, Chief Probation Officer Lloyd Glass and JP#1 Tammy Clark. Judge Keyes stated a group of retired US Marshalls has formed a group, ALERT, that will come on site and perform a security survey at an estimated amount of \$11,000.00. Sheriff Pipkin recommended hiring an additional deputy to be on site in the courthouse as a beginning security measure, to eventually be followed with other measures as recommended. Commissioner Belt made a motion approving the ALERT security survey, and to consider approving hiring of another deputy during budget sessions. Commissioner Rosson seconded the motion. Carried unanimously.

12. Discuss a variance on a sub-division; take action as appropriate

Commissioner Houston presented a variance/exemption from Pete and Aganetha Thiessen for a one unit house on a block of land that has been sold. Commissioner Houston made a motion approving, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

13. Consider approving subdivision application(s); take action as appropriate,

Commissioner Rosson made a motion to approve the 1<sup>st</sup> reading of Camp #66 on CR 107I. Commissioner Murphree seconded the motion. Carried unanimously.

14. Consider approving road crossing request(s); take action as appropriate,

None

15. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

a. Randy Davis with TxDOT stated he has received notice that the County Assistance for Gaines County this year is \$24,559.00, with LRA plus Cold Mix available.

Commissioner Houston, Pct.4 stated he would accept it and will make arrangements with Mr. Davis to pick up on a couple of weeks.

b. EOC Robert Barrett stated the drought index is up to 590. A discussion regarding fireworks will be on the next agenda.

c. Judge Keyes stated he has found 3 additional dumpsters for the July 4<sup>th</sup> celebration at the park. Tomahawk has agreed to deliver and pickup, at \$180.00 per 10 yard dumpster plus tonnage.

d. Commissioner Belt stated plumber costs for sewer lines at Civic Building is \$19,195.00.



e. Commissioner Murphree stated Bruce Berlin contacted him stating the water easement to go around the airport will only be in one place for 18 months. So it may not be cost effective to attempt to use it for the cemetery for only 18 months. Berlin is to provide some paperwork for Commissioner Murphree to look over.

16. Adjourn:

Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Rosson. Motion carried unanimously.

Meeting adjourned at 10:06 a.m.

STATE OF TEXAS           §  
COUNTY OF GAINES       §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 30, 2018.



*Vicki Phillips*

Vicki Phillips, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas