

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A SPECIAL MEETING ON DECEMBER 4, 2017 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items; take action as appropriate\
 - a. Accounts Payable

Commissioner Belt made a motion approving the accounts payable as presented, followed with a second by Commissioner Houston. Motion carried unanimously.

2. Consider a request by Precinct 1 to declare a unit # 1241 (2008 Hino Truck) and unit # 1241A (Truck mount Dura Patcher) as surplus for trade-in then to purchase a new 2017 Kenworth Cab with a 2017 DuraMaxx Patcher off the Buy Board; take action as appropriate.

Commissioner Rosson made a motion to declare unit # 1241 and # 1241A as surplus, and purchase a 2017 Kenworth Cab with a DuraMaxx Patcher through Buy Board. A second was made by Commissioner Murphree. Motion carried unanimously. (See attached)

3. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.
 - a. Commissioner Houston requested an update on the roofing projects. Judge Keyes stated he will check on the status of the roofing and reprioritize the work list.
 - b. Commissioner Murphree would like to get on the agenda for a meeting with Weldon, with Enprotec. Requesting he bring maps to go over.

4. Adjourn

Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Houston. Motion carried unanimously.

Meeting adjourned at 9:25 a.m.

STATE OF TEXAS §
 COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for February 27, 2017.



Vicki Phillips
 Vicki Phillips, County Clerk
 Clerk of Commissioner's Court
 Gaines County, Texas

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON DECEMBER 13, 2017 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE ABSENT	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Motion by Commissioner Houston to accept and approve routine items as presented. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

2. Consider approving use of records management fund for District Clerk for purchase of a civil docket book; take action as appropriate

District Clerk Sharon Taylor requested use of records management funds for purchase of a Civil Docket Book at approximately \$1,000.00. Motion approving use of fund by Commissioner Houston, followed with a second by Commissioner Belt. Motion carried unanimously. (See attached)

3. Consider approving Covenant to do our annual health assessment; take action as appropriate

Michael Lord, County Treasurer, presented an option from Covenant Health for annual health assessments. Commissioner Rosson made a motion approving Lord to proceed and come back to court with final details. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

4. Consider approving contract with CMC Business Systems; take action as appropriate

Rick Dollahan, County Auditor, requested renewal of the CMC contract. Commissioner Houston made a motion approving the contract and allowing the Judge to sign the contract, seconded by Commissioner Rosson. Carried unanimously. (See attached)

5. Consider awarding bid for MC 30; take action as appropriate

One bid was received from Asphalt & Fuel Supply. Commissioner Belt made a motion to accept the bid, with a second by Commissioner Rosson. Motion carried unanimously. (See attached)

6. Consider going out for bids/proposals for construction of the metal building to house the water treatment facility for the Gaines County Park; take action as appropriate

Judge Keyes stated Joe Grimes has drawings ready to go out for proposals. Commissioner Houston made a motion to advertise for bids/proposals to open January 9th and award on January 10. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

7. Consider going out for bids/proposals for renovations at the Civic Building and Show Barn; take action as appropriate

8. Consider going out for bids/proposals for repair of the roof on the Precinct 4 barn, for potential economies of scale, consider including this project in the bids/proposals for the Civic Building and Show Barn; take action as appropriate

Items 7 & 8 have been combined for proposals. Commissioner Rosson made a motion to go out for bids/proposals with opening and awarding dates being determined by preparation of the paperwork. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

- 9. Meet with Weldon Scrivner, our engineer for the airport project, to get an update on current plans; take action as appropriate

Mr. Scrivner presented a draft drawing to the court, for expansion of the airport. Tabled, no action taken.

- 10. Consider current subdivision application(s); take action as appropriate,

None

- 11. Consider current road crossing request(s); take action as appropriate,

None

- 12. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

- a. District Attorney Philip Mac Furlow gave the court an update of District court activity
- b. Judge Keyes attended the TxDOT Regional Planning and gave an update of plans for area State Highways.
- c. Judge Keyes stated he will be signing the Health Employee Benefits Pool Board of Directors election ballot.
- d. Commissioner Houston asked about progress on Lex's contract. Judge Keyes stated nothing has been done yet.
- e. Commissioner Belt stated he needs help January 2nd for the stock show.
- f. Judge Keyes stated anything that needs to be on the Dec. 27th agenda needs to be given to Benette before Friday December 22nd.
- g. Commissioner Rosson stated the cracks on Seagraves runway need to be sealed.

- 13. Adjourn:

Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Rosson. Motion carried unanimously.

Meeting adjourned at 11:02 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for December 13, 2017.



Vicki Phillips

Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON DECEMBER 27, 2017 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus/Salvage

Commissioner Belt made a motion to approve and accept the routine items as presented. Commissioner Houston seconded the motion. Carried unanimously.

2. Receive the FY 2017 audit from Davis, Ray & Co; take action as appropriate

Ted Ward, with Davis, Ray & Co. presented and reviewed the FY 2017 Audit. Commissioner Belt made a motion to accept the audit report as presented, followed by a second from Commissioner Houston. Motion carried unanimously. (See attached)

3. Consider approving tournament request for the golf course; take action as appropriate

Kyle Monk, Golf Pro presented the 2018 Tournament Schedule. Commissioner Belt made a motion approving the tournament schedule as presented. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

4. Consider authorizing the County Librarian to apply for a grant for furniture for the library in Seagraves; take action as appropriate

Jane Bering presented information on The Tocker Foundation grant to be used to purchase furniture for the Seagraves Library. The court tabled this item, suggesting Jane come back in May to check timing and progress on the building.

5. Consider a resolution for the 2018 Indigent Defense Grant Program; take action as appropriate

Judge Keyes presented a resolution for the 2018 Indigent Defense Grant Program. Commissioner Houston made a motion approving the resolution, followed by a second from Commissioner Murphree. Motion carried unanimously. (See attached)

6. Consider approving Prect 1 to purchase a maintainer on a buyboard purchase; take action as appropriate

Commissioner Rosson made a motion to purchase a 2018 Caterpillar Maintainer from Warren Cat in the amount of \$110,500.00 as a buyboard purchase, with a trade in. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

7. Consider declaring surplus for Prec 1; take action as appropriate

Commissioner Rosson made a motion declaring Unit 1221 Maintainer as surplus for trade in purposes. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

8. Consider accepting a gift from XTO Energy to the Sheriff's Office; take action as appropriate

Chad Hallum, Chief Deputy, presented a \$4,000.00 check from XTO requesting the court accept the donation. Commissioner Belt made a motion accepting the donation, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

9. Discuss the green shaper invoice; take action as appropriate

Judge Keyes stated due to the vandalism at the golf course, we have received a \$3000 invoice for repairs to the greens. Commissioner Belt made a motion approving payment of the invoice. Commissioner Murphree seconded the motion. Carried unanimously.

10. Consider mileage reimbursement rates for 2018; take action as appropriate

Auditor Rick Dollahan stated that the 2018 mileage rate set by the IRS is \$.545. Commissioner Rosson made a motion to set the county mileage reimbursement rate at \$.545 effective January 1, 2018. Commissioner Belt seconded the motion. Carried unanimously.

11. Consider approving Service Agreement with CIRA; take action as appropriate

Commissioner Belt made a motion approving the agreement for county website and email, with a second from Commissioner Rosson. Motion carried unanimously.

12. Consider approving Subdivision application(s);

None

13. Consider approving road crossing request(s);

Commissioner Rosson made a motion to approve 2 requests from Tabula Rasa to cross CR 104 and CR 105, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

14. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

- a. Judge will place time for Commissioners Court on the next agenda, to change from 10:00 to 9:00
- b. Commissioner Belt stated the Stock Show is coming up
- c. Commissioner Houston will be getting more details to possibly change the uniforms currently being used.

15. Adjourn

Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Murphree.

Meeting was adjourned at 10:58 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for December 27, 2017.



A handwritten signature in cursive script that reads "Vicki Phillips".

Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas