

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MARCH 13, 2017 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed;

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus equipment (non-capitol)

Motion by Commissioner Belt approving and accepting routine administrative items as Presented, including salvage from Precinct 3. Commissioner Rosson seconded the motion. Carried unanimously. (See Attached)

2. Open bids for gravel and asphalt; take action as appropriate

Five bids were received from: Constructors, Inc., R.E. Janes Gravel Co., HollyFrontier, Ergon Asphalt & Emulsions, Inc., and Capitol Aggregates. Commissioner Belt made a motion to accept all bids, with a second by Commissioner Houston. Motion carried unanimously. (See Attached)

3. Open bids for gravel hauling; take action as appropriate

Commissioner Murphree made a motion to accept the hauling bids, included in the bids on Item #2. Commissioner Rosson seconded the motion. Carried unanimously. (See Attached)

4. Meet with D.A. Phillip Mack Furlow to receive update on current investigations; take action as appropriate

District Attorney Philip Mack Furlow gave the court an update on the current investigation of the recent capital murder, explaining different options that can be taken.

5. Meet with Jane Bering concerning Library's annual report; take action as appropriate

Librarian Jane Bering presented and reviewed the annual report. A motion was made by Commissioner Rosson authorizing Judge Keyes to sign the Accreditation in State Library System Application, seconded by Commissioner Houston. Carried unanimously. (See Attached)

6. Consider approving gifts for the Library; take action as appropriate

Jane Bering, Librarian, presented library gift declared as of March 13, 2017. Commissioner Houston made a motion to accept the gifts as presented. Commissioner Belt seconded the motion. Carried unanimously. (See Attached)

7. Consider revising the County handbook resolution; take action as appropriate

County Treasurer Michael Lord stated effective June 1st, the employee handbook and all updates will be found on the county website at www.co.gaines.tx.us. The Resolution in the beginning of the handbook will be updated and effective June 1st. Commissioner

Belt made a motion approving the current updated handbook, with a second by Commissioner Murphree. Motion carried unanimously. (See Attached)

8. Consider approving speed bump policy; take action as appropriate

The court discussed different options for a speed control device on county roads. Commissioner Belt made a motion to table for further study and to come up with a policy to present to court for approval. Commissioner Rosson seconded the motion. Carried unanimously.

9. Consider approving an amendment to the Dept. of State Health Services contract; take action as appropriate

County Clerk Vicki Phillips presented an amendment to the DSHS contract, requesting approval. Commissioner Houston made a motion approving the contract amendment, seconded by Commissioner Belt. Motion carried unanimously. (See Attached)

10. Consider approving purchase of trailer for Precinct 4; take action as appropriate

Commissioner Houston requested approval of a purchase of a trailer for Precinct 4 in the amount of \$38,000.00. Motion made by Commissioner Houston, seconded by Commissioner Belt. Carried unanimously. (See Attached)

11. Consider approving surplus/salvage; take action as appropriate

Commissioner Rosson, Precinct 1, made a motion to approve as surplus, Unit # 1115, 10 HP Gas Compressor, to be sold on Gov-Deals. Commissioner Belt seconded the motion. Carried unanimously. (See Attached)

12. Consider going out for proposals for fencing at Seagraves Cemetery; take action as appropriate

Commissioner Rosson made a motion to go out for proposals for fencing at the Seagraves Cemetery, to be opened April 10th. Commissioner Belt seconded the motion. Carried unanimously. (See Attached)

13. Consider change order for construction at the park concerning water pipe; take action as appropriate

Judge Keyes presented a change order with Fehr Metal Buildings Construction to install PEX pipe in lieu of copper water pipes at the park building. The change will be an additional \$1,400.00. Commissioner Houston made a motion approving the change order, with a second by Commissioner Murphree. Motion carried unanimously. (See Attached)

14. Consider authorizing the County Judge to purchase a modular office space for the District Clerk's office; take action as appropriate

Judge Keyes described a modular office space design that would give District Clerk Sharon Taylor the private office requested. The design is estimated at \$15,000 to \$20,000. Sharon Taylor asked the court for time to review the design and make a decision. This item tabled for further study and a final plan.

15. Consider current subdivision application(s); take action as appropriate

Commissioner Belt stated the owner of a subdivision next to the golf course is requesting an entrance to the golf course from the subdivision. The court did not want to grant an entrance to the golf course. No action taken.

16. Consider current road crossing request(s); take action as appropriate

Precinct 1 Commissioner Rosson made a motion approving a road crossing request from Apache Corporation on CR 130. Commissioner Murphree seconded the motion. Carried unanimously. (See Attached)

17. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

a. Judge Keyes shared an invitation from Western Peanut Growers Ag Issues Conference to be held March 31st @ 11:30. They have requested RSVP for the lunch that will be served.

b. Judge Keyes stated he is going to Austin later today for the hearing on SB 2.

18. Adjourn

Commissioner Belt made a motion to adjourn, seconded by Commissioner Rosson.

Meeting was adjourned at 11:30 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 13, 2017.



Vicki Phillips

Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MARCH 27, 2017 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus/salvage (non-capitol)

Commissioner Houston made a motion to accept and approve the routine administrative items as presented. Commissioner Belt seconded the motion. Carried Unanimously.

2. Consider approving tournament requests; take action as appropriate

Kyle Monk, Golf Pro presented the current tournament list with 3 additions. Commissioner Belt made a motion approving the list as presented, seconded by Commissioner Murphree. Motion carried unanimously. (See Attached)

3. Consider going out for bids for caliche; take action as appropriate

Commissioner Houston made a motion to advertise for bids for caliche, to be opened April 24th and awarded April 27th. Commissioner Rosson seconded the motion. Carried unanimously. (See Attached)

4. Consider authorizing the County Judge to purchase a modular office for the District Clerk's office using capital project funds; take action as appropriate

Judge Keyes presented a drawing of the modular office for the District Clerk in the amount of \$13,750.00. Commissioner Belt made a motion approving the plan, to be paid from capitol funds. Commissioner Rosson seconded the motion. Carried unanimously. (See Attached)

5. Consider updating the resolu(See Attached)tion for medical payments to various providers; take action as appropriate

Auditor Dollahan stated that after discussions with various providers, he recommended that a Resolution be drawn up authorizing the county to pay indigent and Medicare rates for the care of inmates. Motion by Commissioner Belt approving resolution, second by Commissioner Rosson. Motion carried unanimously. (See Attached)

6. Consider an adjustment to the 2017 Budget book concerning part-time employees; take action as appropriate

After discussion it was agreed that the Judge will prepare and present a resolution regarding the exception concerning part-time employees. Commissioner Rosson made a motion authorizing Judge Keyes to grant an exception for the Seagraves library part time employee. Commissioner Belt seconded the motion. Carried unanimously.

7. Consider a recommendation from GrantWorks to apply for a grant to do hazard mitigation planning with the county; take action as appropriate.

Tabled for more information

8. Consider approving speed control device policy; take action as appropriate

Motion by Commissioner Houston approving the speed control device policy, with amendment to the wording. Commissioner Murphree seconded the motion. Carried unanimously. (See Attached)

9. Consider approving the purchase of a skid steer loader for Precinct 3; take action as appropriate

Commissioner Murphree made a motion to purchase a Caterpillar 249D Skip Steer Loader through the buy Board, in the amount of \$50,824.00. Commissioner Rosson seconded the motion. Carried Unanimously. (See Attached)

10. Consider accepting bids for rail fence at the GC Golf Course; take action as appropriate

Judge Keyes opened the two bids received: C&T Fencing @ \$35,625.00 and FWC Oilfield Services @ \$24,400.00, + Paint \$2,600.00 for a total of \$27,000.00. Commissioner Belt made a motion to accept the bid from FWC Oilfield Services for both construction and paint. Commissioner Murphree seconded the motion. Carried unanimously. (See Attached)

11. Consider approving subdivision application(s); take action as appropriate

Commissioner Murphree made a motion to approve the 1st reading of the South Colonia Subdivision. Second by Commissioner Belt. Motion carried unanimously.

Commissioner Belt made a motion to approve the 1st reading of the Indian Hills Subdivision Lots 49 – 52, seconded by Commissioner Houston. Carried unanimously.

12. Consider approving road crossing request(s); take action as appropriate

Commissioner Rosson made a motion approving four (4) road crossings for Centurion Pipeline L.P. on Co. Rds. 103, 401L, 402 & Ave. P. Commissioner Houston seconded the motion. Carried unanimously. (See Attached)

13. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

- a. District Attorney Philip Mack Furlow gave the court a District Court update.
- b. Treasurer Michael Lord stated he is having issues collecting delinquent billing on Airport hangers. He will be seeking remedies through the County Attorney.
- c. Commissioner Houston stated he feels the court should consider slowing down on Subdivisions due to the increased strain on the county road system.
- d. Judge Keyes stated he will be in Lubbock Wednesday through Friday for Judicial Education.

Meeting adjourned at 11:25 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for February 27, 2017.



Vicki Phillips

Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas