

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 12, 2017 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON

CRAIG BELT

DAVID MURPHREE

BIZ HOUSTON

COMMISSIONER PRECINCT #1

COMMISSIONER PRECINCT #2

COMMISSIONER PRECINCT #3

COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Minutes from the meetings for the month of May
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

2. Consider a proposal to preserve and frame original drawings from 1919 courthouse plans; take action as appropriate

Judge Keyes presented a proposal to preserve and frame original 1919 courthouse drawings, from Kofile Technologies in the amount of \$3,060.00. Commissioner Houston made a motion approving the project, with a second by Commissioner Rosson. Motion carried unanimously. (See attached)

3. Consider going out with a RFQ for Engineering Support for the repair and refurbishment of buildings damaged by hail; take action as appropriate

Judge Keyes presented a Request for Qualifications for court approval. Commissioner Belt made a motion to go out for RFQ, to be opened July 10th. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

4. Consider a response to the City of Seminole Zoning Board on a proposal to change zoning designations on property recently annexed; take action as appropriate

Judge Keyes presented a Zoning Board Notice to change Zoning designation from Agriculture Estates to Local Retail for 93 acre tract in South part of E/2 Section 190, North side of Section 191, West side of Section 161, and Northwest corner Section 160, Blk G WT Ry. Commissioner Houston made a motion approving the Zoning Designation change. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

5. Consider approving an employment contract between Sheriff Pipkin and one of his employees to pay for attendance at the Permian Basin Law Enforcement Academy; take action as appropriate

Sheriff Pipkin presented an employment agreement between the Sheriff's Office and Blain Stanfield, to pay for attendance to the Academy. Commissioner Belt made a motion approving the agreement, with a second by Commissioner Murphree. Motion carried unanimously. (See attached)

6. Consider declaring 5/8" white rock as surplus for Precinct 3, and consider going out for bids to sell it locally; take action as appropriate

Commissioner Murphree made a motion declaring 1700 tons of rock as surplus and to go out for bids to sell locally, opening bids July 10th. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

7. Consider approving buy board purchase for Precinct 1; take action as appropriate

Commissioner Rosson made a motion to purchase a 2017 Caterpillar Smooth Drum Roller, through Buy Board with two trade in's, for a total cost of \$57,950.00.

Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

8. Consider declaring surplus for Precinct 1; take action as appropriate

Commissioner Rosson made a motion declaring Unit # 1130 and Unit # 1160 as surplus to trade in on the previously approved purchase, second by Commissioner Belt. Carried unanimously. (See attached)

9. Consider approving buy board purchase for S.O.; take action as appropriate

Sheriff Pipkin requested approval of the purchase of a 2017 Chevrolet C15 4WD in the amount of \$35,096.00, to be paid from reserves. This will replace Unit S91.

Commissioner Belt made a motion approving the purchase, with a second by Commissioner Houston. Motion carried unanimously. (See attached)

10. Consider approving a request for partial payment for supplies needed for fence in Seagraves; take action as appropriate

Judge Keyes stated the vendor installing the fence has requested a partial payment to cover the materials purchased for the fence. Commissioner Rosson made a motion approving partial payment to FWC Oilfield Services, and authorizing the Auditor to pay this invoice today. Commissioner Belt made a second to the motion. Carried unanimously. (See attached)

11. Consider approving new airport hangers; take action as appropriate

Commissioner Murphree presented 2 new airport hangers for approval: 64 X 50 for David Bergen and a 64 X 75 for John Siemens. Motion to approve made by Commissioner Murphree, with him to determine hanger placement. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

12. Consider approving the formal agreement with Mr. Giesbrecht concerning completion of the fence on the east side of the golf course; take action as appropriate

Judge Keyes presented the agreement and plat with Mr. Artie Giesbrecht for fencing. Commissioner Belt made a motion to approve agreement as presented, with a second by Commissioner Rosson. Motion carried unanimously. (See attached)

13. Discuss how to landscape the new GCP Community Center; take action as appropriate

After discussing different options, Commissioner Houston made a motion to appoint Commissioner Belt to be in charge of the landscape project, developing a plan and moving forward, at the new Community Center. Commissioner Rosson seconded the motion. Carried unanimously.

14. Consider approving updated policies for rental of county buildings; take action as appropriate

Judge Keyes presented and reviewed the updated building policies. Commissioner Rosson made a motion to approve the policy as presented, for all county buildings, effective immediately. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

15. Consider the details on completing the fire alarm system for the new GC Park Community Center

Judge Keyes stated the company installing the fire alarm at the Community Center needs electricity and instruction as to where the alarm will go. Commissioner Belt made a motion authorizing the company installing the system to add 2 phone lines connected directly to the Sheriff's Office dispatch center. A second was made by Commissioner Houston. Carried unanimously.

16. Consider current subdivision application(s); take action as appropriate

Commissioner Murphree presented the 2nd and final reading for Mesquite Grove Subdivision, making a motion to approve. Second by Commissioner Belt. Motion carried unanimously. (See attached)

17. Consider current road crossing request(s); take action as appropriate

a. Pct. 1 Commissioner Rosson made a motion to approve a road crossing for Delmon Ellison, Jr on CR 109. Second by Commissioner Belt. Motion carried unanimously. (See attached)

b. Pct. 4 Commissioner Houston presented 2 road crossings for J Cleo Thompson on CR 434 & CR 439, making a motion to approve. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

18. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

a. Judge Keyes presented the first draft changing criteria for accepting subdivision roads. After discussion, Judge Keyes will prepare final draft for court acceptance at next meeting.

b. Judge Keyes presented and reviewed a statement from a Commissioner from another county with facts and responses to property taxes and appraisal concerns.

Recessed at 11:00

Reconvened at 11:11

19. Budget Hearing; consider introductory materials in the process of developing the FY 2018 Budget; take action as appropriate

Auditor Rick Dollohan presented a power point and handout of requests from various departments, reviewing and allowing discussion. No action taken.

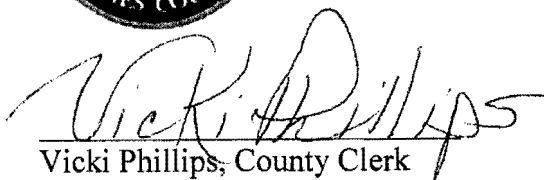
20. Adjourn;

Commissioner Belt made a motion to adjourn, second by Commissioner Rosson. Motion carried unanimously.

Meeting was adjourned at 12:00 p.m.

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for June 12, 2017.




Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 26, 2017 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON (ABSENT)</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus equipment (non-capitol)

Commissioner Belt made a motion to approve and accept the routine administrative items as presented. Second by Commissioner Rosson. Motion carried unanimously. (See attached)

2. Consider approving tournament requests for the Golf Course; take action as appropriate

Scott Nichols presented an update to tournament requests. Motion approving made by Commissioner Belt, second by Commissioner Murphree. Motion carried unanimously. (See attached)

3. Meet with Bryan Taylor concerning EMS services; take action as appropriate

Bryan Taylor, EMS Director, with a power point presentation and handout, gave the court an overview of EMS services for Gaines County.

4. Consider approving quarterly investment report; take action as appropriate

County Treasurer Michael Lord presented and reviewed the 2nd quarterly report of 2017. Commissioner Belt made a motion accepting and approving the report as presented. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

5. Consider approving lease agreement with South Plains Public Health Dept.; take action as appropriate

Judge Keyes presented a lease agreement between Gaines County and the South Plains Public Health District. Commissioner Rosson made a motion approving the agreement. A second was made by Commissioner Belt. Motion carried unanimously. (See attached)

6. Consider approving purchase of a tilt bed trailer for Precinct. 3; take action appropriate

Commissioner Murphree made a motion, requesting to purchase a Tilt Bed Trailer for Pct. 3 in the amount of \$5,474.50 from Lonestar Truck & Trailer Sales. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

7. Consider a request for a budget amendment for Juvenile Probation; take action as appropriate

Judge Keyes requested a budget amendment for Juvenile Probation in the amount of \$50,000. Commissioner Belt made a motion approving the amendment, with a second by Commissioner Rosson. Motion carried unanimously.

8. Consider going out for bids for cement work at the new Gaines County Community Center; take action as appropriate

Commissioner Belt made a motion to advertise for bids for cement work at the new Community Center, with a second by Commissioner Murphree. Bids to be opened July 24th. Motion carried unanimously. (See attached)

9. Open bids for sand; take action as appropriate

One bid was received from PB Materials for 3,000 tons of golf sand damron at \$16.00/ton for a total of \$48,000.00. Commissioner Belt made a motion to accept the bid, with a second by Commissioner Rosson. Motion carries unanimously. (See attached)

10. Open bids for greens shaper; take action as appropriate

One bid was received from Greg Smith with Greensmith, in the amount of \$129,000.00 for renovation of 10 greens. Commissioner Belt made a motion to accept the bid, seconded by Commissioner Murphree. Motion carried unanimously. (See attached)

11. Open bids for jail demolition; take action as appropriate

One bid received from Cornelio Froese with C&MF Metals LLC in the amount of \$14,500.00, to complete in approximately 6 – 8 weeks, with C&MF to keep salvage. Commissioner Murphree made a motion to accept the bid, with a second by Commissioner Rosson. Motion carried unanimously. (See attached)

12. Consider approving subdivision application(s);take action as appropriate

None

13. Consider approving road crossing request(s);take action as appropriate

Commissioner Murphree presented two requests for Pct. 4 in Commissioner Houston's absence, making a motion to approve as presented.

- a. CR 426 & 405 Goodnight Operating LLC
- b. CR 434 & 439 J Cleo Thompson

Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

14. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

None

Recessed at 11:05 a.m.

Reconvene at 11:15 a.m.

15. Budget Workshop to develop the FY 2018 Budget; specific administrative issues for discussion and action as follows; take action as appropriate

- a. Calendar Year 2018 Holiday schedule

Judge Keyes presented a proposed Holiday Calendar for 2018. Commissioner Rosson made a motion approving the holidays as presented, with a second by Commissioner Belt. Motion carried unanimously. (See attached)

- b. Consider departmental budget requests to approve, deny, or move into current FY

16. Adjourn;

Commissioner Belt made a motion to adjourn. Commissioner Rosson seconded the motion. Carried unanimously.

Meeting adjourned at 12:12 p.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for June 26, 2017.



A handwritten signature in cursive script that reads "Vicki Phillips". The signature is written in black ink and is positioned above a horizontal line.

Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas