

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 7, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM  
CRAIG BELT  
BLAIR THARP  
BIZ HOUSTON

COMMISSIONER PRECINCT #1  
COMMISSIONER PRECINCT #2  
COMMISSIONER PRECINCT #3  
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion approving the administrative items as presented, seconded by Commissioner Yocom. Motion carried unanimously.

2. Consider approving giving the Friends of the Gaines County Library all of the donated material and the withdrawn material from the Library for the annual Fall Book Sale Oct 21-23; take action as appropriate

Motion was made by Commissioner Tharp approving giving Friends of the Gaines County Library all the donated material and the withdrawn material for the annual Fall Book Sale. Commissioner Houston seconded the motion. Carried unanimously.

3. Consider approving Surplus/ Salvage/ Gifts for the Library ; take action as appropriate

Librarian Jane Bering presented a list of surplus and donated gift items for approval. Commissioner Belt made a motion to approve the list of items as presented. Commissioner Houston seconded the motion. Motion carried unanimously.

4. Consider approving the county application for the FY 17 Formula Grant Request for applications; take action as appropriate

Judge Keyes stated this is an application that has to be completed online for the Indigent Defense grant application. Commissioner Tharp made a motion to allow the Judge to complete the online application and sign the resolution. The motion was seconded by Commissioner Houston. Motion carried unanimously.

5. Consider approving the Code of Conduct Policy pertaining to the TxCDBG Grant Program; take action as appropriate

Judge Keyes presented a Resolution regarding Code of Conduct Policy as required for the Texas Community Development Block Grant. Commissioner Yocom made a motion to approve the Code of Conduct Policy Resolution as presented, with a second by Commissioner Houston. Motion carried unanimously.

6. Consider authorizing the Friends of the Museum to hold a book signing; take action as appropriate

Museum Director Sally Davis requested approval to hold a book signing and sales of the author's book. The author will make a donation to the Gaines County Library and the Gaines County Museum with a portion of the sales going to the Friends of the Museum. Judge Keyes presented a proposed Resolution, stating when a public purpose is found,

the sales on county property may be approved. After discussion Commissioner Yocom made a motion to allow the book signing, with the Resolution to be placed on a later agenda. Commissioner Tharp seconded the motion. Carried unanimously.

7. Consider approving a confirmation letter for Davis, Ray & Co. to perform annual audit for the Seagraves Senior Citizen Center; take action as appropriate

Auditor Dollahan presented the confirmation approving Davis, Ray & Co. to perform the annual audit for the Seagraves Senior Citizen Center. Commissioner Belt made a motion approving the confirmation letter, seconded by Commissioner Tharp. Motion carried unanimously.

8. Consider approving a confirmation letter for Davis, Ray & Co. to perform the annual audit for Gaines County; take action as appropriate

Auditor Dollahan presented the confirmation approving Davis, Ray & Co. to perform the annual audit for Gaines County. A motion was made by Commissioner Yocom approving the confirmation letter, with a second by Commissioner Houston. Motion carried unanimously.

9. Consider approving resolution naming candidates for Appraisal Dist. Board; take action as appropriate

Tabled – No Action Taken

10. Consider current subdivision application(s); take action as appropriate.

None

11. Consider current road crossing request(s); take action as appropriate.

Commissioner Yocom presented a road crossing from the City of Seagraves to crossing CR 111 with a 6" water main. Commissioner Yocom made a motion approving the road crossing, seconded by Commissioner Belt. Motion carried unanimously.

12. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

- a. Judge Keyes, Commissioners Tharp & Houston will be in Galveston next week attending a conference.
- b. Judge stated that TCEQ EPA requirements could possibly be lifted somewhat by reducing the number of RV hookups to approximately 14.

13. Adjourn;

Commissioner Belt made a motion to adjourn, seconded by Commissioner Tharp. Motion carried unanimously.

Court adjourned at 10:40 a.m.

Minutes signed and approved:

Tom N Keyes  
By: Gaines County Judge Tom N Keyes

14th November 2016  
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 24, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM  
CRAIG BELT  
BLAIR THARP  
BIZ HOUSTON

COMMISSIONER PRECINCT #1  
COMMISSIONER PRECINCT #2  
COMMISSIONER PRECINCT #3  
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Keyes then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

2. Consider allowing the Library to seek a grant from Texas Commission of the Arts to bring storyteller, Decee Cornish, for performances in Seminole and Seagraves; take action as appropriate

Librarian Jane Bering requested approval of the Grant Contract from Texas Commission of the Arts for a storyteller. TCA pays half of the contract, with the 3 Schools and Friends of the Library splitting the other half. Motion approving the contract and authorizing Jane Bering to sign the required paperwork was made by Commissioner Tharp, with a second by Commissioner Yocom. Motion carried unanimously. (See Attached)

3. Consider going out for bids for processing caliche for Precincts; take action as appropriate

Commissioner Belt made a motion to advertise for bids for processing caliche for the Precincts, with bids to be opened November 14th. Commissioner Houston seconded the motion. (See attached)

4. Consider accepting a donation from the Seagraves Garden Club to Precinct 1; take action as appropriate

Commissioner Yocom presented a letter from the Seagraves Garden Club, stating the club is disbanding and would like to donate \$4,663.84 to the Seagraves Walking Park in Precinct 1. Commissioner Yocom made a motion to accept the donation and allow the Auditor to establish a fund in the budget to receive the gift into. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

5. Consider approving a resolution finding a public purpose allowing the Friends of the Museum Seminole to conduct fund raising activities in the museum, and on museum grounds; take action as appropriate

Judge Keyes presented a Resolution to declare a public purpose to allow FOM to conduct fund raising activities on county premises. Commissioner Tharp made a motion

approving the resolution, seconded by Commissioner Belt. Motion carried unanimously. (See attached)

6. Consider accepting or renewing contracts for residential juvenile services with multiple counties; take action as appropriate

Passed

7. Consider approving the Gaines County Tax Rolls for 2016; take action appropriate

Judge Keyes presented a letter from Chief Appraiser Gayla Harridge requesting the Court approve the 2016 tax roll. Commissioner Belt made a motion authorizing the Judge to draft a resolution and sign approving the 2016 tax rolls as presented.

Commissioner Tharp seconded the motion. Carried unanimously. (See attached)

8. Consider approving subdivision application(s):

None

9. Consider approving road crossing request(s):

Commissioner Houston presented three (3) road crossings for 12" steel pipe casing to cross CR 439, and one (1) road crossing for 12" steel pipe casing to cross CR 428 all for J. Cleo Thompson Oil Producers. A motion approving all 4 road crossings was made by Commissioner Houston, seconded by Commissioner Yocom. Motion carried unanimously. (See attached)

10. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

- a. Auditor Dollahan stated the time for the annual audit of Forfeiture Funds is approaching, and will be on the next agenda for any action to be taken.
- b. Benette will check on dates for the Employee Christmas Party

11. Adjourn:

Commissioner Belt made a motion to adjourn, followed by a second by Commissioner Tharp.

Meeting was adjourned at 10:30 a.m.

Minutes signed and approved:

  
\_\_\_\_\_  
By: Gaines County Judge Tom N Keyes

  
\_\_\_\_\_  
Date