

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JULY 11, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Surplus (non-capital)

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

2. Consider approving tournament requests for the Golf Course; take action as appropriate
Kyle Monk, Golf Pro, presented the current Golf Course Tournament Schedule requesting to add one tournament. Commissioner Yocom made a motion to approve the Tournament Schedule as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

3. Meet with Justin Gilmore with Level 5 to discuss how to move forward on the Community Center; take action as appropriate
Justin Gilmore with Level 5, reviewed several options to move forward on the Community Center. Commissioner Belt made a motion to authorize Level 5 to develop sealed proposals using the original plans, adding alternate line items to be designated by the Court. Proposals must be received no later than August 4th to be opened and reviewed August 5th and presented for Court action on August 8th. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

4. Consider approving policy for Library Nook e-readers; take action as appropriate
Jane Bering, Librarian, presented an Electronic Device User Agreement with Nook guidelines for approval. Commissioner Houston made a motion to approve the policy as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

5. Consider approving grant paperwork for Senior Citizens; take action as appropriate
Judge Keyes presented the paperwork from the Department of Aging and Disability Services implementing the Grant used to fund the Senior Citizens Center. Commissioner Belt made a motion to authorize Judge Keyes to sign the Grant paperwork. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)


6. Consider approving TAC Health Insurance rate changes; take action as appropriate
Michael Lord, Treasurer, presented the Renewal Notice for TAC Health Insurance, noting a 4.7% increase in rates. Commissioner Tharp made a motion to approve the rate changes as presented. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
7. Consider approving Ameritas rates; take action as appropriate
Michael Lord, Treasurer, stated there is no change in Dental or Vision rates through Ameritas. Commissioner Belt made a motion to approve Ameritas rates as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
8. Consider approving equipment purchase for Precinct 4; take action as appropriate
Commissioner Houston, Precinct 4, requested approval to purchase a 6000 gallon storage tank through the Buy Board. Commissioner Houston made a motion to approve the purchase as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
9. Consider approving equipment purchase for Precinct 1; take action as appropriate
Commissioner Yocom, Precinct 1, requested approval to purchase a 2016 Broce Broom through the Buy Board. Commissioner Yocom made a motion to approve the purchase as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously.
10. Consider approving surplus/salvage equipment for the County; take action as appropriate
Commissioner Yocom, Precinct 1, requested declaring the following items as surplus: #1151 a 2000 Broce Broom (RC350) SN#63009; Inventory #2475 Coats Truck Tire Changer. Commissioner Yocom made a motion to approve surplus items to be sold on GovDeals. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
11. Consider approving Interlocal agreement with City of Seagraves regarding Municipal Street Improvement and Repair; take action as appropriate
Commissioner Yocom presented an Interlocal Agreement to assist the City of Seagraves with paving, improvement, maintenance and repair of Municipal streets. Commissioner Yocom made a motion to approve the Interlocal Agreement as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
12. Consider approving Interlocal agreement with the City of Seagraves regarding demolition; take action as appropriate
Commissioner Yocom presented an Interlocal Agreement to assist the City of Seagraves with demolition of structures within the City limits. Commissioner Yocom made a motion to approve the Interlocal Agreement as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
13. Consider approving Resolution regarding ad valorem tax discounts; take action as appropriate
Judge Keyes read a resolution eliminating discounts for early payment of taxes. Commissioner Belt made a motion to approve the resolution to revoke discounts for early payment of taxes for the General Fund and the Flood Control/Lateral Road Fund. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
14. Consider approving use of record archive funds for plat archive project; take action as appropriate
Vicki Phillips, County Clerk, requested the use of \$41,790.09 of Record Archive Funds to preserve and repair plats, placing them in mylar sleeves. Commissioner Yocom made a motion to approve the use of RAF for Plat Archive Project. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

15. Consider placing an ad in the Seminole New Comers Guide; take action as appropriate
Judge Keyes presented an ad for the Seminole Newcomers Guide in the amount of \$512.00. Commissioner Houston made a motion to approve the advertisement as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
16. Consider current subdivision application(s); take action as appropriate
None
17. Consider current road crossing request(s); take action as appropriate
Commissioner Yocom, Precinct 1, made a motion to approve a road crossing request from Plains Pipeline LP to cross County Road 151 with a 6 inch carbon steel pipeline. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
18. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
a. Judge Keyes requested Commissioners complete their road reports.
b. Judge Keyes reminded Commissioners to finish corrections and updates to road maps.
19. Budget Workshop; take action as appropriate
Rick Dollahan, Auditor, stated the budget has been cut by 3.322 million so far. Dollahan stated we are waiting on the certified actual values from the Appraisal District before moving forward.
20. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 11:00 a.m.

Minutes signed and approved:


By: Gaines County Judge: Tom N. Keyes


Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JULY 25, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
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VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed;
 - a) Payroll
 - b) Budget amendments and fund transfers
 - c) Accounts payable
 - d) Auditor's report
 - e) Officer's report
 - f) Surplus equipment (non-capitol)Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
2. Consider approving road reports for precincts; take action as appropriate

Commissioners presented Annual Road Reports for each Precinct. Commissioner Yocom made a motion to approve the Road Reports as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
3. Meet with Elections Administrator and consider approving election judges; take action as appropriate.

Patricia Roberson, Elections Administrator, presented a list of recommended Election Judges. Commissioner Tharp made a motion to appoint the recommended Judges for a one year term to begin August 1, 2016. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
4. Meet with County Librarian to consider authorizing fund transfer from the Library's Summer Reading line to allow the purchase of items to develop an initial "Maker's Space" venue; take action as appropriate.

Judge Keyes stated there is no action needed on this item, as the Librarian can initiate this transfer herself.
5. Consider approving a maintenance contract with TRANE for the courthouse chiller; take action as appropriate

Patrick Hefferly with TRANE presented and reviewed a service agreement in the amount of \$3,260.00 for a term beginning August 1, 2016 through July 31, 2017. Hefferly stated a 3% discount is offered if paid in full upfront. Commissioner Belt made a motion to approve the contract and authorizing a demand check, to pay in full. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
6. Consider approving Interlocal agreement with the City of Seagraves; take action as appropriate

Commissioner Yocom presented an Interlocal Agreement with the City of Seagraves, with Gaines County donating a Broce Broom to Seagraves and Seagraves providing water to Precinct 1. Commissioner Yocom made a motion to approve the Interlocal

Agreement as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

7. Consider removing an item from the surplus list; take action as appropriate
Commissioner Houston made a motion to remove the following items from the surplus list: A paper shredder, repaired and returned to the County Clerk's Office; Golf Cart to repurpose within the County to the 4H Shooting Range; Broce Broom transferred to City of Seagraves. The motion was seconded by Commissioner Belt. The motion carried unanimously.
8. Consider approving an annual renewal of the agreement between West Texas Centers and Gaines County for the provision of mental health and intellectual and developmental disability services in Gaines County; take action as appropriate
Commissioner Tharp made a motion to renew the annual agreement between West Texas Centers and Gaines County to provide office space for Gaines County Mental Health Services. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
9. Consider approving or renewing contract(s) for residential juvenile services; take action as appropriate
None
10. Consider approving subdivision application(s); take action as appropriate
None
11. Consider approving road crossing request(s); take action as appropriate
None
12. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken except to schedule them for a future agenda
Judge Keyes stated that the County Judges & Commissioners Association meeting scheduled for October in Galveston will conflict with a regular court meeting date, so will be rescheduled at a later date.
13. Budget Workshop; take action as required
Gayla Harridge, Gaines County Appraisal District, introduced Kenneth Hitt with Capital Appraisal Group. Mr. Hitt reviewed and explained the current valuation estimates. Auditor Rick Dollahan stated the effective tax rate is 73.0927 cents. Following discussions, Commissioner Yocom made a motion to post the budget for public viewing formulated with a \$3.322 million decrease and a projected tax rate of 61.7165cents. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
14. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 11:11 a.m.

Minutes signed and approved:


By: Gaines County Judge: Tom N. Keyes


Date