

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JANUARY 4, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed
 - a. Payroll
 - b. Budget amendments and fund transfers
 - c. Accounts payable
 - d. Auditor's report
 - e. Officer's report
 - f. Surplus/salvage

Judge Keyes opened Court by stating that this is a rescheduled meeting for the Regular Commissioners Court meeting that was cancelled on December 28, 2015 due to blizzard weather conditions. Commissioner Belt made a motion to approve and accept the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
2. Consider approving tournament requests; take action as appropriate

Kyle Monk, Golf Pro, presented tournaments scheduled for February through October 2016. Commissioner Yocom made a motion to approve the Gaines County Tournament Schedule as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
3. Receive the FY 2015 audit from Davis, Ray & Co; take action as appropriate

Ted Ward with Davis, Ray & Co. presented and reviewed the FY 2015 audit. Ward commended the Auditor and staff and all departments, stating the County is in good financial standing. Commissioner Belt made a motion to accept the FY 2015 audit as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
4. Consider mileage reimbursement rates for 2016; take action as appropriate

Judge Keyes presented the standard mileage rates for 2016, lowering the reimbursement rate from .575 to .54 cents per mile. Commissioner Houston made a motion to set the County mileage reimbursement rate at .54 cents per mile. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
5. Consider approving gifts for the library; take action as appropriate

Jane Bering, Librarian, presented an itemized list of gifts and donations as of December 28, 2015. Commissioner Belt made a motion to accept and approve the Library Gifts/Donations as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
6. Consider accepting a County road into the County road system; take action as appropriate

Commissioner Houston stated there is a road in Precinct 4 that previously was accepted into the County road system, however it was never given a County Road number, as there was a gentleman's agreement years ago for the County not to maintain it. As more people live around and use the road now, it has been requested that the County now maintain it.

Commissioner Houston stated since it is in the road system, he is just notifying the Court that it will now be County Road 401K.

7. Consider appointing a new board member for the Northeast Gaines County Emergency Services District; take action appropriate
Judge Keyes recommended Keith Williams to replace Dan Calfee. Commissioner Yocom made a motion to appoint Keith Williams as Northeast Gaines County Emergency Services District board member. The motion was seconded by Commissioner Belt. The motion carried unanimously.
8. Consider a Resolution Designating Authorized Signatories for Contractual Documents and Documents for Requesting Funds pertaining to the Texas Community Development Block Grant Program Contract Number 7215171; take action as appropriate
Judge Keyes presented a resolution authorizing the County Judge, County Auditor and County Treasurer as signatories to execute documents in the Texas Community Development Block Grant Program. Commissioner Tharp made a motion to approve the resolution as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
9. Consider developing a policy/procedure to allow staff that take care of County facilities rented to the public to have relief staff cover for them so they can schedule holidays off; take action as appropriate
Tabled
10. Consider the implications of AG opinion on KP-0049, regarding the notice prohibiting entry with a handgun onto certain premises under section 30.06 of the Penal Code and section 411.209 of the Government Code; take action as appropriate
Tabled for the next meeting.
11. Discuss the status of plans for the new Community Center at the Gaines County Park; take action as appropriate
Judge Keyes reviewed preliminary plans for the new Community Center asking for ideas, changes or suggestions. This item was tabled for further study.
12. Consider approving subdivision application(s)
None
13. Consider approving road crossing request(s)
None
14. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
 - a. Commissioner Belt stated there is a water line leak at the stock barn. Maintenance is working to repair it.
 - b. Judge Keyes expressed appreciation for all the help to clear the ice and snow around the Courthouse.
15. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 11:40 a.m.

Minutes signed and approved:


By: Gaines County Judge: Tom N. Keyes

8 February 2016
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JANUARY 11, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK


Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to flags. The meeting was called to order at 10:00 a.m.

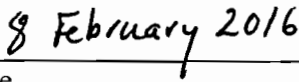
1. Discuss routine administrative items: take action needed
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers
 - d. Accounts payable
 - e. Auditor's report
 - f. Officer's reportCommissioner Tharp made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
2. Consider approving tournament requests for golf course; take action as appropriate
Passed
3. Meet with County Attorney Joe Nagy to discuss Law Library; take action as appropriate
Joe Nagy, County Attorney, requested the Court approve an agreement with LexisNexis for an Inmate Legal Research System at the County Jail, also allowing an external hard drive for use by officials in the Courthouse. Commissioner Houston made a motion to authorize Judge Keyes to sign the contract with LexisNexis after all details are agreed to. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
4. Consider appointing Presiding Officer Pro-tem; take action as appropriate
Commissioner Belt made a motion to appoint Commissioner Yocom as Presiding Officer Pro-tem. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
5. Consider awarding bids of emulsion for TxDot TIF program; take action as appropriate
Three bids were received: (1) HollyFrontier Refining & Marketing LLC (2) Western Emulsions Inc. (3) Heartland Asphalt Materials Inc. The bids were opened and evaluated on January 7, 2016. Commissioner Yocom made a motion to award the bid to HollyFrontier Refining & Marketing LLC. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
6. Consider awarding bid for gravel hauling; take action as appropriate
Four bids were received: (1) Saenz Transport LLC (2) C&S Fresh Water Sales (3) Statewide Transport LLC (4) Ben Royston Trucking. The bids were opened and evaluated on January 7, 2016. Commissioner Yocom made a motion to accept the bids from Saenz Transport LLC, C&S Fresh Water Sales and Statewide Transport LLC. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

7. Consider going out for RFP for water service; take action appropriate
Commissioner Belt made a motion to go out for Request For Proposal to provide all aspects of water softener and reverse osmosis systems including initial installation, service, maintenance, repair/replacement for all Gaines County facilities. Bids to be opened and evaluated on February 4, 2016 then awarded on February 8, 2016. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
8. Discuss HBs 23 and 1295 to understand the impact on County purchasing rules; take action as appropriate
Rick Dollahan, County Auditor, reviewed HB 23 and HB 1295 regarding purchasing rules and disclosure forms. This item was tabled for Judge Keyes and Joe Nagy, County Attorney, to work on rules and procedures. (see attached)
9. Consider the implications of AG opinion on KP-0049, regarding the notice prohibiting entry with a handgun onto certain premises under Section 30.06 of the Penal Code and Section 411.209 of the Government Code; take action as appropriate
Judge Keyes stated that he, Judge Schildknecht and Judge Clark all agree that the entire Courthouse is the premise of a Court under Texas Penal Code 46.03 and 46.035. After a finding signed by the Judges of the Courthouse is in place, the Court can proceed with setting the no carry/concealed carry restrictions for the Courthouse. Aaron Heath, a private citizen, addressed the Court citing laws, stating if the Court declares the Courthouse no carry, he will be filing a complaint. Commissioner Belt made a motion to table this item, allowing Judge Keyes and Joe Nagy, County Attorney, to draft a 46.03 finding stating the Courthouse is the premise of the Courts. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
10. Consider current subdivision application(s); take action as appropriate
Commissioner Belt, Precinct 2, made a motion to approve a preliminary first reading revision on Lots 36-48 Indian Hills Subdivision as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
11. Consider current road crossing request(s); take action as appropriate
None
12. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
 - a. Judge Keyes stated he had talked to Level 5 and they are agreeable to moving the parking to the North & South sides of the new Community Center.
 - b. Commissioner Belt requested help to tear down and pick up stock show equipment next Tuesday and help during the show Wednesday and Thursday.
13. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 11:11 a.m.

Minutes signed and approved:


By: Gaines County Judge: Tom N. Keyes


Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JANUARY 25, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed
 - a. Payroll
 - b. Budget amendments and fund transfers
 - c. Accounts payable
 - d. Auditor's report
 - e. Officer's reportCommissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
2. Consider approving tournament requests for golf course; take action as appropriate

Kyle Monk, Golf Pro, presented the Golf Course Tournament Schedule for approval. Commissioner Yocom made a motion to accept and approve the 2016 Gaines County Tournament Schedule as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
3. Consider approving Racial Profiling report; take action as appropriate

Ronny Pipkin, Sheriff, reviewed the annual Racial Profiling report for 2015. Commissioner Tharp made a motion to accept and approve the report as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
4. Consider approving revision of Security Benefits for IRS regulations; take action as appropriate

Michael Lord, Treasurer, presented amendments to the 457 Plan to comply with IRS regulations. Lord stated no changes were made to the investment plan, just language to comply with IRS. Commissioner Houston made a motion to approve the amended 457 Plan and Trust, effective January 1, 2016 as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
5. Consider approving engineering contract with Jacob & Martin for Loop Water Project; take action as appropriate

Judge Keyes reviewed the engineering contract with Jacob & Martin with the Court. Commissioner Yocom made a motion to authorize Judge Keyes to sign the contract after all 1295 conflict of interest requirements have been satisfied. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
6. Consider approving a Resolution and adopt Civil Rights policies per the County's TDA Contract #7215171:
 - a. Citizen Participation Plan and Grievance Procedures (Form A1013)
 - b. Section 3 Policy (Form A1002)
 - c. Excessive Force Policy (Form A1003)
 - d. Section 504 Policy and Grievance Procedures (Form A1004)

- e. Fair Housing Policy (Exhibit A1015)
- f. Fair Housing Proclamation (Exhibit A1007)

Commissioner Belt made a motion to approve the Resolution and adopt the Civil Rights policies per the Texas Department Of Agriculture contract regarding the Loop WSC. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

- 7. Consider the implications of AG opinion on KP-0049, regarding the notice prohibiting entry with a handgun onto certain premises under Section 30.06 of the Penal Code and Section 411.209 of the Government Code; take action as appropriate
Following lengthy discussions, Commissioner Tharp made a motion to remove the No Carry signs currently posted on all Courthouse entrances and place No Carry signs on the Courtrooms and Court related offices. The motion was seconded by Commissioner Yocom. The motion carried unanimously.
- 8. Consider approving subdivision application(s)
None
- 9. Consider approving road crossing request(s)
None
- 10. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
 - a. A suggestion was made to review the employee policy of no handguns due to the public open carry laws and place on the next agenda.
 - b. Rick Dollahan reviewed HB1295 which requires Vendors to fill out a disclosure form and file in the State Ethics office prior to engaging in contracts.
- 11. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 10:55 a.m.

Minutes signed and approved:

Tom N Keyes
By: Gaines County Judge: Tom N. Keyes

8 February 2016
Date