

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 8, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed

 - Last month's minutes
 - Payroll
 - Budget amendments and fund transfers
 - Accounts payable
 - Auditor's report
 - Officer's report
 - Surplus equipment (non-capitol)

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
2. Consider tournament requests at the golf course; take action as appropriate

Commissioner Tharp made a motion to approve the current tournament schedule with new tournament additions as presented. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
3. Consider approving Data Use Agreement between State Health Services and Gaines County; take action as appropriate

Commissioner Yocom made a motion to approve the Data Use Agreement between the Texas Health and Human Services and Gaines County as presented and to authorize Judge Keyes to sign the agreement. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
4. Consider approving surplus for the Sheriff's Office; take action as appropriate

Commissioner Belt made a motion to approve declaring a 2011 Dodge Charger from the Sheriff's Department, Vin #2B3CL1CT3BH539955, as surplus to be sold on GovDeals. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
5. Consider approving a revision to the Administration contract with A&J Howco Services, Inc. to include and correct Equal Opportunity Clause in accordance with Executive Order 11246 effective January 11, 2016; take action as appropriate

Commissioner Yocom made a motion to approve Amendment #1 to the Management Services Agreement for Administrative services with A&J Howco Services to include and correct the Equal Opportunity Clause and allowing Judge Keyes to sign the agreement. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
6. Discuss the FY 2016 TxDot County Assistance Program; take action as appropriate

Commissioner Belt made a motion to accept the \$24,511.00 allocated to Gaines County from TxDOT for FY 2016 County Assistance Program. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

7. Consider a request for change order #1 for Airport Improvements at Gaines County Airport Seminole, Tx; take action as appropriate
Judge Keyes stated the Court had previously approved installation of an LED PAPI on one runway at the airport. The engineer working on the project recommends installing the LED PAPI on the other runway for an additional \$6,087.74 while the crew is there. Commissioner Tharp made a motion to approve Change Order #1 for Airport Improvements at the Gaines County Airport. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
8. Consider approving renewal of IBM Financial System maintenance and software contract; take action as appropriate
Commissioner Houston made a motion to approve the annual IBM Financial System maintenance and software contract for a price of \$3,400.00 and to authorize Judge Keyes to sign the contract. The motion was seconded by Commissioner Yocom. The motion carried unanimously.
9. Consider approving renewal of contract for RVI software; take action as appropriate
Commissioner Tharp made a motion to approve the renewal of RVI annual software support fee in the amount of \$3,000.00. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
10. Consider approving proposal to add GIS mapping to Loop Cemetery; take action as required
Commissioner Yocom made a motion to approve adding GIS mapping to Loop Cemetery at a cost of \$3,900.00. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
11. Consider announcing winning proposal for water service for County facilities; take action as appropriate
This item was tabled for next Court meeting.
12. Consider adopting a proposed policy on employees carrying weapons; take action as appropriate
Judge Keyes reviewed a proposed employee weapons policy. Court agreed it should be concealed only, with no open carry. A draft will be edited for action at the next Court meeting. (see attached)
13. Consider current subdivision application(s); take action as appropriate
None
14. Consider current road crossing request(s); take action as appropriate
None
15. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
 - a. Judge Keyes presented a proposed warning sign per Texas Penal Code 46.03(a)(3) to be placed on all public entrances of the Courthouse. Court will review and take action at the next Court meeting. (see attached)
 - b. Judge Keyes stated he will be in Washington DC on the next Court meeting on February 22, 2016 attending the National Association of Counties Legislative Meeting. Commissioner Yocom will preside over the February 22, 2016 meeting as Pro-Tem Officer.
 - c. Judge Keyes presented a Standing Order of Official Signature for the Court records. (see attached)
16. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 10:38 a.m.

Minutes signed and approved:

Tom N Keyes

By: Gaines County Judge: Tom N. Keyes

14 March 2016

Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 22, 2016 AT 10:00 A.M. WITH COMMISSIONER YOCOM, OFFICER PRO-TEM, PRESIDING IN JUDGE KEYES ABSENCE, AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom, who then led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus equipment (non-capitol)

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

2. Meet with County Treasurer, Michael Lord, to receive quarterly investment report; take action as appropriate

Michael Lord, Treasurer, presented and reviewed the Quarterly Investment report for the 1st Quarter FY 2016: October, November & December 2015. Commissioner Tharp made a motion to accept and approve the report as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

3. Meet with Terry Millican concerning changes to the 4-H facility renovation; take action as appropriate

Terry Millican stated the Court had previously approved repairs to the 4-H facility, to be done by local contractors. Millican has since found prefab panels from a third party vendor for a cost savings in excess of \$5,000.00. Millican requested Court approval to purchase the prefab panels rather than have them built by local contractors. Commissioner Belt made a motion to approve the purchase of panels. The motion was seconded by Commissioner Houston. The motion carried unanimously.

4. Consider approving a buy board purchase for Precinct 2; take action as appropriate

Commissioner Belt, Precinct 2, requested approval for the purchase of a 600 gallon vertical emulsion tank from Cimline Pavement Maintenance Group in the amount of \$55,785.00. Commissioner Belt made a motion to approve the purchase as requested. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

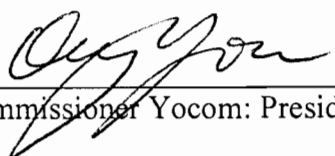
5. Consider accepting donation of materials and labor for work on County ballpark; take action as appropriate

Commissioner Yocom, Precinct 1, stated a group in Seagraves would like to donate labor and materials to upgrade the Cap Ripkin Little League ballpark. The upgrades would include: (a) painting the bleachers and old building (b) new sound system (c) moveable bases (d) upgrade new restrooms (e) movable pitchers mound (f) upgrade the dug out (g) fix the fence. Commissioner Belt made a motion to accept the donation of labor and materials for the ballpark repair and upgrades. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

6. Consider announcing winning proposal for water service for County facilities; take action as appropriate
Two proposals were received: (1) WaterPro, Inc. (2) Aqua Dulce Water Company. The proposals were opened on February 4, 2016. All members of the Court completed a score sheet from the proposals submitted. The scores were tabulated, with a total of 500 possible. WaterPro, Inc. scored 430 and Aqua Dulce Water Company scored 460. Commissioner Belt made a motion to award the proposal to Aqua Dulce for water service for County facilities. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
7. Consider approving subdivision application(s); take action as appropriate
Commissioner Belt, Precinct 2, presented a replat of Sunland Retirement Center for approval. Commissioner Belt made a motion to approve the replat as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously.
8. Consider approving road crossing request(s); take action as appropriate
None
9. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
 - a. Commissioner Belt stated everything is finished at the stock show, expressing appreciation for all the help.
 - b. Terry Millican reminded the Court of the Sandyland Ag Conference tomorrow, if any non commercial license holders need the hours. Millican also pointed out a TDA increase for cost of license up to \$75.00.
 - c. Terry Millican stated Texas A&M AgriLife Extension Service has hired an IPM Agent, Tyler Mayes, to be a three County position for Gaines, Terry and Yoakum Counties, housed in Terry County.
10. Adjourn
Commissioner Houston made a motion to adjourn. The motion was seconded by Commissioner Belt. The motion carried unanimously.

The meeting adjourned at 10:25 a.m.

Minutes signed and approved:


By: Commissioner Yocom: Presiding Officer Pro-Tem

3/14/16
Date