

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON AUGUST 8, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM  
CRAIG BELT  
BLAIR THARP  
BIZ HOUSTON

COMMISSIONER PRECINCT #1  
COMMISSIONER PRECINCT #2  
COMMISSIONER PRECINCT #3  
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Houston made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

2. Consider approving new tournament requests for the GC Golf Course; take action as appropriate

Kyle Monk, Golf Pro, presented 3 additions to the list of Golf Tournaments for approval: Flash Letkeman Widow Fundraiser on September 24; NTPGA Junior Tour on September 25; M.O.P.S. Night Golf on October 21. Commissioner Yocom made a motion to approve the updated tournament list as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

3. Meet with Extension agent Erin Snodgrass for completed and upcoming projects; take action as appropriate

Erin Snodgrass, Extension Agent, gave an update of the Walk Across Texas Program for the schools and the Courthouse. Snodgrass also shared the 4H Kids Food Program and Kids Gardening Project. Snodgrass requested Court assistance to purchase plants for the garden project. The Court expressed appreciation for her work.

4. Consider approving catastrophic leave committee; take action as appropriate

Michael Lord, Treasurer, suggested Judge Keyes and Joe Nagy as the two elected officials required to serve a 1 year term on the Catastrophic Leave Committee. Commissioner Tharp made a motion to appoint Judge Keyes and Joe Nagy for the Catastrophic Leave Committee. The motion was seconded by Commissioner Belt. The motion carried unanimously.

5. Consider declaring surplus/salvage for the County; take action as appropriate

- a. Commissioner Yocom, Precinct 1, presented Unit #1203-John Deere CX15 Shredder SN#POCX15E008857, as surplus. Commissioner Yocom made a motion to approve the shredder as surplus, for trade in purposes, as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
- b. Kayla Pipkin presented a typewriter table from the District Clerk; 5 green chairs from the Justice Of The Peace 2; two metal playground slides from Precinct 1, all as salvage, stating these items had been on GovDeals several times and have not sold. Commissioner Houston made a motion to declare the above items as surplus. The

motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

6. Consider approving buy board purchase for Precinct 1; take action as appropriate  
Commissioner Yocom, Precinct 1, requested to purchase a new John Deere shredder with trade in. Commissioner Yocom made a motion to approve the purchase through the Buy Board. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
7. Consider approving the VINE grant; take action as appropriate  
Rick Dollahan, Auditor, presented the VINE grant for renewal. Commissioner Belt made a motion to approve the renewal as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
8. Consider accepting a donation for the Sheriff's Office from XTO Energy; take action as appropriate  
Sheriff Pipkin presented a donation in the amount of \$8,000.00 from XTO with a letter of appreciation to the Sheriff's Department. Commissioner Belt made a motion to accept the donation to the Sheriff's Office. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
9. Consider renewing the contract for Code Red services with Emergency Communications Network; take action as appropriate  
Robert Barrett presented the Code Red renewal for August 9, 2016 to August 8, 2017, in the amount of \$7,688.00. Commissioner Belt made a motion to approve the renewal as presented. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
10. Consider approving an update to the List of Projects for the TxDOT Transportation Infrastructure Fund program; take action as appropriate  
Commissioner Yocom, Precinct 1, presented the close out documentation showing Precinct 1 and Precinct 2 projects completed. Commissioner Yocom made a motion to approve the updated TxDOT TIF program projects. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
11. Consider approving public notice concerning Indigent Health Care Program; take action as appropriate  
Benette McDonald presented the Notice To Public required by the Indigent Health Care and Treatment Act. Commissioner Houston made a motion to approve the Notice for posting. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
12. Consider awarding proposal for GC Community Center; take action as appropriate  
Four proposals were received and reviewed on Friday, August 5, 2016: (1) Fehrs Metal Building Construction LLC at \$1,563,790.00 (2) WR Construction Inc. at \$1,530,000.00 (3) Klassen's Metal Construction at \$1,033,632.52 (4) First Choice Construction at \$1,580,495.00. Judge Keyes stated that Klassen's Metal Construction had no bid bond, so was not a valid bid. Judge Keyes and Justin Gilmore with Level 5 Group recommended WR Construction with the low bid. Following a discussion, the Court was in agreement to go with the local bid of Fehrs Metal Building Construction LLC. Commissioner Yocom made a motion to approve the Fehrs Metal Building proposal of \$1,563,790.00 and demolition of existing building at \$23,862.00, with a completion within 210 days. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
13. Consider awarding proposal for lot located at 110 SW Ave B, Seminole; take action as appropriate  
Two proposals were received and reviewed on Friday, August 5, 2016, both proposals were for the same amount of \$6,000.00. Judge Keyes contacted both parties and asked if they wanted to adjust their proposal. The adjusted proposals were: (1) Jacob & Elizabeth Peters at \$6,550.00 (2) John Wall-Big Starr Electric at \$7,001.00. Commissioner Belt

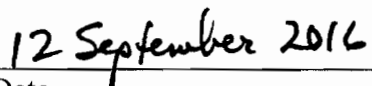
made a motion to accept the bid from John Wall-Big Starr Electric. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

14. Consider approving contract(s) for juvenile services; take action as appropriate  
Judge presented the following contracts for Juvenile services: (1) G4S Youth Services LLC (2) Nikki Russell Counseling Services (3) New Life Children's Center (4) Lubbock County Juvenile Justice Center (5) Floyd County Juvenile Service Center (6) Concho Valley Home for Girls. Commissioner Tharp made a motion to renew and/or implement the Juvenile Services contracts as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
15. Consider approving subdivision application(s); take action as appropriate  
None
16. Consider approving road crossing request(s); take action as appropriate  
None
17. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda  
Rick Dollahan, Auditor, stated he needs at least 4 Court members in attendance at the next Court meeting on August 22<sup>nd</sup> for budget hearing and tax considerations.
18. Adjourn  
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 11:02 a.m.

Minutes signed and approved:

  
By: Gaines County Judge: Tom N. Keyes

  
Date

Minutes  
Public Hearing  
County Wide Equalization Budget  
August 22, 2016

Begin: 9:00 a.m.  
Prayer: Judge Keyes  
Pledge: Judge Keyes

Attending: Judge Keyes, Auditor Rick Dollahan, Admin Assistant Benette McDonald, County Clerk Vicki Phillips

1. Hold public hearing on proposed FY 2017 County Wide Equalization (CWE) budget; take action as appropriate.

*Judge Keyes called for a public hearing of the CWE budget, stating the proposed budget will raise slightly less than last years budget. Last years budget was \$10,267,644.00, with the proposed budget for this year at \$10,249,486.56, resulting in a decrease of \$18,157.44. The CWE is to be divided per capita over the three school districts in the county. Auditor Dollahan pointed out this is a county wide school tax rate, not a county tax rate. Judge Keyes allowed ten minutes for public comment, there being none, the public hearing was closed.*

2. Consider adopting the County Wide Equalization budget for FY 2017; take action as appropriate.

*Judge Keyes stated the proposed CWE budget of \$10,249,486.56, which is a tax rate of 0.354, will be adopted.*

3. Discuss proposed tax rate to fund the FY2017 CWE budget; take action as appropriate.

*Judge Keyes stated a tax rate of \$0.354000 will be necessary to meet the CWE budget of \$10,249,486.56. The Judge opened the meeting for public comments allowing five minutes, there being none, the public hearing was closed.*

4. Consider adopting the CWE tax rate for Calendar Year 2016, budget year FY 2017; take action as appropriate.

*Judge Keyes read an Order Setting the CWE tax rate, stating there is hereby levied and there shall be assessed and collected for Tax Year 2016 and Fiscal Year 2017 a County Wide Equalization ad valorem tax of \$0.354000 per \$100 assessed valuation on all taxable property within the county. This tax rate is hereby adopted.*

5. Adjourn @ 9:20 a.m.

Minutes signed and approved:



By: Gaines County Judge Tom N Keyes



Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON AUGUST 22, 2016 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM

COMMISSIONER PRECINCT #1

CRAIG BELT

COMMISSIONER PRECINCT #2

BLAIR THARP

COMMISSIONER PRECINCT #3

BIZ HOUSTON

COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Keyes then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss employment policies, employee manual changes, set compensation amount, office and travel expenses and all other; take action as appropriate.

County Auditor Rick Dollahan stated there were no major changes to the current policies. Commissioner Belt made a motion to accept the current FY 2017. Motion seconded by Commissioner Houston. The motion carried unanimously.

2. Conduct a public hearing on proposed Tax Year 2016, FY 2017 General Fund/FC-LR budget; take action as appropriate.

Judge Keyes stated the proposed budget for the coming year will raise less revenue from property taxes than last year's budget by an amount of \$3,322,074.00 which is a 15.56% decrease from last year's budget. The court allowed time for public comments, as there were none, the public hearing was closed.

3. Consider adopting Tax Year FY 2016, FY2017 General Fund/FC-LR budget; take action as appropriate.

Judge Keyes stated the property tax revenue to be raised from new property is (\$23,908,127.00 x .617165 cents per hundred = \$147,552.59). Commissioner Yocom made a motion to adopt the General Fund/FC-LR budget for Tax Year 2016, FY2017. Commissioner Belt seconded the motion. Motion carried unanimously, with an oral and written vote by each Commissioner and the Judge. (see attached)

4. Discuss proposed tax rate to fund the Tax Year 2016, FY2017 General Fund/FC-LR budget; take action as appropriate.

Judge Keyes stated to fund the Tax year 2016, FY 2017 General Fund/FC-LR budget a \$0.605445 per \$100 will be required. The proposed General Fund tax rate is \$0.419962 and the proposed tax rate for FC-LR is \$0.185483. After allowing time for public comments, and there were none, Commissioner Tharp made a motion to close the public hearing, and a second was made by Commissioner Belt.

5. Consider adopting the General Fund/FC-LR tax rate for Tax Year 2016, budget year FY 2017; take action as appropriate.

Judge Keyes stated the proposed General Fund tax Rate needed to meet budget requirements is \$0.419962. Commissioner Houston made a motion to adopt the General Fund Tax Rate for Tax Year 2016, budget year FY 2017, with a second by Commissioner Tharp. Motion carried unanimously with an oral and written vote.

Judge Keyes stated the proposed FC-LR Tax Rate needed to meet budget requirements is \$0.185483. Commissioner Belt made a motion to adopt the FC-LR Tax Rate for Tax year 2016, budget year FY 2017, with a second by Commissioner Yocom. Motion carried unanimously with an oral and written vote.

Judge Keyes stated the proposed Total Ad Valorem Tax Rate for Tax year 2016/FY 2017 is \$0.605445. Commissioner Belt made a motion to adopt the total Ad Valorem Tax Rate for Tax Year 2016/FY 2017, with a second by Commissioner Tharp. Motion carried unanimously with an oral and written vote. (see attached)

6. Discuss routine administrative items: take action needed:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. Commissioner Houston seconded the motion. Motion unanimously approved.

7. Consider approving gifts for the Museum; take action as appropriate

Judge Keyes introduced the new Museum Director, Sally Davis to the court. Mrs. Davis stated First United Bank had graciously donated three locking file cabinets to the museum, requesting the Court to accept this donation. Commissioner Belt made a motion to accept the donation of file cabinets to the museum. Commissioner Tharp seconded the motion. Motion carried unanimously.

8. Consider approving quarterly investment report; take action as appropriate

County Treasurer Michael Lord presented and reviewed the 3<sup>rd</sup> Quarterly Report for 2016. Commissioner Tharp made a motion to accept and approve the Quarterly Report as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

9. Meet with Sheriff Ronny Pipkin to consider a request to reorganize his staff to reduce overtime among his jailers; take action as appropriate

Judge Keyes presented a letter from Sheriff Pipkin requesting to move two dispatch positions into jailer positions to reduce overtime among the jailers. Motion by Commissioner Houston to reorganize staff as requested. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

10. Consider approving a second amendment to the Airport Project Participation Agreement between Gaines Co and TxDot Aviation; take action as appropriate

Judge Keyes presented a second agreement for the Airport agreement project between Gaines County and TXDOT. This will increase the agreement by \$5,050.00, with Gaines County's portion being \$505.00. Completion of this work will close this agreement. Motion made by Commissioner Tharp to approve second agreement, with a second by Commissioner Houston. Motion carried unanimously. (see attached)

11. Consider accepting a grant from the Texas Attorney General for the Statewide Automated Victim Notification Services Program; take action as appropriate

Judge Keyes presented the SAVNS grant contract for approval, to begin September 1, 2016 and terminate August 31, 2017. Motion to approve the grant by Commissioner Yocom, with a second by Commissioner Belt. Motion carried unanimously. (see attached)

12. Consider approving renewal agreement with IHS; take action as appropriate

Judge Keyes presented a Memorandum of Understanding between Indigent Healthcare Solutions (IHS) and Gaines County for approval. Commissioner Tharp made a motion to extend the agreement for a period of two years beginning October 1, 2016 until October 1, 2018. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

13. Consider approving or renewing contract(s) for residential juvenile services; take action as appropriate

The following juvenile services contracts were presented for approval or renewal:

- a. G4S Youth Services, LLC for 3 months commencing September 1, 2016 and ending November 20, 2016

- b. G4S youth Services LLC for 12 months commencing September 1, 2016 and ending August 31, 2017
- c. Reed Adolescent Center, Central Plains Center
- d. Randall County for Secure Residential Services
- e. Randall County for Detention Services
- f. Garza County
- g. Midland County

Commissioner Belt made a motion to approve or renew the contracts as presented.

Commissioner Tharp seconded the motion. Motion carried unanimously. (see attached)

14. Consider current subdivision application(s); take action as appropriate.

None presented

15. Consider current road crossing request(s); take action as appropriate.

None presented

16. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

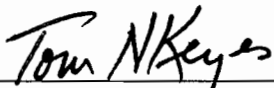
- a. Judge Keyes stated he will be leaving tomorrow to attend the TAC Legislative Conference, and will go through Brownwood to do a sight visit at the G4S Youth Services facility.
- b. Commissioner Houston expressed his appreciation to the Auditor and his staff for all their hard work and assistance with the budget.
- c. Benette McDonald asked for an update on the park building and whether or not to continue booking the building. Judge Keyes stated he has found a 4 wide 64 x 48 temporary building available at \$ 1,495.00 per month with move in and set up included along with removal in 8 months. The total price would be \$40,040.00. The Judge is talking to the benefactor to see if this cost can be included by the benefactor in the building costs. Court agreed to stop booking the current building, until this is all worked out.

17. Adjourn

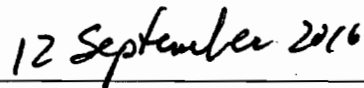
Commissioner Belt made a motion to adjourn, with a second by Commissioner Tharp. Motion carried unanimously.

Court adjourned at 11:00 a.m.

Minutes signed and approved:



By: Gaines County Judge Tom N Keyes



Date