

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON NOVEMBER 9, 2015 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed

 - Last month's minutes
 - Payroll
 - Budget amendments and fund transfers
 - Accounts payable
 - Auditor's report
 - Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
2. Consider approving tournament requests; take action as appropriate

Kyle Monk, Golf Pro, presented a proposed Tournament Schedule for 2016 for approval. Commissioner Yocom made a motion to approve the 2016 Gaines County Tournament Schedule as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
3. Consider approving continuation of the Golf Pro's contract; take action as appropriate

Judge Keyes stated the contract requires an annual evaluation, stating according to all required metrics, Kyle Monk has met the Court's expectations, however due to some negative comments from the public, Judge Keyes proposes a two week public comment period. No anonymous comments will be accepted. Persons may comment in person at the next meeting or in writing, to be evaluated prior to the next meeting. Commissioner Tharp made a motion to table this item until the next meeting. The motion was seconded by Commissioner Belt. The motion carried unanimously.
4. Meet with Joe Grimes of Grimes & Associates to discuss status of the park water system status; take action as appropriate

Joe Grimes stated the park water system issues could be handled by separating the potable from non-potable when building the new building at the park. Mr. Grimes suggested approaching TCEQ with two options: (1) acquire and repair the RO system from the City, dumping waste water into the lake (2) buy and transport water from the City and store in a tank. Commissioner Tharp made a motion to table this item for future action. The motion was seconded by Commissioner Houston. The motion carried unanimously.
5. Consider approving extended warranty with Trane; take action as appropriate

Nick Castillo requested the Court to extend the warranty with Trane for the new jail, increasing parts from 1 year to 5 years and compressors from 5 years to 10 years for a total price of \$5,530.00. Commissioner Belt made a motion to approve the extended

warranty with Trane. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

6. Consider approving transfer equipment from Precinct 1 & 2 to maintenance; take action as appropriate
Commissioner Yocom made a motion to transfer a forklift, Unit #1182, from Precinct 1 and an Airlift from Precinct 2 to the maintenance department. The motion was seconded by Commissioner Belt. The motion carried unanimously.
7. Consider authorizing the Maintenance Department to acquire a small storage shed for storing library books; take action as appropriate
Judge Keyes stated the maintenance department feels they could build a storage shed for less than purchasing one. Commissioner Houston stated they have a building they can move and use for now. Judge Keyes took this item off the agenda for now.
8. Open bids for asphalt; take action as appropriate
One bid was received from Holly Frontier. Commissioner Yocom made a motion to accept the bid from Holly Frontier as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
9. Open bids for aggregate; take action as appropriate
Three bids were received: (1) R.E. Janes Gravel Co, preferred by Precinct 1 & Precinct 4 (2) Constructors Inc, preferred by Precinct 2 (3) Capitol Aggregates, preferred by Precinct 3. Commissioner Yocom made a motion to accept all three bids as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
10. Consider approving refurbishing the exterior of the CRC; take action as appropriate
Judge Keyes reviewed a proposal from Southwest Contractors to refurbish the CRC building by removing old stucco and replacing for the sum of \$24,900.00. Commissioner Tharp made a motion to accept the proposal from Southwest Contractors as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
11. Consider demolition of old structures on County land near new maintenance building; take action as appropriate
Commissioner Tharp made a motion allowing the maintenance department to do demolition of old structures near the new maintenance building with permission to sell metal. The motion was seconded by Commissioner Belt. The motion carried unanimously.
12. Consider approving the use of records preservation funds; take action as appropriate
Vicki Phillips, County Clerk, requested the use of \$1,100.00 of record preservation funds to purchase recording paper. Commissioner Belt made a motion to approve the use of records preservation funds. The motion was seconded by Commissioner Houston. The motion carried unanimously.
13. Consider approving juvenile contracts; take action as appropriate
Commissioner Tharp made a motion to approve the contract renewal with Pegasus Schools, Inc. for residential services at \$162.30 per day for specialized level of care and \$103.03 per day for moderate level of care. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
14. Consider approving Interlocal agreement with Lubbock County for the Regional Public Defender for Capital Cases; take action as appropriate
Commissioner Yocom made a motion to approve the Interlocal Agreement with Lubbock County, with Gaines County's proposed cost at \$12,518.37 for FY 2016. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
15. Discuss the District Attorney's effort to hire a new employee and reorganize responsibilities in his office; take action as appropriate

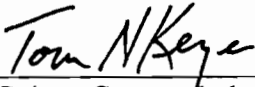
Michael Monk, District Attorney, presented requests to hire a new employee and reorganize duties within the office. Monk also stated these changes will require reallocating preapproved budgeted funds. Following questions and comments by the Court, Judge Keyes stated he feels Mr. Monk has gone around the Court to get an additional attorney. Commissioner Yocom made a motion to approve a new employee and reorganization of responsibilities. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

Court also discussed a change of funding source for the VOCA grant. Mr. Munk stated due to a shortage in the VOCA, he has paid the shortage out of forfeiture funds. To be able to fund the VOCA grant, Mr. Munk requests to change the funding source to reserves. Commissioner Yocom made a motion to pay shortage from forfeiture funds into reserves. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

16. Consider current subdivision application(s); take action as appropriate
Commissioner Belt reviewed some changes on Sunland Retirement Center, stating it will be presented for approval later. No action was taken.
17. Consider current road crossing request(s); take action as appropriate
Commissioner Yocom, Precinct 1, made a motion to approve a road crossing request from Poka Lambro Telecommunications LTD to cross County Road 109, County Road 107A and County Road 107 with a replacement fiber optic cable. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
18. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
 - a. Commissioner Yocom recommended getting started on the Christmas party, suggesting December 7th as a party date.
 - b. Judge Keyes stated according to Jim Allison, we have to establish an Economic Development Purpose Project to include Christmas decorations.
 - c. Judge Keyes will be attending the South Plains Rural Transportation Planning Organization, inviting the Court to attend.
 - d. Rick Dollahan, Auditor, stated we have received the final contractors application for payment on the new jail. Included is a change order deducting \$160,483.00 making the total \$8,112,876.00, with a new jail on time and under budget.
19. Adjourn
Commissioner Tharp made a motion to adjourn. The motion was seconded by Commissioner Houston. The motion carried unanimously.

The meeting adjourned at 11:55 a.m.

Minutes signed and approved:


By: Gaines County Judge: Tom N. Keyes


Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A SPECIAL MEETING ON NOVEMBER 16, 2015 AT 8:30 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS COUNTY CLERK


Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to flags. The meeting was called to order at 8:30 a.m.

1. Consider canvassing votes from the November 3, 2015 election; take action as appropriate
Patricia Roberson, Election Administrator, presented the Canvass report for the November 3, 2015 Constitutional Amendment Election for approval. Commissioner Tharp made a motion to accept and approve the canvass as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
2. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Yocom. The motion carried unanimously.

The meeting adjourned at 8:34 a.m.

Minutes signed and approved:


By: Gaines County Judge: Tom N. Keyes


Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON NOVEMBER 23, 2015 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Keyes led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus/Salvage

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

2. Consider approving tournament requests; take action as appropriate

Kyle Monk, Golf Pro, presented current tournament requests for approval. Commissioner Yocom made a motion to approve the Tournament Schedule as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

3. Executive Session, as provided for in 551.074 of the Texas Government Code

- a. Meet with Golf Pro Kyle Monk concerning annual contract
- b. Come out of Executive Session to take any action as appropriate

Judge Keyes stated as Texas Government Code 551.074 is for employees and Mr. Monk is contract not employee, this item is not applicable to executive session and will be an open session item. Judge Keyes stated the Court has reviewed the public comments regarding Kyle Monk as Golf Pro. Judge Keyes stated out of a total of 10 comments received, there were 10 pro comments and 0 con. Judge Keyes recommended renewal of the annual contract. Commissioner Tharp made a motion to renew the annual contract with Kyle Monk as Golf Pro. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

4. Consider approving quote to digitize Gaines County History Book; take action as appropriate

Jane Bering, Librarian, presented a quote from University of North Texas Libraries to digitize "Mr. Kirk's Scrapbook" and "Mr. Seagler's Gaines County History" in the amount of \$193.20. Commissioner Houston made a motion to approve the expenditure of funds and allow Judge Keyes to sign the contract when received. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

5. Meet with Healthy County Wellness Coordinator to receive yearly update; take action as appropriate

Kayla Pipkin, Healthy County Wellness Coordinator, gave the Court the yearly update. Mrs. Pipkin stated the first check has been received from TAC in the amount of \$875.00. Rick Dollahan, Auditor, stated the more employee participation there is, it increases

refunds that can be used to offset employee incentive programs or Cadillac taxes. Pipkin and Dollahan encouraged more participation. (see attached)

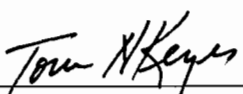
6. Discuss TCDRS retirement plan and plan rates and additional payment rate; take action as appropriate
Michael Lord, Treasurer, requested permission to make a lump sum buy down and fully fund the retirement plan. Commissioner Houston made a motion to authorize transferring a payment in the amount of \$2,949,540.00, during the first week of December, to TCDRS. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
7. Consider approving pay rate for election judges and workers; take action as appropriate
Patricia Roberson, Election Administrator, requested to continue paying election judges \$15.00 and workers \$12.00 for the primary elections. The parties pay \$8.00 and in order to consistently keep qualified workers, Mrs. Roberson requested permission to pay the \$7.00 difference out of the Election fund. Commissioner Belt made a motion to approve setting election judges salary at \$15.00 and \$12.00 for workers, for all elections. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
8. Meet with individuals representing the Veterans Memorial to discuss proposed changes in plans for the Memorial; take action as appropriate
Randy Carlisle, representing the Veterans Memorial, presented a warranty deed for the 0.83 acre tract of land, stating the benefactor exercised first right as to the land. Commissioner Belt made a motion to acknowledge the transfer of 0.83 acres back through the Doss Foundation to the Memorial Association for purpose of moving the memorial to the South Cemetery. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
9. Consider approving contract for Party Chairs for 2016 Primary's; take action as appropriate
Patricia Roberson, Election Administrator, requested approval of the contracts for the Democratic and Republican Parties for the 2016 Primary's. Commissioner Yocom made a motion to approve the contracts as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
10. Consider allowing the auditor's office to issue a credit card for a county employee; take action as appropriate
Commissioner Yocom, Precinct 1, requested a credit card be issued to Precinct 1 foreman, Brian Rosson. Commissioner Yocom made a motion to allow the Auditor to issue a credit card to Brian Rosson. The motion was seconded by Commissioner Belt. The motion carried unanimously.
11. Consider approving a resolution concerning the Indigent Defense Grant Program; take action as appropriate
Commissioner Houston made a motion to approve the resolution concerning the Indigent Defense Grant Program as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
12. Consider approving the final change order for Sedalco on the new jail; take action as appropriate
Rick Dollahan, Auditor, presented the final change order showing the maximum price of \$8,273,360.00, decreased by \$160,483.01 for a change order maximum price of \$8,112,876.99. Dollahan also noted that furniture, fixtures and equipment for the new jail came in about \$2,000.00 under budget. Commissioner Tharp made a motion to authorize Judge Keyes to sign the change order. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
13. Consider awarding gravel hauling bids; take action as appropriate
Commissioner Yocom stated 4 bids for the TIF gravel hauling were received and reviewed: Statewide Transport LLC; Gary Jackson, Ag-Pro Trucking; Constructors Inc. and Alex Saenz, Saenz Transport LLC. Commissioner Yocom made a motion to accept

all 4 bids as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

14. Consider approving transfer of equipment from Precinct 1 and Precinct 4 to maintenance; take action as appropriate
Commissioner Houston made a motion to transfer Unit #4105 a 1996 Chevrolet bucket truck Vin#1GBJK34FOTE240661 from Precinct 4 to maintenance. The motion was seconded by Commissioner Belt. The motion carried unanimously. The equipment transfer from Precinct 1 was taken care of in the last meeting. (see attached)
15. Consider allowing Precinct 1 to purchase equipment through the buy board; take action as appropriate
Commissioner Yocom made a motion to approve a purchase of a 2015 Cat Motorgrader through the buy board for Precinct 1. The motion was seconded by Commissioner Belt. The motion carried unanimously.
16. Consider declaring surplus/salvage for Precinct 1; take action as appropriate
Commissioner Yocom, Precinct 1, made a motion to declare Unit #1207 a 2010 Cat Motorgrader SN#B9M00984 as surplus to trade in and declare 2 playground slides as salvage. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
17. Consider accepting a road into the County road system; take action as appropriate
Commissioner Houston, Precinct 4, made a motion to accept a .35 extension to County Road 404C. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
18. Consider granting Section 179D deductions for installation of energy efficient elements in the new jail; take action as appropriate
Commissioner Yocom made a motion allocating Section 179D deductions at the new jail to Sedalco Construction Services. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
19. Consider approving subdivision application(s)
None
20. Consider approving road crossing request(s)
None
21. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
 - a. Judge Keyes stated at the December 14th meeting the Court will be casting their allotted 763 votes for the Appraisal Board.
 - b. Commissioner Yocom reminded the Court of the employee Christmas Party on December 7th.
 - c. Judge Keyes stated the water at the party house is evolving through EPA.
22. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Yocom. The motion carried unanimously.

The meeting adjourned at 11:07 a.m.

Minutes signed and approved:


By: Gaines County Judge: Tom N. Keyes


Date