

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 11, 2015 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS(ABSENT)</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes. Judge Keyes led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Surplus/Salvage equipment (non-capitol)

Commissioner Tharp made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

2. Consider tournament requests; take action as appropriate

Kyle Monk, Golf Pro, presented tournament requests for February 17<sup>th</sup> through November 2<sup>nd</sup>. Commissioner Yocom made a motion to accept and approve the tournament requests as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

3. Meet with Kyle Monk to discuss full discretion of payment at the golf course; take action as appropriate

Kyle Monk, Golf Pro, stated he has received some hot checks as payment at the Golf Course and requested full discretion of payment options regarding County business. Commissioner Belt made a motion to authorize Kyle Monk to act with Court authority to determine the method of payment for County business out at the Golf Course. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

4. Meet with Charles Wiebe to discuss hanger insurance provision in the airport lease; take action as appropriate

Charles Wiebe discussed options for insurance if the individual does not have a plane at the current time of the lease renewal. Following a discussion, the Court tabled this item for further study.

5. Consider approving bid for installation of lights around Courthouse; take action as appropriate

Two bids were received for the removal and installation of lights around the Courthouse, one from Big Starr Electric LLC for a price of \$31,300.00 and one from Semco Electric Inc. for a price of \$13,245.50. Following a discussion, Commissioner Yocom made a motion to temporarily accept the Semco Electric bid pending approval of details be forthcoming. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

6. Meet with Treasurer Michael Lord to receive quarterly investment report; take action as appropriate

Michael Lord, Treasurer, reviewed the Quarterly Investment report for the 2<sup>nd</sup> Quarter FY 2015: January, February and March. Commissioner Tharp made a motion to accept and approve the Quarterly Investment report as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

7. Consider approving an equipment purchase for Precinct 1; take action as appropriate

Commissioner Yocom requested an equipment purchase of two 3/4 ton pickups, one from Lawrence Hall Chevrolet for a price of \$27,500.00 and one from Gene Messer Chevrolet for a price of \$25,135.00, with both purchases being under the bid threshold.

Commissioner Yocom made a motion to authorize an equipment purchase of two pickups for Precinct 1. The motion was seconded by Commissioner Houston. The motion carried unanimously.

8. Consider approving surplus equipment for Precinct 1; take action as appropriate  
Tabled until next meeting.

9. Consider approving issuing a credit card for a new deputy; take action as appropriate

Ronny Pipkin, Sheriff, requested the approval of a County credit card for newly hired Deputy Luis Luis. Commissioner Belt made a motion authorizing the issuance of a County credit card for Deputy Luis. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

10. Consider a request from the Maintenance Department for funding to construct a new steel frame building, further consider putting out an RFP; take action as appropriate

Judge Keyes stated he received a request from the Maintenance Department for funding to construct a new steel frame building due to expanded duties including building furniture, where there would be a room for painting, a room for woodworking, a room for welding and a room for vehicle maintenance all under one roof, in order for more efficient work. Commissioner Yocom made a motion to go out for RFP's to be opened on June 8<sup>th</sup> for a maintenance building and fencing. The motion was seconded by Commissioner Belt. The motion carried unanimously.

11. Consider a proposed AV system to provide recordings of events in the Commissioners Courtroom; take action as appropriate

Judge Keyes received and reviewed a proposal from BIS Digital for a AV system to provide recordings of events in the Commissioners Courtroom in the amount of \$15,739.00. Following a discussion, this item was tabled for more information.

12. Discuss an initial proposal for remodeling the old County Jail; take action as appropriate

Judge Keyes presented a schematic floor plan renovation proposal for the old jail including the EOC, Civil Defense area, storage areas, City offices and DPS offices. Following a discussion, Court tabled this item for further information. (see attached)

13. Consider renewing the contract for residential juvenile services; take action as appropriate

Judge Keyes presented a renewal contract with Reed Adolescent Center, a program of Central Plains Center for a price of \$125.00 per day for residential juvenile services. Commissioner Tharp made a motion to accept and approve the contract renewal as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

14. Consider current subdivision application(s); take action as appropriate

None

15. Consider current road crossing request(s); take action as appropriate

None

16. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

- a. Judge Keyes reviewed letters from the South Plains Public Health District to individuals regarding property complaints including substandard structure, junked vehicles and tires and debris pile. (see attached)
- b. Judge Keyes will be in Austin on Thursday, May 14, 2015.
- c. Benette McDonald stated we are having trouble with the rentals, no one is reading the rules, presenting the Court with a form containing a few highlights for the renter to look over and initial and sign when renting a County building, possibly adding a provision for dumpster capacity to this during budget sessions. (see attached)
- d. Judge Keyes discussed an issue regarding the Friends of the Museum having a donation jar at the check out counter. When reviewing there is nothing that says they cannot do that but it appears that where they are doing it, the agencies that are wanting to raise money, need to come to the Commissioners Court and ask permission and be granted permission to do fundraising. Judge Keyes would like to develop policies regarding this issue for future Court approval.
- e. Commissioner Yocom stated the Republic dumpsters in Loop have been picked up.

17. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 11:18 a.m.

Minutes signed and approved:

*Tom N Keyes*

By: Gaines County Judge: Tom N. Keyes

*8 June 2015*

Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A SPECIAL MEETING ON MAY 14, 2015 AT 1:00 P.M. COMMISSIONER YOCOM, PRESIDING OFFICER PRO-TEM PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT (ABSENT)	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

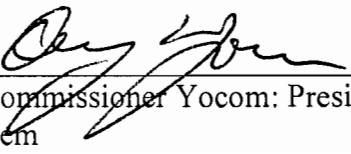
<u>VICKI PHILLIPS(ABSENT)</u>	<u>COUNTY CLERK</u>
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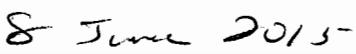
Court observed a moment of silence followed by the opening invocation given by County Attorney, Joe Nagy. Commissioner Yocom led the pledge to flags. The meeting was called to order at 1:00 p.m.

1. Consider approving a request by the County Clerk; take action as appropriate  
Commissioner Tharp made a motion to approve a funding advance for County Clerk staff members, Connie Curtis in the amount of \$227.92 and Jackie Smith in the amount of \$135.00, to attend the 2015 Probate Academy Conference in Lubbock, Texas on May 20 through May 22, 2015. The motion was seconded by Commissioner Houston. The motion carried unanimously.
2. Adjourn  
Commissioner Houston made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 1:03 p.m.

Minutes signed and approved:

  
By: Commissioner Yocom: Presiding Officer  
Pro-Tem

  
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 26, 2015 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	COMMISSIONER PRECINCT #4

<u>VICKI PHILLIPS(ABSENT)</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes. Judge Keyes led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action as appropriate

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus equipment (non-capitol)

Commissioner Houston made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

2. Consider approving donations for Junior Golf T-Markers; take action as appropriate

Kyle Monk, Golf Pro, stated the Junior League now has 60 kids who are fully active and involved all summer at the Golf Course, requesting approval for T-boxes for the kids starting from age 4 through age 12. Monk stated in order to do that they want to get T-markers that the mowers can go over, informing the Court that Trey Duncan, whose business is Permian Basin Abstract, would like to donate the money to purchase the T-markers. Commissioner Tharp made a motion to approve the donation for the Junior Golf T-markers. The motion was seconded by Commissioner Belt. The motion carried unanimously.

3. Consider final approval for bid from Semco for installation of lights around Courthouse; take action as appropriate

Commissioner Belt made a motion to accept and approve the bid from Semco Electric Inc. in the amount of \$15,386.00 for the removal and installation of nine light poles around the Courthouse. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

4. Consider a proposed system to provide recording of events and management/coordination of the agenda and minutes in the Commissioners Courtroom; take action as appropriate

Judge Keyes received a proposal from BIS Digital regarding an audio system to record events and management/coordination of the agenda and minutes in the Commissioners Courtroom in the amount of \$11,566.50. Following a discussion, Court tabled this item pending further review with the IT Department. The Court will revisit this item during budget hearings.

5. Consider renewing the contract for residential juvenile services; take action as appropriate

Judge Keyes presented a contract renewal with Concho Valley Home For Girls in the amount of \$103.03 per day for residential Juvenile services. Commissioner Yocom made

a motion to accept and approve the contract renewal as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

6. Consider advertising for bids for a 2015 dump truck for Precinct 1; take action as appropriate

Commissioner Yocom made a motion to approve advertising for bids for a new 2015 tractor-truck with 14 ½ yd Ox-body dump bed with extra bracing on sides sat on sub frame, for Precinct 1, with sealed bids to be opened June 22, 2015. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

7. Consider approving surplus equipment for Precinct 1; take action as appropriate

Commissioner Yocom made a motion to approve declaring a 2000 Chevy pickup #1152, a 2004 Chevy pickup #1167 and a 1997 Mack dump truck #1131 as surplus equipment for Precinct 1, to be placed on GovDeals. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

8. Discuss furniture, fixtures and equipment requirements for the new jail; take any action as appropriate

Rick Dollahan, County Auditor, stated the Sheriff's office has been working with Wayne Gondeck's office on PO's for furniture, fixtures and equipment for the new jail, in the vicinity of \$67,000.00. Commissioner Belt made a motion to authorize Judge Keyes to sign the 5 or 6 incoming PO's for the furniture, fixtures and equipment for the new jail as they are presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

9. Executive Session

Judge Keyes called for an executive session beginning at 10:40 a.m. pursuant to Texas Government Code, Section 551.072 regarding real property.

The Court returned to regular session at 10:55 a.m.

Commissioner Houston made a motion to continue moving forward with the project as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

10. Consider approving subdivision application(s); take action as appropriate

None

11. Consider approving road crossing request(s); take action as appropriate

Commissioner Tharp made a motion to approve 8 road crossing requests from Mid-America Pipeline Company LLC to cross CR204M, CR306, CR308, CR310, CR339, CR341, CR345 and CR347 and proposed turn in on CR347, with a 12" natural gas liquids pipeline in Precinct 2 and Precinct 3 as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

12. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

- a. Judge Keyes stated he had received a request from the Friends of the Library regarding a donation box, this will be put on the agenda for the June 8<sup>th</sup> meeting.
- b. Judge Keyes stated he emailed requests to Senator Seliger, Representative Burrows and Senator Whitmire regarding issues that would affect us, including changing the accountability age from 17 to 18.
- c. There is a meeting with the Department of Public Safety Recovery Office at 8:00 a.m. May 27<sup>th</sup> at the High School Boardroom to assess the damage in Seagraves.
- d. Commissioner Belt stated the Maintenance Department received a proposal regarding the County possibly doing the dirt work on the new building. Court discussed possibly doing certain areas such as the parking lot area.

13. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 10:58 a.m.

Minutes signed and approved:

Tom N Keyes 8 June 2015  
By: Gaines County Judge Tom N. Keyes Date