

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 8, 2015 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	COMMISSIONER PRECINCT #4

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Keyes led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

2. Consider approving lease agreement with South Plains Public Health Dept.; take action as appropriate

Commissioner Yocom made a motion to approve a 1 year lease agreement to provide office space at 704 Hobbs Highway to the South Plains Public Health District. This is an In Kind service for the benefit of the Gaines County Citizens. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

3. Consider requests from the South Plains Health Dept. and the Area Agency for Aging to sign new Data Use Agreements between the Texas Health and Human Services Enterprise and the listed agencies who act as "Contractors" for the County; take action as appropriate

Judge Keyes stated this is for information services only. The agreement is being renegotiated and will be presented for Court approval at a later date.

4. Open bids for Maintenance Department building; take action as appropriate

Two bids were received: Southwest Contractors for \$290,967.00 and First Tier Construction for \$414,212.00. Commissioner Belt made a motion to tentatively accept the bid from Southwest Contractors with the requirement they modify the payment schedule, add a fixed completion date, bonds and insurance. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

5. Consider a request from the Friends of the Gaines County Library System for permission to place a donation box in each branch of the Gaines County Library; take action as appropriate

Commissioner Houston made a motion to grant permission to place a donation box in each Library branch, with monies collected to be used to supplement funding for Library services. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

6. Consider a request from the Friends of the Gaines County Museum-Seminole branch for permission to place a donation box in the Gaines County Museum-Seminole; take action as appropriate

Commissioner Yocom made a motion to grant permission to place a donation box in the Museum, with donations to be used for the Museum's educational activities and other programs. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

7. Consider current subdivision application(s); take action as appropriate

Commissioner Belt made a motion to approve a replat of Westerfield Acres LTD, Benny Bergen, in Precinct 2. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

8. Consider current road crossing request(s); take action as appropriate

None

9. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

- a. Commissioner Houston stated he is having issues with preparation and clean up at the Rodeo Arena. Commissioner Houston stated he has people cancelling after his crew has prepared the arena, stating that during budget sessions, he would like to discuss possibly adding a cancellation fee to the rental policy.
- b. Commissioner Tharp stated they rigged up on the water well at the park and tried to bail it and hit something solid at 30 ft, bending teeth. They think someone filled it full of rocks.

Recess at 10:45 a.m.

10. Budget workshop; take action as appropriate

Began session at 10:54 a.m.

Rick Dollahan, County Auditor, reviewed proposed budget and requests.

Closed session at 11:53 a.m.

11. Adjourn

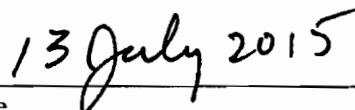
Commissioner Houston made a motion to adjourn. The motion was seconded by Commissioner Belt. The motion carried unanimously.

The meeting adjourned at 11:54 a.m.

Minutes signed and approved:



By: Gaines County Judge: Tom N. Keyes



Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 22, 2015 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

VICKI PHILLIPS COUNTY CLERK (Absent)

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Keyes led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus equipment (non-capitol)

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (See attached)

2. Meet with Golf Professional Kyle Monk concerning rules and regulations update; take action as appropriate

Golf Pro Kyle Monk and County Auditor Rick Dollahan presented comparisons of the 2001 and the 2008 Rules and Regulations. The 2008 policy (now dated 2015) was never presented to Commissioners Court for approval. Issues discussed were cart path use, carts being driven on the course, damage to the course due to carts, violations and warnings and age limits for cart drivers. This item tabled to revise and prepare proposed rules to be presented to court for approval at a later date. (See attached)

3. Consider approving surplus and gifts for the Library; take action as appropriate

County Librarian Jane Bering present a list of surplus/salvage items and donated gifts for the month of June. Commissioner Yocom made a motion to accept and approve the list as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (See attached)

4. Consider approving Interlibrary Loan policy; take action as appropriate

County Librarian Jane Bering presented the Gaines County Library System Interlibrary Loan – ILL Policy. ILL is the process by which a library requests material from, or supplies material to, another library. Commissioner Houston made a motion to approve the policy as presented. Commissioner Tharp seconded the motion. The motion carried unanimously. (See attached)

5. Consider approving buy board purchases for the Precincts; take action as appropriate

Commissioner Yocom stated he would purchase a Dura patcher for Precinct 1. Commissioner Tharp will be purchasing a John Deere tractor and shredder for Precinct 3. Commissioner Houston will purchase 2 tractors and a shredder. Commissioner Tharp made a motion to approve the Buy Board Purchases, followed by a second from Commissioner Yocom. The motion carried unanimously. (See Attached)

6. Consider declaring surplus equipment for county; take action as appropriate

The following was presented for consideration:

Precinct 2:

1. Scotsman Ice Machine Model # NME650AE-1A Gin# 1618
2. Atlas Drill Press Unit #2923 Gin# 1448
3. Hood off 2009 Mack Dump Truck Unit # 2188 Hood# 1QM4316M-W
4. Napa Auto 10 HP Compressor only Compressor #82-309 Gin# 1469

Precinct 4:

1. Shredder Bush hog 3715 #12-02028 Unit # 4114 - to be traded in
2. John Deere Tractor Unit # 4440 - to be traded in
3. MF Tractor Unit # 4040 – to be traded in

Commissioner Houston made a motion to declare the above equipment as surplus. Commissioner Belt seconded the motion. Motion carried unanimously. (See attached)

7. Open bids for Precinct 1 Dump Truck; take action as appropriate

One bid was received from Bruckner Truck Sales in Hobbs, in the amount of \$125,471.00 for a 2015 Mack Dump Truck with Tarp. Commissioner Yocom made a motion to accept the bid received. Commissioner Belt seconded the motion. The motion carried unanimously. (See attached)

8. Consider approving policy changes to the Rodeo Arena; take action as appropriate

Commissioner Houston presented a revised Rodeo Arena policy. The policy was revised to state that all rental fees must be turned in by noon the Wednesday before the event. Cancellation by the renter will result in forfeiture of the rental fee. This change became necessary due to several cancellations or no-shows, after the county had spent days and man power preparing the arena prior to a scheduled event. Commissioner Houston made a motion to approve the revised Rodeo Arena Rental Policy. Commissioner Belt seconded the motion. The motion carried unanimously. (See attached)

9. Consider approving updated vehicle equipment listing; take action as appropriate

County Auditor Rick Dollahan stated there are old fire trucks titled to Gaines County that are not used and he recommends transferring title of a 1999 Freightliner Truck VIN # 1FUY5SEB7XLA47355 to the City of Seagraves. Also requests to transfer title of a 2009 Mack Truck Vin# 1M2AX04Y89M005402 and a 1999 Ford Flat Bed Truck Vin# 1FDXF47S4XEA12480 to the City of Seminole. Commissioner Houston made a motion to transfer title of the 3 trucks, updating the county vehicle listing. Commissioner Tharp seconded the motion. Motion carried unanimously. (See attached)

10. Consider approving maintenance contract with CMC Business Systems; take action as appropriate

County Auditor Rick Dollahan stated there are 4 old copiers still in use and under contract with CMC. He suggests keeping the contract in case there are issues with the old copiers. Commissioner Yocom made a motion to continue the CMC contract, seconded by Commissioner Belt. Motion carried unanimously. (See attached)

11. Consider approving subdivision application(s); take action as appropriate

None

12. Consider approving road crossing request(s); take action as appropriate

Commissioner Belt presented a road crossing from Occidental Permian LTD to cross CR 227 with 24" steel line with liner carrying sour gas. Motion made by Commissioner Belt approving the road crossing as presented. Commissioner Tharp made the second. Motion carried unanimously. (See Attached)

13. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

- a. Commissioner Yocom stated that the owners of a small lot in Seagraves by the Old SPS building, would like to donate the property to the County. Court agreed and asked paperwork be prepared for acceptance and approval.
- b. Judge Keyes stated that TXDot has said the County roads are not matching with state maps. Judge requested each commissioner to pencil in corrections for their precinct and he will submit the updated maps to TXDot.

Court Recessed for 10 minutes.

14. Budget workshop; take action as appropriate

Began Session at 11:11 a.m.

Court reviewed different ways to cut the budget and get the tax rate down.

15. Adjourn

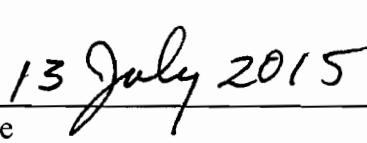
Commissioner Houston made a motion to adjourn. The motion was seconded by Commissioner Belt. The motion carried unanimously.

The meeting adjourned at 11:55 a.m.

Minutes signed and approved:



By: Gaines County Judge Tom N Keyes



Date 13 July 2015