

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 9, 2015 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	COMMISSIONER PRECINCT #4

<u>VICKI PHILLIPS(ABSENT)</u>	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes. Judge Keyes led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Surplus equipment (non-capitol)

Commissioner Yocom made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

2. Consider approving request to adjust tournament schedule for the golf course; take action as appropriate

Kyle Monk, Golf Pro, presented and reviewed the Golf Course tournament additions: The Denver City District on March 23rd, the Jack and Jill Couples tournament on June 6th and the Memorial on July 17-19th. Commissioner Belt made a motion to approve adjusting the Golf Course tournament schedule as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

3. Meet with Scott Nichols concerning an equipment lease for golf course equipment; take action as appropriate

Scott Nichols presented a proposal from Austin Turf & Tractor regarding equipment and equipment repairs for approval. Commissioner Tharp made a motion to approve amending the Golf Course capital equipment line from the general fund for funding of the purchase/lease agreement with Austin Turf & Tractor with authorization for the County Judge to sign the agreement. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

4. Consider approving Racial Profiling report from Sheriff Ronny Pipkin; take action as appropriate

Ronny Pipkin, Sheriff, presented and reviewed the annual Racial Profiling report for 2014, containing all traffic/vehicle violator stops including the breakdown of race or ethnicity, and search information. There were no reported allegations of racial profiling during the year of 2014. Pipkin stated the report was filed on January 23, 2015 with the Texas Commission on Law Enforcement. Commissioner Belt made a motion to accept and approve the report as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

5. Meet with Bob Dole with Trane concerning air conditioner proposal; take action as appropriate

Bob Doyle with Trane, gave an overview regarding an air conditioner proposal including comprehensive solutions, managing costs, chiller options, targeted technologies and purchasing options. Doyle will return with pricing including warranty options, and pricing separating out the DPS and server rooms, for review at the next Court meeting on February 23, 2015. (see attached)

6. Consider approving renewal of IBM Financial System maintenance and software contract; take action as appropriate

Rick Dollahan, County Auditor, presented the annual IBM Financial System maintenance and software contract for renewal at a price of \$3,467.60. Commissioner Yocom made a motion to approve the contract renewal as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

7. Discuss a proposal from RCI to conduct the yearly scan and tag update to our fixed assets; take action as appropriate

Rick Dollahan, County Auditor, presented a proposal from RCI to conduct the yearly scan and tag update to our fixed asset management program for a price of \$13,500.00. Commissioner Belt made a motion to accept and approve the annual update as presented. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

8. Consider approving request for Hill Country Software for JP Precinct 2; take action as appropriate

Judge Keyes presented a quote from Hill Country Software & Support for an additional HCSS User License and annual maintenance for the new JP Precinct 2 Judge, Calvin Sellers, in the amount of \$867.00 for approval. Commissioner Yocom made a motion to accept and approve the User License and maintenance agreement as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

9. Consider a resolution authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture; take action as appropriate

Judge Keyes presented a resolution authorizing the submission of a Texas Community Development Block Grant Program application for the Community Development Fund to the Texas Department of Agriculture to provide construction, engineering and administrative costs for the water improvements project. Commissioner Yocom made a motion to approve the resolution as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

10. Consider approving closing a portion of CR 143 in Precinct 1; take action as appropriate

Commissioner Yocom presented paperwork and Order requesting to close County Road 143 in Precinct 1, originating at County Road 143/County Road 106 to a termination described as County Road 143/County Road 145. Commissioner Yocom stated all state requirements have been met. Commissioner Yocom made a motion to approve the Order Closing County Road 143 as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

11. Consider declaring surplus for the County; take action as appropriate

Commissioner Belt made a motion to approve declaring the following equipment as surplus for the County to be sold on GovDeals: for Precinct 2 Unit #2110 a 1989 John Deere tractor #2955 Serial #L02955T659951, a gray bumper high lift air jack #329648 and a Tru lift 10 ton floor jack #329650; for the Sheriff's Office Unit #S-85 a 2010 Dodge Charger Vin#2B3AA4CT9AH120165; for JP Precinct 2, 5 green chairs, a gray desk, an office task chair and a typing table. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

12. Discuss furniture, fixtures and equipment for the new jail; take action as appropriate
Rick Dollahan, County Auditor, presented the Second Amendment to Agreement for Architectural Services with DRG Architects PLLC authorizing to purchase in accordance with guidelines set by Commissioners' Court, furniture, fixtures and equipment for the new jail. Commissioner Tharp made a motion to approve the amendment as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

13. Consider authorizing the auditor Rick Dollahan to open a charge account with Tractor Supply Co.; take action as necessary
Commissioner Belt made a motion to approve authorizing Rick Dollahan the County Auditor, to submit an application to open a charge account with Tractor Supply Co. for supplies, parts, equipment and tools. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

14. Consider approving renewal of contract for RVI software; take action as appropriate
Judge Keyes presented the annual software support renewal agreement with Real Vision Software Inc. (RVI) in the amount of \$3,000.00 for approval. Commissioner Belt made a motion to accept and approve the renewal agreement as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

15. Consider current subdivision application(s); take action as appropriate
Commissioner Tharp, Precinct 3, made a motion to approve the second and final reading of Lots 1 through 10 Westwind Estates subdivision located in the West part of Section 227 Block G WTRR and the restrictions. The owner is Scott Nolan. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

16. Consider current road crossing request(s); take action as appropriate
None

17. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
a. Judge Keyes stated that Mr. Bodine will present a SEDC project to build a business park by the Rodeo grounds. This will be placed on the next agenda.
b. Court discussed various issues in order to determine whether or not these items needed to be put on the next or future agendas for further action.
c. Judge Carter Schildknecht reappointed Rick Dollahan as the Gaines County Auditor on February 1, 2015 for the next two years.
d. Judge Keyes will be attending the V.G. Young Institute school for Commissioners' Court next week.

18. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 11:25 a.m.

Minutes signed and approved:



By: Gaines County Judge: Tom N. Keyes



Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 23, 2015 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Keyes led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus equipment (non-capitol)

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

2. Meet with Bob Doyle with Trane concerning air conditioner proposal; take action as appropriate

Bob Doyle, with Trane, presented a proposal with pricing for a chiller replacement, reviewing different options. Following a discussion, the Court agreed to purchase the CGAM 130 chiller with ice at a price of \$182,430.00; add for DPS, Server room and 4-H room at a price of \$35,260.00; add for contingency cooling mechanical and electrical connections at a price of \$10,475.00; add for 2 yr. thru 10 yr. parts, labor and refrigerant warranty at a price of \$21,010.00 for a total of \$249,175.00 plus the annual service agreement for 2 yr. thru 10 yr. at a price of \$2,335.00 per year. Commissioner Belt made a motion to approve the purchase as outlined and authorizing the Judge to sign acceptance contract. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

3. Meet with County Treasurer, Michael Lord, to receive quarterly investment report; take action as appropriate

Michael Lord, County Treasurer, presented and reviewed the County Treasurer's 4th Quarterly Report of 2014: October, November & December 2014. Commissioner Yocom made a motion to accept and approve the report as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

4. Meet with the Seminole EDC to hear a proposal regarding a cooperative building of a road; take action as appropriate

Tabled-to reschedule for March 9, 2015.

5. Discuss issuing an RFP for an inmate phone system for the new jail; take action as appropriate

Ronny Pipkin, Sheriff, outlined the proposed inmate phone system for the new jail. Commissioner Belt made a motion to advertise for request for proposals, to be opened March 23, 2015. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

6. Discuss issuing an RFP for an inmate video visitation system for the new jail; take action as appropriate

Ronny Pipkin, Sheriff, outlined the proposed inmate video visitation system for the new jail. Commissioner Yocom made a motion to advertise for request for proposals, to be opened March 23, 2015. The motion was seconded by Commissioner Houston. The motion carried unanimously.

7. Consider authorizing Grantworks to advertise for emulsion and asphalt products; take action as appropriate

Commissioner Yocom made a motion authorizing GrantWorks to advertise for emulsion and asphalt products for Precinct 1 and Precinct 2 for the CTRZ project, to be opened March 23, 2015. The motion was seconded by Commissioner Belt. The motion carried unanimously.

8. Consider going out for bids for asphalt and related products; take action as appropriate

Commissioner Houston made a motion to advertise for bids for asphalt and related products, fixed price per gallon delivered to Gaines County for Precincts 1, 2, 3 & 4, with bids to be opened on March 23, 2015. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

9. Consider approving the closing of a road; take action as appropriate

Commissioner Tharp presented a petition by property owners to close County Road 333 in Precinct 3. Commissioner Tharp made a motion to approve the Order Closing County Road 333 as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

10. Consider approving use of records preservation funds; take action as appropriate

Vicki Phillips, County Clerk, requested Court approval to use record preservation funds to purchase shelving in the amount of \$3,200.00. Commissioner Yocom made a motion to approve the RPF purchase. The motion was seconded by Commissioner Houston. The motion carried unanimously.

11. Discuss surplus and salvage equipment for the County; take action as appropriate

Commissioner Tharp made a motion to declare Unit #4144 a Cushman commander utility golf cart from Precinct 4, as salvage equipment and to move old 911 pickup off the surplus list and transfer to maintenance. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

12. Consider approving surplus equipment for the golf course specifically for trade in on other equipment; take action as appropriate

Judge Keyes presented a list of 5 pieces of surplus inventory from the Golf Course to be traded in, as discussed in the last Court meeting. Commissioner Belt made a motion to approve the surplus inventory for trade in, as presented. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

13. Consider approving subdivision application(s); take action as appropriate
None

14. Consider approving road crossing request(s); take action as appropriate

Commissioner Yocom, Precinct 1, made a motion to approve a road crossing request from Tabula Rasa Energy LLC to cross under County Road 104 with a 4" diameter fiberglass pipeline to transport produced oil and gas. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

15. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

Commissioner Belt reminded the Court of the Sandy Land AG meeting at 8:00 a.m. Wednesday, for anyone in need of CEU's.

16. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 11:00 a.m.

Minutes signed and approved:



By: Gaines County Judge: Tom N. Keyes



Date