

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON APRIL 13, 2015 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM  
CRAIG BELT  
BLAIR THARP  
BIZ HOUSTON

COMMISSIONER PRECINCT #1  
COMMISSIONER PRECINCT #2  
COMMISSIONER PRECINCT #3  
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes. Judge Keyes led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

2. Consider approving tournament requests for the golf course; take action as appropriate

Kyle Monk, Golf Pro, presented the tournament requests for April 25<sup>th</sup> through August 10<sup>th</sup> for approval. Commissioner Yocom made a motion to accept and approve the tournament requests as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

3. Consider approving a Walmart grant for the Library; take action as appropriate

Jane Bering, Librarian, requested Court approval to accept a Walmart grant in the amount of \$780.00. Commissioner Tharp made a motion to approve the grant, giving Auditor permission to set up a revenue and expense line in the special funds budget. The motion was seconded by Commissioner Belt. The motion carried unanimously.

4. Consider approving a request from Gaines County Soil and Water Conservation District; take action as appropriate

Judge Keyes presented a letter from the Gaines County Soil and Water Conservation District requesting an increase in the annual assistance funding from \$2,000.00 to \$4,000.00. Commissioner Tharp made a motion to approve the requested increase. The motion was seconded by Commissioner Belt. Commissioner Houston abstained. The motion carried. (see attached)

5. Consider a proposal from Grimes & Associates to develop engineering plan to address the drinking water system at the park; take action as appropriate

Judge Keyes stated the County had been ordered by the EPA to fix the water system at the Gaines County Park and report quarterly. The EPA extended the deadline to April 25<sup>th</sup>. Joe Grimes, with Grimes & Associates, presented a proposal for engineering services. Following a discussion, Commissioner Belt made a motion to hire Grimes & Associates for engineering services of the park water supply. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

6. Consider approving donations and surplus; take action as appropriate  
Commissioner Belt, Precinct 2, presented the following items:
  1. 16 fire extinguishers as salvage
  2. Schumacher Model SE 4020 12 Volt battery charger (replaced) as surplus to be placed on GovDeals
  3. 36 folding chairs from Higginbotham Community Center as salvage, to be replaced by 26 chairs donated by XTO Energy.

Commissioner Belt made a motion to accept the donation of chairs, and approve fire extinguishers and chairs as salvage and battery charger as surplus. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
7. Consider approving purchase and surplus for Precinct 4; take action as appropriate  
Commissioner Houston, Precinct 4, requested Unit #4079 a Tuff 5.6 3000 PSI hot water washer steamer be declared as surplus, and to purchase a new steamer at a price of \$5,925.00, less a trade allowance of \$500.00 for Unit #4079, for a total price of \$5,425.00. Commissioner Houston made a motion to approve the surplus and equipment purchase. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
8. Consider moving funds to purchase a welder for Maintenance Department; take action as appropriate  
Judge Keyes requested moving \$4,000.00 into maintenance department, tools line, to purchase a new welder, declaring the old welder as surplus. Commissioner Tharp made a motion to approve the request as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously.
9. Consider nominations for Board Members for the Northeast Gaines County Emergency Services District; take action as appropriate  
Judge Keyes made nominations of Judy Sellers, Ronnie Aten and Delmon Ellison Jr. to serve as board members for Northeast Gaines County Emergency Services District. The board should consist of five members, but is down to three at present, all of whose terms have expired. Judge Keyes would like the three nominated to serve with two present members through the end of the year, then replace the two present members with expired terms. The members serve for a three year term. Commissioner Yocom made a motion to approve the recommended nominees. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
10. Open bids for depository; take action as appropriate  
Michael Lord, County Treasurer, opened the two bids received from Commercial State Bank and West Texas National Bank. Following a review, Lord recommended Commercial State Bank as their bid offered more interest and waived fees. Commercial State Bank quoted 100% on 13 week Treasury Bill, while West Texas National Bank quoted 80% on 13 week Treasury Bill. Commissioner Belt made a motion to accept Commercial State Bank as the County depository. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
11. Consider approving a change order with Black Jack Energy Services to add CR405 to their construction contract under the TxDot TIF program; take action as appropriate  
Judge Keyes presented a change order to add CR405 to construction contract under TxDot TIF program. Commissioner Houston made a motion to approve the change order as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
12. Discuss inmate phone system responses; take action as appropriate  
Sheriff Pipkin stated he had reviewed the responses received and recommends accepting Global Tel Link. Wayne Gondeck reviewed each response and also recommended Global Tel Link. Commissioner Yocom made a motion to accept the response from Global Tel Link. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
13. Receive report on jail project from DRG Architects; take action as appropriate  
Wayne Gondeck gave Court an update on the jail project, stating it is looking very good.

14. Discuss addendum #3 to DRG contract; take action as appropriate

Judge Keyes presented Addendum #3 to the DRG contract. Following a discussion, Commissioner Belt made a motion to approve Addendum #3 and authorize DRG to begin a study of options for the old jail building, begin planning, decommissioning and future use options. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

15. Consider current subdivision application(s); take action as appropriate

Commissioner Tharp, Precinct 3, made a motion to approve the second and final reading of LaTierra South subdivision, with Judge Keyes signing contingent upon them providing their building restrictions. The motion was seconded by Commissioner Yocom. The motion carried unanimously.

16. Consider current road crossing request(s); take action as appropriate

None

17. Consider an application to participate in the Comptroller's program to allocate a portion of unclaimed capital credits from electric cooperatives; take action as appropriate

Judge Keyes stated this is a program the Comptroller initiates. Gaines County's portion is about \$7,000.00 to be used for specific purposes, one being advancement of the arts.

Judge Keyes requested setting this money aside to be used for the Library and Museum. Commissioner Tharp made a motion to add revenue and expense line item to the budget and approve participation in the Comptroller's program. The motion was seconded by Commissioner Belt. The motion carried unanimously.

18. Executive Session

Judge Keyes called for an executive session beginning at 11:21 a.m. pursuant to Texas Government Code 551.072 to discuss status of a certain property in Precinct 2; take any action as appropriate

The Court returned to regular session at 11:29 a.m.

Commissioner Belt made a motion to authorize Judge Keyes and Commissioner Belt to negotiate and discuss property in Precinct 2 to change its status. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

19. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

- a. Judge Keyes will be in Austin Thursday and Friday with other Rural Judges.
- b. Rick Dollahan attended the County Management Institute last week, finding it very informative.
- c. SB 182 regarding automatic rollback is an issue again, it is pending in committee and is attempting to adjust to 6% from 4%.

20. Adjourn

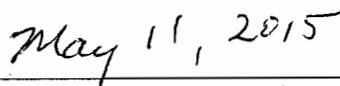
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

Court adjourned at 11:33 a.m.

Minutes signed and approved:



By: Gaines County Judge: Tom N. Keyes



Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON APRIL 27, 2015 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS(ABSENT)</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Keyes led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus equipment (non-capitol)

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

2. Consider approving a capitol purchase for Precinct 3 and Precinct 4; take action as appropriate

Commissioner Tharp, Precinct 3, requested that Precinct 3 and Precinct 4 partner up on some durapatching equipment for a storage tank that will help hold emulsion allowing for better patching jobs, in the amount of \$54,000.00 which will be split in half between Precinct 3 and Precinct 4, and each Precinct will be purchasing a durapatcher machine with a used truck under them for a price of \$105,000.00 per Precinct, with both purchases being buy board purchases. Commissioner Tharp made a motion to approve a capital purchase for durapatching equipment to be shared between Precinct 3 and Precinct 4 for road patching. The motion was seconded by Commissioner Belt. The motion carried unanimously.

3. Consider approving purchase of GIS mapping for the cemeteries; take action as appropriate

Sherry Hood with Pontem Software gave a presentation on GIS mapping for the cemeteries. Following a discussion, Commissioner Belt made a motion to accept and approve all three proposals from Pontem Software for hosting and GIS mapping purposes as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

4. Discuss the possibility of Legal Aid Society Services in Gaines County; take action as appropriate

Joe Nagy, County Attorney, stated that Legal Aid Society Services wants to expand free legal services, mainly Family Law, to Gaines County, requesting the County provide a room to meet in once or twice per month in order to provide this service. Commissioner Yocom made a motion to authorize Legal Aid Society Services to utilize space in the Courthouse on a monthly basis for meetings. The motion was seconded by Commissioner Belt. The motion carried unanimously.

5. Meet with County Attorney to discuss regulations regarding placement of water wells; take action as appropriate

Joe Nagy, County Attorney, informed the Court of a situation in the County regarding regulations on the placement of a water well, stating he just wanted the Court to be aware of the issue in case further Court action is ever required.

6. Consider approving subdivision application(s); take action as appropriate

None

7. Consider approving road crossing request(s); take action as appropriate

Commissioner Tharp, Precinct 3, made a motion to accept and approve a road crossing request from Bo's Backhoe Services to cross County Road 336 in order to lay 20" casing for a gas line, as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

8. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

- a. Rick Dollahan, County Auditor, reminded the Court that budget worksheets go out tomorrow, and that we should receive evaluations soon.
- b. Judge Keyes informed the Court that Kel Seliger had been in a motorcycle accident requiring surgery, but is expected to be fine. Judge Keyes stated he would be emailing him best wishes from Gaines County.
- c. Judge Keyes informed the Court he will be attending a Rural Judges meeting on the second Thursday in May, as well as a Probate Academy Conference at the end of May.
- d. Judge Keyes read a letter from the Board of Directors of the Gaines County Soil and Water Conservation District #166, expressing thanks for our annual donation. (see attached)

9. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

Court adjourned at 11:15 a.m.

Minutes signed and approved:

*Tom N Keyes*

By: Gaines County Judge: Tom N. Keyes

*May 11, 2015*

Date