

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 12, 2014 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS(ABSENT)</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Commissioner Tharp. Judge Celander led the pledge to flags. The meeting was called to order at 10:02 a.m.

1. Discuss routine administrative items: take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items, as well as the Gaines County Museum's Quarterly Report: January through April 2014 and Accessions as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

2. Consider tournament requests; take action as appropriate

Commissioner Belt made a motion to accept and approve the additions to the Golf Course Tournament Schedule as of May 12, 2014 as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

3. Meet with Robert Barrett to discuss burn ban; take action as appropriate

Robert Barrett, EMC, presented the Court with a list of 85 Counties with burn bans as of May 1, 2014. Barrett stated the index is Max 606, Min 380 for an average of 504. Barrett informed the Court that as of March, there were 72 fire calls only 4 of which were grass fires, and only one began as a controlled burn. Barrett recommended to not implement a burn ban at this time, continuing with the guidelines currently in place. No action was taken on this item. (see attached)

4. Consider approving a discretionary exemption for contractors to repair various facilities in Seagraves to preserve the property of the County; take action as appropriate

Commissioner Yocom made a motion to approve a discretionary exemption to Southwest Home Improvement for repairs to the SPS building, the Senior Citizens building and the Museum building in Seagraves to preserve the property of the County. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

5. Consider approving the use of reserve funds for repairs on various County facilities; take action as appropriate

Commissioner Yocom made a motion to approve the use of reserve funds in the amount of \$107,000.00 to Southwest Home Improvement for repairs to the SPS building, the Senior Citizen building and the Museum building in Seagraves. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

6. Meet with Treasurer Michael Lord to receive quarterly investment report; take action as appropriate  
Michael Lord presented the Treasurer's Quarterly Investment Report for the 2<sup>nd</sup> Quarter FY 2014: January, February and March for review and approval. Commissioner Belt made a motion to accept and approve the report as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
7. Consider approving additional payroll deduction codes; take action as appropriate  
Michael Lord requested that two new institutions be added to the payroll deduction codes, First Basin Credit Union and United Heritage Credit Union. Commissioner Yocom made a motion to approve the additional payroll deduction codes. The motion was seconded by Commissioner Belt. The motion carried unanimously.
8. Meet with Scott Nichols to receive a proposal for sod around the pond at the Golf Course; take action as appropriate  
Scott Nichols requested approval for a purchase of sod in the amount of \$6000.00 from King Ranch, to finish out the pond at the Golf Course. Commissioner Tharp made a motion to approve a fund transfer for \$6000.00 for sod work at the pond as requested. The motion was seconded by Commissioner Belt. The motion carried unanimously.
9. Consider approving surplus equipment and gifts for the Library; take action as appropriate  
Jane Bering presented a list of Library donations and gifts received as of May 12, 2014 as well as a computer from Seagraves being declared as surplus/salvage for approval. Commissioner Belt made a motion to accept and approve the list of surplus equipment and gifts for the Library as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
10. Consider approving increase in cash register drawer at the Seminole Library; take action as appropriate  
Jane Bering requested that the amount of change in her cash drawer be increased from \$50.00 to \$100.00 to alleviate multiple trips to the bank weekly. Commissioner Belt made a motion to approve the cash increase as requested. The motion was seconded by Commissioner Yocom. The motion carried unanimously.
11. Consider allowing the Judge to sign the final CERTZ contract; take action as appropriate  
Judge Celander informed the Court that TxDOT returned the County Transportation Infrastructure Fund Grant Agreement with changes, for final signatures and approval. Commissioner Tharp made a motion to approve allowing the Judge to sign and email back to TxDOT the final CERTZ contract as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
12. Consider approving gas service line relocation from Atmos for jail construction project; take action as appropriate  
Commissioner Belt made a motion to accept and approve a construction agreement with Atmos Energy at a price of \$25,000.00 for the relocation of a gas line, to a safe distance from construction for the new jail project. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
13. Receive jail update and also review and approve jail construction documents; take action as appropriate
  - a. Wayne Gondeck with DRG Architects, provided an in-depth report on progress with the new jail, with plans, graphs and diagrams being 100% complete for review and approval allowing the documents be turned over to the construction manager for pricing. Commissioner Tharp made a motion to accept and approve the jail construction documents as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously.
  - b. Tom Kader with Sedalco Construction Services presented the Court with an estimate summary for the jail project, based on 50% of the plans showing over budget. Kader went over possible options to reduce costs and gave an overview of procedures to get the project within the budget, stating at that time, he will come back to Court with a guaranteed maximum price for Court approval. (see attached)

14. Consider approving buy board purchase of a new distributor for Precinct 2; take action as appropriate

Commissioner Belt made a motion to approve a buy board purchase of a new distributor for Precinct 2. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

15. Consider declaring surplus/salvage for County; take action as appropriate

Judge Celander presented the Court with a list of items from the Seminole Civic building, the Seagraves Community building, the Seagraves Museum and Precinct 2 to be declared as salvage/surplus equipment with some items to be sold on GovDeals. Commissioner Belt made a motion to accept and approve the list of surplus/salvage equipment as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

16. Consider authorizing the Little League Association of Seagraves to place advertising signs from sponsors along the fence. Proceeds will be used for the purchase of team uniforms and equipment; take action as appropriate

Commissioner Yocom made a motion authorizing the Little League Association of Seagraves permission to install new sponsor signs along the fence, with proceeds to be used for purchasing team uniforms and equipment, as this serves a public purpose. The motion was seconded by Commissioner Houston. The motion carried unanimously.

17. Consider current subdivision application(s); take action as appropriate

None

18. Consider current road crossing request(s); take action as appropriate

- a. Commissioner Tharp, Precinct 3, made a motion to approve a road crossing request from Darrell Jackson to cross County Road 328, 950' West of County Road 328 and 309, for a water pipeline. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
- b. Commissioner Tharp, Precinct 3, made a motion to approve a road crossing request from Darrell Jackson to cross County Road 326,  $\frac{1}{2}$  mile west of 326 and 309 intersection, for a water pipeline. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
- c. Commissioner Tharp, Precinct 3, made a motion to approve a road crossing request from XTO Energy Inc. to cross County Road 311, with a 12" poly pipe encased in steel casing. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

19. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

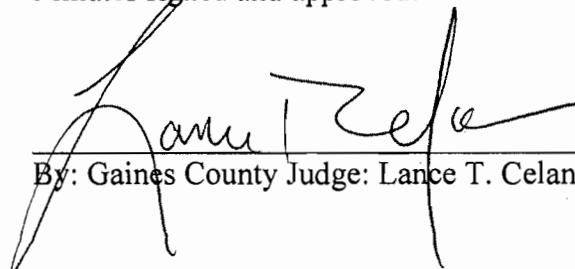
- a. Judge Celander presented the Court with pictures of the new stage at the Civic Building, stating the Court will discuss the possibility of charging for the use of the stage at budget time.
- b. Benette McDonald requested getting copies of maps for the South Cemetery and the Loop Cemetery.

20. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

Court adjourned at 12:40 p.m.

Minutes signed and approved:

  
By: Gaines County Judge: Lance T. Celander

6-10-14  
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 27, 2014 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

<u>DANNY YOCOM</u>	<u>COMMISSIONER PRECINCT #1</u>
<u>CRAIG BELT</u>	<u>COMMISSIONER PRECINCT #2</u>
<u>BLAIR THARP</u>	<u>COMMISSIONER PRECINCT #3</u>
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

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<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by County Attorney, Joe Nagy. Judge Celander led the pledge to flags. The meeting was called to order at 10:01 a.m.

1. Discuss routine administrative items; take action as appropriate

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

2. Consider approving implementation of road closing, abandonment policy; take action as appropriate

Judge Celander presented the Court with a recommended policy and petition for review. Commissioner Tharp made a motion to implement the road closing, abandonment policy as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

3. Consider approving concrete repair of pump house; take action as appropriate

Scott Nichols stated there is an issue with the pump house requiring repair. Nichols presented an estimate in the amount of \$45,550.00 from Childers Brothers Inc. for Prime Flex 920 foam, with a 1 year warranty. Rick Dollahan, County Auditor, stated this would be paid from the capital projects fund. Childers Brothers stated they can be onsite June 9<sup>th</sup>. Commissioner Tharp made a motion to accept the estimate, subject to looking at a similar project at Lake Ridge Country Club in Lubbock. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

4. Discuss the updated Priority Project List (PPL) for the TxDOT Transportation Infrastructure Fund (TIF) grant; take action as appropriate

Court reviewed each precincts Priority Project List. No action was taken.

5. Discuss the Road Design Criteria and Specifications for the TIF program; take action as appropriate

Judge Celander presented a sample Design Criteria and Specifications from TxDOT. Court agreed to table for review and revising with the County's established subdivision road specifications. (see attached)

6. Consider approving subdivision application(s); take action as appropriate

None

7. Consider approving road crossing request(s); take action as appropriate
  - a. Commissioner Tharp, Precinct 3, made a motion to approve a road crossing request from Centurion Pipeline L.P. to cross County Road 336, located in Section 19 Block 22 PSL with a coated pipeline. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
  - b. Commissioner Tharp, Precinct 3, made a motion to approve a road crossing request from Chevron Pipeline Co. to cross County Road 339 with a 8" pipeline. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
8. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
  - a. Judge Celander read a letter of resignation from Manda Anderson as IPM Extension Agent for Gaines County. (see attached)
  - b. Commissioner Yocom stated he has an estimate of \$10,253.52 for an 16x20 outdoor stage. Rick Dollahan, County Auditor, stated it could be purchased from reserve funds. Commissioner Yocom would like to go ahead and order with the Court's agreement.
  - c. Judge Celander stated he would like to purchase an ice machine for the Courthouse, to be installed in the break room across from the Judges' office, for approximately \$3000.00.
  - d. Rick Dollahan stated the first budget work session is June 9<sup>th</sup>.
9. Adjourn  
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

Court adjourned at 10:45 a.m.

Minutes signed and approved:

By: Gaines County Judge: Lance T. Celander

Date

6-10-14