

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON DECEMBER 8, 2014 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by County Attorney Joe Nagy. Judge Celander led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

2. Discuss D.O.T. physical; take action as appropriate

Michael Lord, County Treasurer, reported that Dr. Parkey is certified for DOT physicals and is willing to accept County's co-pay and bill the balance to insurance. Lord is also checking with Dr. Martin. Commissioner Houston made a motion to update employee manual to state the County will reimburse employee the insurance co-pay amount for DOT physicals. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

3. Discuss jury fund policy and make changes; take action as appropriate

Rick Dollahan, County Auditor, presented an updated Cash Jury Pay Procedures citing changing from revolving fund to general fund and allowing \$10.00 and \$20.00 bills when cashing the jury payment check. Commissioner Belt made a motion to approve the updated Cash Jury Pay Procedures as presented. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

4. Discuss the heavy equipment safety meeting for December 9; take action as appropriate

Michael Lord, County Treasurer, stated the heavy equipment safety meeting is set for December 9th at 8:00 a.m. at the Park Party Hut. This safety meeting requires Commissioners' Court approval. Commissioner Yocom made a motion to approve the meeting date, time and location as set. The motion was seconded by Commissioner Belt. The motion carried unanimously.

5. Consider approving an addition to a hanger at the airport; take action as appropriate

Commissioner Tharp presented blue prints and paperwork regarding the addition to Mark Nichols and John Siemens hanger, requesting Court approval. Commissioner Tharp made a motion to approve the Nichols and Siemens hanger addition as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

6. Consider approving equipment purchase for Precinct 2; take action as appropriate
Commissioner Belt requested Court approval of the purchase of a CAT vibrating roller CS56B through the buy board. Commissioner Belt made a motion to approve the purchase. The motion was seconded by Commissioner Yocom. The motion carried unanimously.
7. Consider approving the closing of a road; take action as appropriate
Commissioner Tharp presented paperwork and Order requesting to close CR 310, originating at CR 323, extending a distance of approximately 1 mile west. Commissioner Tharp stated all state requirements have been met. Commissioner Tharp made a motion to close CR 310 immediately. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
8. Discuss the annual maintenance agreement with Carrier; take action as appropriate
Judge Celander presented the annual maintenance agreement with Carrier showing an increase from \$4,956.00 to \$4,972.00. Commissioner Belt presented a quote from Trane for \$3,496.00. Commissioner Belt stated the Carrier representative now has to come out of Dallas, while Trane has service representatives in Lubbock and Midland/Odessa. Commissioner Belt made a motion to accept the Trane Service Agreement. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
9. Consider authorizing GrantWorks to advertise on behalf of the County for sealed bids for complete, turn-key work for Road Repair Bid (Precincts 3 and 4) for the TxDOT TIF program; take action as appropriate
Commissioner Tharp made a motion authorizing GrantWorks to advertise for bids for the Road Repair TIF program, with sealed bids to be opened January 12, 2015. The motion was seconded by Commissioner Houston. The motion carried unanimously.
10. Consider current subdivision application(s); take action as appropriate
None
11. Consider current road crossing request(s); take action as appropriate
None
12. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
 - a. Judge Celander stated Mary Wood with Refundable Deposit for Aluminum Glass & Plastic Containers, requested Court sign a resolution, which will be presented at the next Court meeting.
 - b. Rick Dollahan, County Auditor, stated Davis Ray & Company will deliver the external audit on December 22, 2014, requesting it be added to the agenda for the meeting on December 22, 2014.
13. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 10:30 a.m.

Minutes signed and approved:

for Tom N Keyes
By: Gaines County Judge: Lance T. Celander

12 January 2015
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON DECEMBER 22, 2014 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Celander led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

2. Receive the FY 2014 audit from Davis, Ray & Co.; take action as appropriate

Ted Ward with Davis, Ray & Co. presented the Independent Auditor's Report for the year ended September 30, 2014. Ward reviewed the report stating cash balance is up, fund balance is up and the County has no debt showing, a very strong financial position. Ward recommends the Court continue as they have been and urges caution in the coming year due to oil and gas valuations. Commissioner Houston made a motion to accept the audit report as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

3. Consider approving a revised TxDOT TIF transportation project list related to Contract #CTIF-01-084; take action as appropriate

Commissioner Yocom presented and reviewed a revised TxDOT TIF transportation project list. Commissioner Yocom made a motion to accept the revised list as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

4. Consider mileage reimbursement rates for 2015; take action as appropriate

Rick Dollahan, County Auditor, presented the IRS new standard mileage rates for 2015 at 57.5 cents per mile. Commissioner Tharp made a motion to accept the IRS rate of 57.5 cents for the County mileage rate. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

5. Consider a request for a county credit card for incoming judge; take action as appropriate

Rick Dollahan, County Auditor, requested Court approval to issue a County credit card to the new incoming Judge. Commissioner Yocom made a motion to approve the issuance of a County credit card. The motion was seconded by Commissioner Belt. The motion carried unanimously.

6. Consider approving a resolution for authorizing support for passage of state legislation establishing refundable deposits on aluminum, glass and plastic beverage containers; take action as appropriate

Judge Celander presented a resolution authorizing support of State Legislation establishing refundable deposits on aluminum, glass and plastic beverage containers sold in State. Commissioner Tharp made a motion to approve the resolution as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

7. Consider authorizing a onetime exemption for the Gaines County Give A Child A Smile; take action as appropriate

Commissioner Belt requested an exemption to the Civic Building rental policy, as Give A Child A Smile is a nonprofit organization, assisting under privileged families in Gaines County. Commissioner Belt made a motion authorizing the exemption. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

8. Consider approving subdivision application(s)

- a. Commissioner Belt, Precinct 2, made a motion to approve a preliminary reading on Countyview Estates subdivision located on Highway 214. Benny Bergen is the owner. The motion was seconded by Commissioner Houston. The motion carried unanimously.
- b. Commissioner Yocom, Precinct 1, made a motion to approve changing the name only on a plat previously recorded from JW&T Estates to Fair View Estates subdivision, as requested by the owner, John Neufeld. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

9. Consider approving road crossing request(s)

None

10. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

- a. Judge Celander extended his appreciation to the Court, as this is the final Court meeting of his four year term. Commissioner Tharp expressed appreciation to the Judge for the many projects he implemented and completed.
- b. Rick Dollahan gave an update on the jail project, stating it is on track and progressing on schedule.

11. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

Court adjourned at 10:37 a.m.

Minutes signed and approved:



By: Gaines County Judge: Tom N. Keyes



Date