

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON AUGUST 11, 2014 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS(ABSENT)	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Commissioner Tharp. Judge Celander led the pledge to flags. The meeting was called to order at 10:01 a.m.

1. Discuss routine administrative items; take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

2. Meet with Golf Professional Shaun McDonald concerning tournament request; take action as appropriate

Commissioner Tharp made a motion to accept and approve the tournament additions to the Golf Course schedule as presented by Shaun McDonald. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

3. Discuss golf course contract; take action as appropriate

Commissioner Belt made a motion to accept Head Golf Professional Shaun McDonald's notice of retirement effective December 31, 2014. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

The Court then discussed contacting Bill Keyes to begin the process of hiring a replacement with Rick Dollahan, Commissioner Houston, Commissioner Tharp, Shaun McDonald, incoming Judge Tom Keyes and citizens Kathy Davis and Charlie Evans possibly forming a committee to help with the hiring process.

4. Consider renewing the contracts for residential juvenile services; take action as appropriate

Commissioner Yocom made a motion to accept and approve the renewal contract with the Garza County Regional Juvenile Center under a contract with Cornerstone Programs Corporation for the following daily rates: Pre Adjudicated \$120.96; Post Adjudicated \$123.94; Pre Adjudicated Female Offender \$139.86; Post Adjudicated Female Offender \$139.86; High Risk Offender/Sex Offender \$137.68 and Intensive Treatment \$161.00 effective September 1, 2014 through August 31, 2015. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

5. Consider renewing the contract for MHMR services; take action as appropriate

Commissioner Belt made a motion to accept and approve the contract renewal between West Texas Centers and Gaines County for Mental Health Mental Retardation (MHMR)

services, effective September 1, 2014 through August 31, 2015. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

6. Consider approving one time exemption on cell phone allowance; take action appropriate  
Commissioner Yocom made a motion to approve a one time exemption on cell phone policy for Precinct 1 newly appointed foreman, Brian Rosson, as his phone is issued in his wife's name. The motion was seconded by Commissioner Houston. The motion carried unanimously.
7. Consider Imposition of Optional Fees of the Texas Department of Motor Vehicles; take action as appropriate  
Judge Celander presented the Court with some Optional Fees of the Texas Department of Motor Vehicles for consideration. Following a discussion, Commissioner Belt made a motion to not implement the Optional Fees for 2015. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
8. Consider adopting updated TxDOT Transportation Infrastructure Projects (Prioritized List) and Certification 1 submittal and authorizing the County Judge to execute both; take action as appropriate  
Commissioner Yocom made a motion to adopt the updated TxDOT Transportation Infrastructure Projects Prioritized List and Certification Form 1 submittal and approved authorizing the County Judge to execute both. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
9. Consider approving contract for materials testing services with Terracon Consultants Inc.; take action as appropriate  
Commissioner Tharp made a motion to accept and approve the proposal from Terracon Consultants, Inc. to provide construction materials testing services for the Gaines County Jail Project at an estimated cost of \$47,530.50. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
10. Consider approving contract with Emergency Communications Network for Code Red services; take action as appropriate  
Commissioner Belt made a motion to accept and approve the contract extension with Emergency Communications Network for Code Red services in the amount of \$7,688.00, effective August 9, 2014 to August 8, 2015. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
11. Consider a purchase of equipment for Precinct 3; take action as appropriate  
Commissioner Tharp stated he had purchased a 2011 Broce RJT350 Broom for Precinct 3 from Bee Equipment Sales, LTD, for a total price of \$47,700.00.
12. Consider current subdivision application(s); take action as appropriate
  - a. Commissioner Belt made a motion to approve the final reading on Lots 1 through 29 The Northplace subdivision located in the S/2 of the SE/4 of Section 183 Block G WTRY in Precinct 2 and the restrictions. The owners are Jacob F. and Kathrina Guenther. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
  - b. Commissioner Tharp made a motion to approve the final reading on Lots 1 through 42 Windmill Estates subdivision located in the North part of the NW/4 of Section 20 Block C-44 PSL in Precinct 3 and the restrictions. The owners are Isaak S. & Annie Peters. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
  - c. Commissioner Tharp made a motion to approve the final reading on Lots 1 through 40 Mesquite Grove subdivision located in the North part of Section 224 Block G WTRY in Precinct 3 and the restrictions. The owners are John & Helen Martens. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
13. Consider current road crossing request(s); take action as appropriate
  - a. Commissioner Tharp made a motion to approve a road crossing request, in Precinct 3, from David H. Hicks to cross the intersection of County road 316 and County road

327 with a 14" pipeline to move water from one field to another for irrigation purposes. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

- b. Commissioner Tharp made a motion to approve a road crossing request in Precinct 3, from Seaboard Operating Company to cross County road 310 with a 12" conduit to lay water injection line. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

14. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

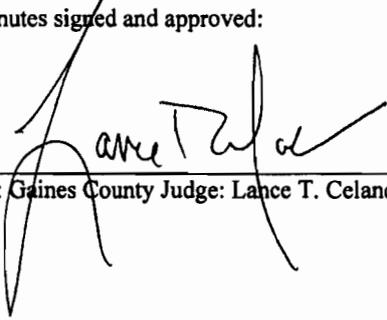
- a. Judge Celander discussed dates for the groundbreaking ceremony at the new jail facility, stating he will get with Chad and return with possible dates.
- b. Judge Celander requested the Court consider collecting fees for a cleaning deposit and/or tournament fees for the use of Lytle Field.
- c. Rick Dollahan, Auditor, informed the Court there was one more machine due to be replaced on the current 3 year rotational plan with CMC Business Systems.
- d. Commissioner Tharp gave an update on a gas line retest that leaked at the jail project stating we may encounter additional unforeseen expenses.

15. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 10:57 a.m.

Minutes signed and approved:



By: Gaines County Judge: Lance T. Celander

9 - 8 - 14

Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON AUGUST 11, 2014 AT 11:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS(ABSENT)</u>	<u>COUNTY CLERK</u>
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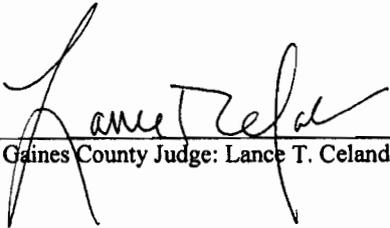
The meeting was called to order at 10:58 a.m.

SECOND AGENDA

1. Consider discretionary exemption for fog seal; take action as appropriate  
Commissioner Tharp made a motion to approve a discretionary exemption for fog seal emulsion from Western Emulsions for Precinct 3. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
2. Adjourn  
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Yocom. The motion carried unanimously.

The meeting adjourned at 11:00 a.m.

Minutes signed and approved:

  
 By: Gaines County Judge: Lance T. Celandor

9-8-14  
 Date

STATE OF TEXAS

COUNTY OF GAINES

PUBLIC HEARING

Pursuant to Chapter 551, Texas Government Code, written notice is hereby given of a Public Hearing by the County Judge of Gaines County, to be held at 09:00 o'clock AM on the 25<sup>th</sup> day of August 2014, at the Gaines County Commissioners' Courtroom, Courthouse, Seminole, Gaines County, Texas, that notice of such hearing was posted on the 21<sup>st</sup> day of August 2014, the agenda of said hearing consists of the following:

Persons in attendance were: Judge Celandar, Auditor Rick Dollahan, County Clerk Vicki Phillips, SISD Superintendent Doug Harriman and SISD Chief Financial Officer Jay Lashaway.

1. Hold public hearing on proposed FY 2015 County Wide Equalization (CWE) budget; take action as appropriate  
 Judge Celandar called a public hearing to order at 9:03 a.m. stating he would wait ten minutes before adopting the CWE budget in order to allow for any public comments. Rick Dollahan stated the three school districts requested an increase to 3% allocation for FY 2015. Judge Celandar did consider the request and amended the budget to reflect that increase. The notice was published. The first public hearing is scheduled for August 27<sup>th</sup> at 9:00 a.m., the second public hearing will be September 3<sup>rd</sup> at 9:00 a.m. and the meeting to adopt the FY 2015 CWE will be September 8<sup>th</sup> at 9:00 a.m. There were no public comments.
2. Consider adopting the County Wide Equalization budget for FY 2015; take action as appropriate  
 Judge Celandar stated the 3% increase of the property tax rate to .160444 will increase total revenue to \$296,925.67. Judge Celandar stated the CWE budget is adopted for FY 2015. (see attached)
3. Discuss proposed tax rate to fund the FY 2015 CWE budget; take action as appropriate  
 Judge Celandar stated the proposed tax rate to fund the FY 2015 CWE budget is .160444. (see attached)
4. Consider adopting the CWE tax rate for Calendar Year 2014, budget year FY 2015; take any action as appropriate  
 Judge Celandar stated in order to adopt the CWE tax rate there will be three public hearings, August 27<sup>th</sup> at 9:00 a.m., September 3<sup>rd</sup> at 9:00 a.m. and the final meeting to adopt the CWE tax rate on September 8<sup>th</sup> at 9:00 a.m.
5. Adjourn  
 The Public Hearing adjourned at 9:12 a.m.

Minutes signed and approved:

By: Lance T. Celandar  
 By: Gaines County Judge: Lance T. Celandar

Date 9-8-14

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON AUGUST 25, 2014 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Celander led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Hold Elected Officials salary hearing; take action as appropriate  
Judge Celander called the public hearing on Elected Officials salaries to order. Rick Dollahan, Auditor, stated the notice had been properly posted and published. Judge Celander allowed five minutes for any comments, there were none. Commissioner Tharp made a motion to accept and approve Elected Officials salaries as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously.
2. Discuss employment policies, employee manual changes, set compensation amount, office and travel expenses and all other; take action as appropriate  
Michael Lord, Treasurer, presented employee manual changes, setting compensation amount, and office and travel expenses, with copies of these changes to be provided to all employees. Commissioner Yocom made a motion to accept and approve all changes and policies as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
3. Hold public hearing on proposed Tax Year 2014, FY 2015 General Fund/FC-LR budget; take action as appropriate  
Judge Celander called for a public hearing. Rick Dollahan, Auditor, stated the budget has been put together, stating in the five maintenance and operational funds there is about \$23.6 million in revenue. Judge Celander allowed for public comments, there were none. This budget is below the effective tax rate, with a .08% decrease from last year's budget.
4. Consider adopting Tax Year FY 2014, FY 2015 General Fund/FC-LR budget; take action as appropriate  
Commissioner Belt made a motion to adopt the tax year FY 2014, FY 2015 General Fund/FC-LR budget. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
5. Discuss proposed tax rate to fund the Tax Year 2014, FY 2015 General Fund/FC-LR budget; take action as appropriate  
Rick Dollahan, Auditor, stated this budget is below the effective tax rate, stating the levy for Tax Year 2014/ FY 2015 is an ad valorem tax of \$0.360620 per \$100 assessed valuation on all taxable property within the County. The tax rate is in the following components: General Fund Maintenance and Operation Tax Rate \$0.250488; FC/Lateral Road Maintenance and Operation Tax Rate \$0.110132; Tax Year 2014/FY 2015 Total Ad Valorem Tax Rate \$0.360620.
6. Consider adopting the General Fund/FC-LR tax rate for Tax Year 2014, budget year FY 2015; take action as appropriate

Commissioner Houston made a motion to adopt the General Fund/FC-LR tax rate for Tax Year 2014, budget year FY 2015 as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

7. Discuss routine administrative items: take action needed
  - a. Payroll
  - b. Budget amendments and fund transfers
  - c. Accounts payable
  - d. Auditor's report
  - e. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
8. Consider approving tournament request; take action as appropriate

Commissioner Yocom made a motion to approve the golf tournament requests as presented by Golf Pro, Shaun McDonald. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
9. Consider renewing the contracts for residential juvenile services; take action as appropriate

Commissioner Tharp made a motion to accept and approve the contract renewals with Randall County for the following juvenile services:

  - a. Next Step Home Non-Secure Residential Services at \$103.03 per day effective October 1, 2014 through September 30, 2015
  - b. Youth Center of the High Plains Detention Services at \$130.00 per day effective October 1, 2014 through September 30, 2015
  - c. Youth Center of the High Plains Secure Residential Services at \$130.00 per day and \$135.00 per day for specialized sex offender services effective October 1, 2014 through September 30, 2015

The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
10. Consider approving surplus/salvage for the Library; take action as appropriate

Judge Celander presented a list of Library surplus/salvage and Gifts declared as of August 25, 2014 for approval. Commissioner Belt made a motion to approve and declare the list of items as surplus/salvage and approve the gifts declared as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
11. Consider approving the SAVNS contract; take action as appropriate

Judge Celander presented the Statewide Automated Victim Notification Service (SAVNS) grant contract between the Office of the Attorney General and Gaines County, effective September 1, 2014 through August 31, 2015, for approval. Commissioner Houston made a motion to approve the contract as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
12. Consider authorizing GrantWorks to advertise for sealed bids for caliche/water for CERTZ; take action as appropriate

Commissioner Yocom made a motion to approve authorizing GrantWorks to prepare bid packets and advertise for bids. The motion was seconded by Commissioner Belt. The motion carried unanimously.
13. Consider a resolution authorizing the County Judge and Commissioners as signatories for the Transportation Infrastructure Fund with TxDOT (update and correction); take action as appropriate

Judge Celander presented a corrected resolution, correcting County Road Superintendent to read County Commissioners. Commissioner Tharp made a motion to approve the corrected resolution as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
14. Discuss the PGA Career Links Employer Agreement; take any action as appropriate

Judge Celander presented a PGA CareerLinks Employer Agreement to assist in finding a Golf Pro replacement. The committee has a first meeting with Bill Keyes of PGA CareerLinks.

- a. Commissioner Belt made a motion to accept and approve the agreement as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
- b. Commissioner Yocom made a motion appointing the County Judge as the Elected Official to act as the authorized employer representative. The motion was seconded by Commissioner Houston. The motion carried unanimously.

15. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

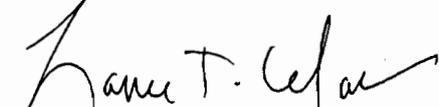
- a. Jane Bering presented a letter for consideration to enter the ugliest book return contest to win a new book return for the Seagraves branch. (see attached)
- b. Commissioner Belt suggested the Court consider a small floor scrubbing machine for the Seminole Senior Citizens building.
- c. Commissioner Belt stated there is a need for a table dolly at the Seminole Senior Citizens building. Belt stated he has one he will fix up for her, but still needs something to help move the chairs.
- d. Commissioner Belt stated he had talked with Grimes & Associates regarding the parking lot for the Veterans Memorial. They have given approval to have the parking lot on the North side of the Memorial.

16. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 10:40 a.m.

Minutes signed and approved:

  
 By: Gaines County Judge: Lance T. Celander

9-8-14  
 Date

STATE OF TEXAS  
COUNTY OF GAINES  
PUBLIC HEARING

A Public Hearing by the County Judge of Gaines County, was held at 09:00 o'clock AM on the 27<sup>th</sup> day of August 2014, at the Gaines County Commissioners' Courtroom, Courthouse, Seminole, Gaines County, Texas.

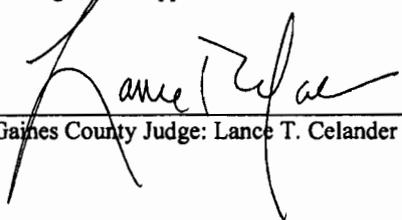
Persons in attendance were: Judge Celander, Chief Deputy Clerk Connie Curtis, Chief Assistant to the County Auditor Nadine Gonzales and Assistant Auditor & Financial System Manager Esmeralda Felan.

1. Hold the 1<sup>st</sup> public hearing on proposed tax rate to fund the FY 2015 CWE budget.  
Judge Celander called the first of three public hearings to order at 9:01 a.m. Judge Celander stated the proposed tax rate to fund the FY 2015 CWE budget is .160444. This budget will raise more revenue from property taxes than last year's budget by an amount of \$296,925.67 which is a 1.0302% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$85,479.51. There was no public in attendance, and no comments. Judge Celander waited five minutes to allow for any late arrivals. (see attached)

Judge Celander stated the 2<sup>nd</sup> public hearing will be held on September 3, 2014 at 9:00 a.m. and the adoption of the CWE tax rate will be held on September 8, 2014 at 9:00 a.m.

2. Adjourn  
Judge Celander adjourned the Public Hearing at 9:07 a.m.

Minutes signed and approved:

  
By: Gaines County Judge: Lance T. Celander

9-8-14  
Date