

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON APRIL 14, 2014 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	COMMISSIONER PRECINCT #4

<u>VICKI PHILLIPS(ABSENT)</u>	<u>COUNTY CLERK</u>
-------------------------------	---------------------

Court observed a moment of silence followed by the opening invocation given by Johnny Hernandez, Veterans's Officer. Judge Celander led the pledge to flags. The meeting was called to order at 10:01 a.m.

1. Discuss routine administrative items: take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

2. Meet with Veterans Board to receive update on project(s); take action as appropriate

Members of the Veteran's Board gave updates on the Veteran's Memorial project requesting clarification on the use of County land in the South corner of the Park for the project and a discussion of the grant application process. The Veteran's Board and a grant writer will get with Judge Celander and Joe Nagy, County Attorney regarding the grant process and will prepare a proposed plan to present to the Court on project stages.

3. Meet with TAC Health/Benefit Consultants; take action as appropriate

Texas Association of Counties, Kimberly Wilder, Employee Benefits Consultant and Rosalinda DiTommaso, Wellness Consultant provided the Court with a presentation on Healthcare Reform and Controlling Your Costs with Wellness to help determine measurement and stability periods and proactively prepare for the approaching excise tax through wellness and other cost containment strategies. (see attached)

4. Discuss a change to the employee handbook; take action as appropriate

Michael Lord, Treasurer, presented the Court with additions to the employee handbook: Section 8.06 Seat Belt Policy and Section 8.07 Cell Phone Usage. Commissioner Yocom made a motion to accept and approve the additions as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

5. Consider approving golf course tournament requests; take action as appropriate

Commissioner Houston made a motion to approve the changes and additions to the Golf Course Tournament Schedule as of April 14, 2014 as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

6. Consider approving surplus equipment for the Sheriff's Office; take action as appropriate

Commissioner Tharp made a motion to approve declaring Unit S86, a 2010 silver Dodge Charger 4-door Vin#2B3AA4CT2AH120167 as surplus equipment from the Sheriff's

Office, to be sold on GovDeals. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

7. Consider a buy board lease for Pitney Bowes for postage machine; take action as appropriate

Rick Dollahan, County Auditor, requested a buy board operational lease with Pitney Bowes for a postage machine for the Courthouse. Commissioner Yocom made a motion to approve the lease agreement. The motion was seconded by Commissioner Belt. The motion carried unanimously.

8. Consider removal of trees at the Law Enforcement Center; take action as appropriate

Commissioner Belt made a motion to approve the removal of all pecan trees on the eastern grounds of the Gaines County Law Enforcement Center due to interference with the construction of the new jail facilities. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

9. Discuss an amendment/change to the civic bldg policy; take action as appropriate

Commissioner Houston made a motion to consider possible future changes to the Gaines County Civic Building, Seagraves Community Building and Loop Community Building policies in regard to possible usage for for-profit events with the possible amended policies being presented for Court approval at a later date. The motion was seconded by Commissioner Yocom. The motion carried unanimously.

10. Discuss an amendment/change to the rodeo event(s); take action as appropriate

Ron Jett with the Riding Association requested approval to hold dances at the Rodeo arena following the rodeo on July 25th and July 26th. Following a discussion, Commissioner Tharp made a motion to consider possible future changes to the Seminole Rodeo Arena usage policy regarding dances hosted by non-profit event organizers with the possible amended policy being presented for Court approval at a later date. The motion was seconded by Commissioner Houston. The motion carried unanimously.

Court recessed for lunch at 12:05 p.m.

Court reconvened at 1:13 p.m.

11. Consider current subdivision application(s); take action as appropriate

Commissioner Belt, Precinct 2, made a motion to approve the final reading of Lots 1 through 35 Indian Hills subdivision located in the West part of the N. ¾ of Section 264 and the East 10 feet of the N/2 of Section 285 Block G WTRR and the restrictions. The owner is C.D. Wickson. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

12. Consider current road crossing request(s); take action as appropriate

None

13. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

- a. Judge Celander informed the Court that a ownership map in the County Clerk's office is for use if the Court or Commissioners would like to have it.
- b. Judge Celander read the Court a letter from The M.S. Doss Foundation, Inc. acknowledging receipt and acceptance of a donation to the Gaines County Museum of 2 desks with chairs, 1 painting and 1 music display cabinet. (see attached)
- c. Judge Celander informed the Court of a letter received from the United States Department of the Interior, Bureau of Land Management regarding interest in becoming a Cooperating Agency in the EIS project. (see attached)
- d. Judge Celander informed the Court of three Oil & Gas workshops being held by the Texas Commission on Environmental Quality in conjunction with the Railroad Commissioner of Texas. (see attached)
- e. Judge Celander informed the Court regarding the County Transportation Infrastructure Fund Grant Program being administered by TxDot of Gaines County's total eligible grant award of \$4,124,733.00. (see attached)

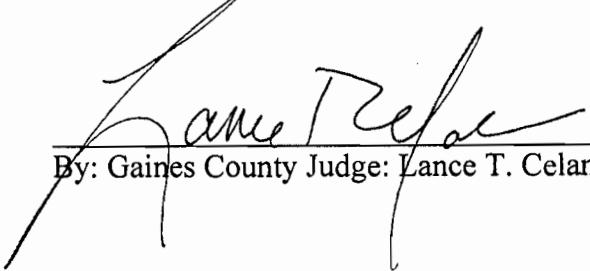
f. Rick Dollahan, County Auditor, informed the Court that he will be sending out budget worksheets on April 28th.

14. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Houston. The motion carried unanimously.

The meeting adjourned at 1:30 p.m.

Minutes signed and approved:



By: Gaines County Judge: Lance T. Celander

5-12-2014

Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON APRIL 28, 2014 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON(ABSENT)</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS(ABSENT)</u>	<u>COUNTY CLERK</u>
-------------------------------	---------------------

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Celander led the pledge to flags. The meeting was called to order at 10:02 a.m.

1. Discuss routine administrative items: take action needed

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

2. Consider approving Wal-Mart Grant for the Library; take action as appropriate

Jane Bering requested approval to accept a grant from Wal-Mart, to provide books as awards, for children who participate in the Summer Reading Program, in the amount of \$865.00. Commissioner Yocom made a motion to accept and approve the grant. The motion was seconded by Commissioner Belt. The motion carried unanimously.

3. Consider approving inmate housing contract with Garza County; take action as appropriate

Ronny Pipkin reviewed an inmate housing contract with Garza County, effective July 1, 2014, with a fee increase from \$40.00 per day to \$45.00 per day, per prisoner housed for Gaines County, in addition Gaines County will also be responsible for a \$30.00 per hour fee, to pay an additional deputy, when five or more prisoners require transport.

Commissioner Tharp made a motion to approve the inmate housing contract with Garza County as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

4. Consider approving the City of Seminole zoning board changes; take action as appropriate

Judge Celander addressed the Court on a zoning issue affecting an area near the Precinct 3 yard. There was a request made by Dalilah Keeling to the City of Seminole Zoning Board, to change lots zoned as Single Family Residential, to Commercial. Commissioner Belt made a motion to approve of the zoning change and to allow Judge Celander to sign and return the questionnaire. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

5. Consider approving Authorization to Submit draft Transportation Infrastructure Fund Grant Agreement to TxDOT for review and discuss Related Implementation Procedures provided by TxDOT; take action as appropriate

Gary Smith, a representative of Grantworks, reviewed the County Transportation Infrastructure Fund Grant Agreement through the Texas Department of Transportation. Gaines County's amount of Grant Funds awarded by the State is \$4,124,733.00 with the

minimum amount of County matching funds being \$1,031,183.00 for a total project budget of \$5,155,916.00. Commissioner Yocom made a motion approving the County Judge as the County's official representative and to submit the draft Transportation Infrastructure Fund Grant Agreement to TxDOT for review. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

6. Consider approving County Signature Authority Resolution for TIF Grant; take action as appropriate

Commissioner Tharp made a motion to approve a County Signature Authority Resolution authorizing the County Judge as the County's official representative in any correspondence with TxDOT related to the County TIF Grant Program as well as billing. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

7. Consider updated list of Transportation Infrastructure Projects; take action as appropriate

Court discussed and reviewed priority projects with Commissioners having the power to add/delete any pre-selected road segments set for repairs and approving dollar amounts. Commissioner Yocom made a motion to approve contingent upon updated lists of Transportation Infrastructure Projects from Grantworks. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

8. Consider Authorizing Procurement for TIF Grant Related Project Delivery Services; take action as appropriate

Commissioner Belt made a motion to approve authorizing requests for proposals for TIF Grant Related Project Delivery Services, with proposals to be opened on May 27, 2014. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

9. Consider approving subdivision application(s); take action as appropriate

None

10. Consider approving road crossing request(s); take action as appropriate

None

11. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

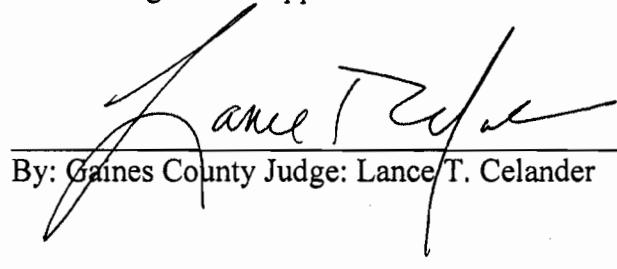
- a. Court discussed the topic of road permits, State highways versus County roads. Dustin Jackson, TxDOT Maintenance Supervisor will email road permits received from the State to the Commissioners' regarding roads in their precincts. (see attached)
- b. Rick Dollahan, County Auditor, handed out Budget worksheets for review, with the first budget workshop being conducted on June 9, 2014.
- c. Judge Celander read a letter from the University of Texas System, requesting a County Road Map and a County Road Maintenance Map in an attempt to maintain accurate University Lands records. Gaines County has no University Lands. (see attached)
- d. Judge Celander requested consideration of the possibility of a burn ban, getting with Robert Barrett, EMC for an update.
- e. Rick Dollahan updated the Court on the Lake project at the Gaines County Golf Course, stating some stone work and sod work will finish up that nice addition on the links.
- f. Ronny Pipkin, Sheriff, updated the Court on the recent jail inspection on April 21, 2014 showing the jail facility in compliance with the Texas Minimum Jail Standards. (see attached)

12. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Yocom. The motion carried unanimously.

The meeting adjourned at 11:25 a.m.

Minutes signed and approved:


By: Gaines County Judge: Lance T. Celander

5-12-2014

Date