

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON NOVEMBER 12, 2013 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Tharp. Judge Celander led the pledge to flags. The meeting was called to order at 10:03 a.m.

1. Discuss routine administrative items: take action needed
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers
 - d. Accounts payable
 - e. Auditor's report
 - f. Officer's reportCommissioner Houston made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
2. Meet with the Golf Professional, Shaun McDonald, to discuss changes to the tournament schedule; take action as appropriate
Tabled
3. Consider accepting a gift to the library from the SISD; take action as appropriate
Jane Bering requested Court accept a gift of a Promethean Board, Projector and some connecting cables from SISD. Commissioner Yocom made a motion to accept the gift from SISD for the Library. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
4. Consider a proposal from RCI; take action as appropriate
Rick Dollahan presented a system for inventory control of assets from RCI. Every asset over a \$500.00 value would be bar coded. The system is a fixed cost of \$13,500.00, with an option to rescreen annually for an additional annual fee. Commissioner Houston made a motion approving the RCI system purchase. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
5. Consider a onetime exception to the cell phone policy; take action as appropriate
Rick Dollahan requested an exception to the cell phone policy requiring the cell phone contract be in the employee's name. Auditor employee Nadine Gonzales is on a family plan in her mother's name. Commissioner Yocom made a motion to grant the exception to the cell phone policy. The motion was seconded by Commissioner Belt. The motion carried unanimously.
6. Consider approving credit cards for new Sheriff Office employees; take action as appropriate
Sheriff Ronny Pipkin submitted a letter requesting approval of County credit cards for recently hired deputies, Kevin Jefferson and Romeo Guerrero. Commissioner Tharp made a motion granting the issuance of credit cards. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

7. Consider approving declaring surplus for Precinct 2; take action as appropriate
Commissioner Belt requested declaring as salvage the old 300 watt incandescent fixtures removed from the stock barn. Commissioner Belt made a motion to approve declaring the light fixtures as salvage. The motion was seconded by Commissioner Yocom. The motion carried unanimously.
8. Consider the allocation of votes for Gaines County on the Gaines County Appraisal District Board elections; take action as appropriate
Commissioner Tharp made a motion to allocate votes for Gaines County Appraisal District Board as follows: Todd Moore-224, Riley Tully-224 and Trey Duncan-225. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
9. Consider approving the service agreement with Carrier for 2014; take action as appropriate
The Carrier Commercial Service Agreement for 2014 was presented in the amount of \$4,972.00 payable quarterly. Commissioner Yocom made a motion to approve the agreement for the upcoming year. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
10. Open aggregate bids; take action as appropriate
Three bids were received: Constructors Inc., Crockett County Mining LLC and R.E. Janes Gravel Co. Commissioner Yocom made a motion to accept all three bids for 2014 gravel. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
11. Discuss jail project; take action as appropriate
Rick Dollahan reviewed a meeting with DRG stating informally a committee was formed consisting of the County Judge Celandier, Commissioner Tharp, Auditor Rick Dollahan, Sheriff Ronny Pipkin and Jail Administrator Timmy Smith. Commissioner Yocom made a motion approving the Jail Project Committee. The motion was seconded by Commissioner Belt. The motion carried unanimously.

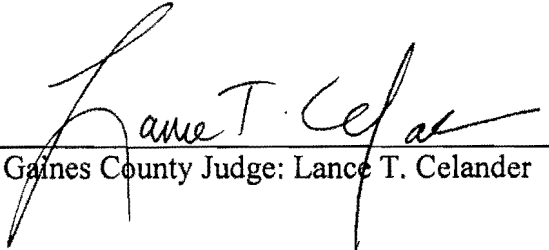
Commissioner Tharp presented and reviewed the proposed plan they are working on. Rick Dollahan stated DRG will be here on November 25th with a formal design for a 72 bed facility with a 96 bed option for future expansion. (see attached)
12. Consider current subdivision application(s); take action as appropriate
Commissioner Yocom, Precinct 1, made a motion to approve the final reading on Lots 1 through 8 Desert Sun Estates subdivision located in the West part of the South part of Section 168 Block G WTRR, and the restrictions. They are all commercial lots. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
13. Consider current road crossing request(s); take action as appropriate
None
14. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
 - a. Judge Celandier stated Governor Perry renewed the drought proclamation.
 - b. Judge Celandier stated at the Texas AM Agrilife Extension meeting, Jim Allison spoke on the County Energy Transportation Rural allocations, stating this may be worth looking into.
 - c. Rick Dollahan stated the Texas State Library Commission requires a record retention schedule. County Departments that do not have a schedule filed and approved could fall under an umbrella retention schedule, which will have to be implemented.
 - d. Commissioner Yocom stated the Christmas party is scheduled for December 2nd at the Civic Center. Western Emulsion is donating the meat, Holly Asphalt is donating the other fixings. The precincts will cook and other employees will bring desserts. Door prizes will be collected to be given away.

15. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 11:15 a.m.

Minutes signed and approve:


By Gaines County Judge: Lance T. Celandor

12-9-13
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A SPECIAL MEETING ON NOVEMBER 13, 2013 AT 9:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS(ABSENT)

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Celandor led the pledge to flags. The meeting was called to order at 9:05 a.m.

1. Consider canvassing votes from the November 5, 2013 election; take action as appropriate

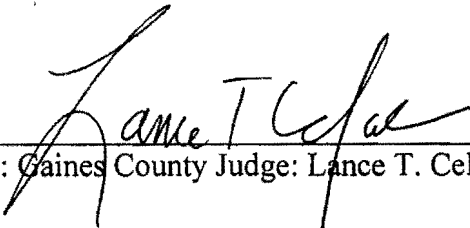
Judge Celandor reviewed the results of the November 5, 2013 Constitutional Amendment Election, as submitted by Elections Administrator Patricia Roberson. Commissioner Tharp made a motion to accept and approve the canvass report as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

2. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Yocom. The motion carried unanimously.

The meeting adjourned at 9:12 a.m.

Minutes signed and approved:


By: Gaines County Judge: Lance T. Celandor

12-9-13
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON NOVEMBER 25, 2013 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM(ABSENT)
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by B.W. Baucum. Judge Celandar led the pledge to flags. The meeting was called to order at 10:05 a.m.

1. Discuss routine administrative items; take action needed

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

2. Consider adopting records management plan and records management officer for various offices; take action as appropriate

Rick Dollahan stated all non-elected or appointed offices, Library, Elections etc., are required to adopt a Records Management Plan under the office of the County Judge.

- a. Commissioner Houston made a motion to establish a Records Management Plan. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
- b. Commissioner Tharp made a motion to designate the County Judge as the Records Management Officer for the non-elected offices and the County Auditor as the Officer of the Appointed Auditors Office. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

3. Consider renewing LGS contract; take action as appropriate

Vicki Phillips, County Clerk, explained all County contracts with LGS have a notification clause for termination. Phillips requested renewal of the LGS contracts for the County Clerk and District Clerk ending in 2016, and for the County Judge and County Attorney ending in 2014. Commissioner Belt made a motion to renew all LGS contracts as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

4. Consider approving buy board purchase for Precinct 1; take action as appropriate

In Commissioner Yocom's absence, Commissioner Belt made a motion requesting Court approve a buy board purchase from Warren Cat for Precinct 1 of a 140M2 maintainer with a trade in of a 140M, with a trade difference of \$82,332.00 and a total cost of \$72,668.00. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

5. Consider declaring surplus for Precinct 1; take action as appropriate

Commissioner Belt made a motion to declare Unit #1196 Serial #B9M00696 140M as surplus to be traded in. The motion was seconded by Commissioner Houston. The motion carried unanimously.

6. Consider approving proposals for renovation of Seagraves Community Bldg; take action as appropriate

Judge Celander presented proposals for renovation of the Seagraves Community Building, to be paid out of reserve funds. The total of all proposals is \$95,595.00 for complete interior renovation and new windows. Commissioner Tharp made a motion to accept proposals from Metal Rafters, Steel Buildings Inc. and D&D Supply as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

7. Consider approving plans for Jail Project; take action as appropriate

Wayne Gondeck and Gary Adams with DRG Architects presented the schematic design phase of the Jail Project, for a 72 capacity jail with a shell expansion area for future additions of 24 beds. Gondeck stated other phases will be design development and construction documents, which have to be presented and approved by the Jail Commission. Following the review, Commissioner Tharp made a motion to table approval of the plans for further study. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

8. Discuss available construction methods for proceeding with jail project; take action as appropriate

Commissioner Belt made a motion to go out for RFQ. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

9. Executive Session

Judge Lance Celander called for an executive session beginning at 11:35 a.m. pursuant to Texas Government Code, Section 551.072 to discuss real property purchase.

Court returned to regular session at 11:43 a.m.

Commissioner Tharp made a motion to submit an offer at a price of \$15,000.00 for property in Seagraves, contingent upon confirmation that the underground storage tank has been removed and a Phase 1 environmental study has been done. The motion was seconded by Commissioner Belt. The motion carried unanimously.

10. Consider approving subdivision application(s)

None

11. Consider approving road crossing request(s)

Commissioner Tharp made a motion to approve a road crossing request, in Precinct 3, from Sheridan Production Company LLC to cross County Road 314 for a pipeline. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

12. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

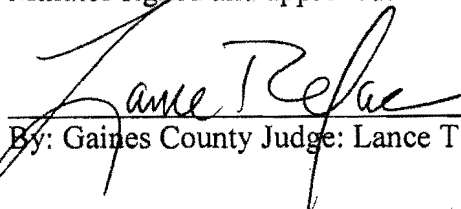
- a. Judge Celander stated there is an Airport Development Plan he would like the Court to review, stating a letter of interest will be on the next agenda.
- b. Commissioner Belt stated the fence and gates at the shooting range are finished, and are waiting on bids for concrete work to be done.

13. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 11:55 a.m.

Minutes signed and approved:


By: Gaines County Judge: Lance T. Celander

12-9-13
Date