

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 10, 2013 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Celander led the pledge to flags. The meeting was called to order at 10:05 a.m.

1. Discuss routine administrative items; take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Tharp made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

2. Consider approving lease agreement with South Plains Public Health Dept.; take action as appropriate

Judge Celander presented a lease agreement with the South Plains Health District for renewal. Judge Celander stated this is an In Kind service for the space occupied in the Library building, running yearly beginning in January 2013. Commissioner Belt made a motion approving the building lease agreement. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

3. Consider approving contract for CDL physicals; take action as appropriate

Commissioner Yocom stated that Dr. Letellier has agreed to bill the County a straight \$50.00 fee for CDL physicals, required for Precinct employees with a CDL license. Employees will be required to take a form for billing with them to their appointment. Commissioner Yocom made a motion approving the CDL billing process with Dr. Letellier. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

4. Consider accepting donation for the shooting range; take action as appropriate

Commissioner Belt stated there was a request for some lights at the shooting range, stating the County purchased lights at \$4,100.00. Commissioner Belt also stated that Automated Controls of Lamesa Texas donated electrical work, set poles and hang and wire lights and hooked up the house and a lighting system, with the total donation worth approximately \$9,000.00. Pioneer Gin Inc. donated poles for the lights and equipment for the new house, including labor, with the total donation worth approximately \$9,000.00. Commissioner Belt made a motion to accept the donations from Automated Controls and Pioneer Gin. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

5. Discuss burn ban and the possibility to prohibit or restrict the sale or use of “restricted fireworks” in the County; take action as appropriate
 - a. Robert Barrett gave a report on fire calls, stating one call was man made, with others weather related. Barrett stated as of today the KBDI is at 714. Barrett stated the Fire Department feels it is time to implement a burn ban. Following a discussion, this item was tabled for lack of a motion, to reconsider at the next meeting. (see attached)
 - b. Randy Jones, a local fireworks vendor, addressed the Court regarding the sale and/or restriction of fireworks. Jones and Robert Barrett, EMC, both agree and recommend to ban sticks and fins. Commissioner Belt made a motion to approve the order prohibiting the sale or use of “skyrockets with sticks” and “missiles with fins” in any portion of the unincorporated area of Gaines County. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

6. Consider renewal of annual maintenance agreement with CMC Business Systems Inc.; take action as appropriate

Rick Dollahan, County Auditor, stated the annual maintenance agreement with CMC Business Systems Inc. automatically renews with the payment of invoices. Commissioner Yocom made a motion to pay the renewals as invoiced. The motion was seconded by Commissioner Houston. The motion carried unanimously.

7. Discuss family protection fee; take action as appropriate

Rick Dollahan, County Auditor, stated the Family Protection Fee is a fee required by law in certain cases and required to be distributed to various agencies selected by the Commissioners’ Court, on the recommendation of the District Clerk. Sharon Taylor, District Clerk, recommended monies be delagated to CASA (Court Appointed Special Advocate) of West Texas which relies on volunteers to advocate for children. Commissioner Belt made a motion to name CASA of West Texas as the recipient of the Family Protection Fees collected, with funds to be used in Gaines County CASA cases only. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

8. Consider budget amendment for purchase of election equipment; take action as appropriate

Patricia Roberson, Elections Administrator, requested a budget amendment to update the Tally desktop to Windows 7 in the amount of \$2,535.00 and to purchase new APS software for handling mail ballots in the amount of \$9,496.67. Rick Dollahan, County Auditor, stated this amendment would be in Election Fund 62 into Equipment Purchase line. Commissioner Yocom made a motion approving the budget amendment to purchase election equipment. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

9. Consider acquiring copier for Elections Administrator’s office; take action as appropriate

Patricia Roberson, Elections Administrator, requested a copier/fax machine for the new EA’s office. Rick Dollahan, County Auditor, stated this would be added to the current CMC lease contract. Commissioner Belt made a motion approving the addition of a copier/fax machine for the EA’ s office. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

10. Open bids for Precinct 4 equipment; take action as appropriate

One bid was received from Bruckner’s for a 2013 dump truck and 15’ OX body dump bed at a price of \$114,507.00. Commissioner Houston made a motion to accept the bid from Bruckner’s. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

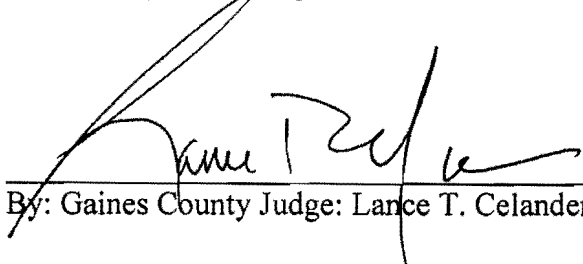
11. Consider current subdivision application(s); take action as appropriate

Judge Celander stated there is one subdivision pending review and exemption forms. Judge Celander requested the authority to sign the variance exemption forms when presented, after looking at the site. Commissioner Tharp made a motion giving the Judge the authority to sign variance exemption forms. The motion was seconded by Commissioner Belt. The motion carried unanimously.

12. Consider current road crossing request(s); take action as appropriate
- a. Commissioner Belt, Precinct 2, made a motion to approve a road crossing request from Fasken Oil and Ranch LTD to cross County Road 208 with a produced water transportation line. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
 - b. Commissioner Belt, Precinct 2, made a motion to approve a road crossing request from Enterprise Terminals & Storage LLC to cross County Road 231 with a 14" HDPE pipeline. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
13. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
- a. Judge Celander stated Aero Care is offering a program for Counties to provide coverage for all County residents, will bring to Court at a later date.
 - b. Rick Dollahan reminded Court that budget work sessions will begin at the next meeting.
 - c. Susan Shaw questioned completion date for the Beautification Project. Judge Celander stated that Tommy Phillips, with the City of Seminole, would be the person to answer that question.
 - d. Judge Celander stated we are about 60 days into the exterior restoration, stating most of the outside looks a lot better, with only a few places they were not able to remove all the stains.
14. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

Court adjourned at 11:02 a.m.

Minutes signed and approved:


By: Gaines County Judge: Lance T. Celander

7-8-13
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 24, 2013 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Tharp. Judge Celandor led the pledge to flags. The meeting was called to order at 10:04 a.m.

1. Discuss routine administrative items; take action needed

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report

Commissioner Houston made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

2. Meet with Golf Professional Shaun McDonald concerning tournament request; take action as appropriate

Benette McDonald presented the updated tournament schedule with two new requests: the WTGCSA scramble on July 8th and the SSBC Daycare scramble on August 12th. Commissioner Yocom made a motion to approve the tournament schedule as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

3. Meet with Texas A&M AgriLife Extension Service concerning personnel; take action as appropriate

Michael Klassen, District Extension Administrator for Texas A&M AgriLife Extension Service, presented a candidate for the Gaines County Family Consumer Sciences position. Klassen recommended and introduced Perry Schaffer. Ms. Schaffer expressed her appreciation and excitement for the opportunity to work with the Gaines County 4H Extension program. Commissioner Belt made a motion approving the appointment and to contribute \$10,000.00 to the FCS salary, beginning August 1, 2013. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

4. Meet with Robert Barrett to discuss burn ban; take action as appropriate

Robert Barrett stated the KBDI is currently at 700. There are still no issues with burns, and recommends continuing without implementing a burn ban at this time, to review again at the next meeting. No action was taken on this item. (see attached)

5. Consider approving Rules and Regulations for the cemeteries; take action as appropriate

Judge Celandor presented the Rules and Regulations for County Cemeteries, stating a committee of Joe Nagy, Commissioner Houston, Benette McDonald and Judge Celandor compiled the document for the Court's review. Commissioner Houston made a motion to approve and adopt the Rules and Regulations for all County Cemeteries effective June 24, 2013. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

6. Consider approving a request from Howco regarding change orders and a small procurement action; take action as appropriate
 Judge Celander presented a change order from A&J Howco Services regarding the Loop Municipal Water Well and Transmission Pipeline Project.
 1. Proposed Change Order No. 1-change 5" mild steel casing to 8" mild steel casing
 2. Proposed Small Purchase Procurement for a Well House and Sand Separator
 Commissioner Yocom made a motion approving the change orders. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

7. Consider approving the Memorandum of Understanding for Support of Continuity of Court Operations in the Event of an Emergency; take action as appropriate
 Judge Celander presented a Memorandum for the Court's consideration, to be renewed annually. Commissioner Tharp made a motion approving the Memorandum as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

8. Consider approving subdivision application(s); take action as appropriate
 - a. Jeannie Marrow presented the required variance forms for tracts owned by Henry & Susanna Martens and David Redecop for Court's approval. Commissioner Belt made a motion approving the variance. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
 - b. Commissioner Yocom, Precinct 1, made a motion to approve the Rodeo Estates Subdivision, 31.50 acres located in the SE/4 of NE/4 Section 162 Block G, as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

9. Consider approving road crossing request(s); take action as appropriate
 None

10. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
 - a. Will Winters proposed an agreement between Gaines County and Aero Care for a Med-Trans Municipal Site Membership program to cover every household in Gaines County when transported for medical necessity by any AirMedCare network provider. The premium for this service would be \$77,500.00 annually, providing improved health care for all County residents. (see attached)
 - b. Judge Celander stated Governor Perry renewed the Proclamation Extending Drought Emergency.
 - c. The Courthouse exterior project is completed and Judge Celander stated they are pleased with the results.

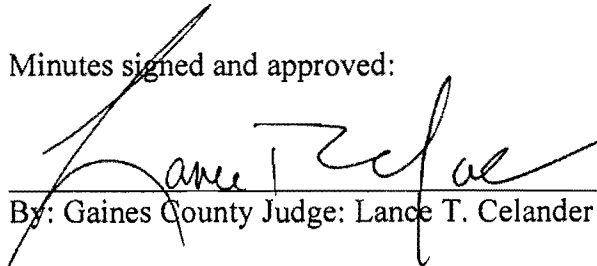
Break until 11:20 a.m. for Budget workshop

11. Budget workshop; take action as appropriate
 Begin Budget session at 11:26 a.m.
 Break for lunch at 12:40 p.m.
 Reconvene at 1:49 p.m.
 (see attached)

12. Adjourn
 Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Yocom. The motion carried unanimously.

Court adjourned at 4:45 p.m.

Minutes signed and approved:


 By: Gaines County Judge: Lance T. Celander

7-8-13
 Date .