

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON AUGUST 12, 2013 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Tharp. Judge Celandar led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

2. Meet with Robert Barrett to discuss burning restrictions; take action as appropriate

Robert Barrett presented a copy of the current burn restrictions previously approved by the Court. A question came up regarding a violation that could have been cited, but it was determined that a resolution number is not required on citations. The current burn ban resolution is to stay in place. No action taken. (see attached)

3. Meet with Golf Professional Shaun McDonald concerning tournament request; take action as appropriate

Judge Celandar presented the updated Tournament Schedule with the following tournament addition: Loop Booster Club on August 15th. Commissioner Tharp made a motion to approve the Tournament Schedule as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

4. Consider approving replacement computers at the Library; take action as appropriate

Scott Shortes, IT Director, requested to replace the Apple computers, donated to the Library by the school several years ago. Shortes stated he could purchase 4 computers on the Government contract for \$5,853.00. Commissioner Belt made a motion to approve the purchase of 4 Apple computers for the Library. The motion was seconded by Commissioner Yocom. The motion carried unanimously.

5. Consider approving Gaines County Catastrophic Leave Committee; take action as appropriate

Tabled

6. Consider approving election judges; take action as appropriate

Patricia Roberson, Elections Administrator, presented the proposed list of Presiding and Alternate Election Judges submitted by the Republican and Democratic Party Chairman, to serve for the upcoming year. Commissioner Belt made a motion to approve the Election Judges as submitted. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

7. Consider approving credit cards for new employees; take action as appropriate
Ronny Pipkin, County Sheriff, submitted a written request to issue credit cards to two new employees: Joseph Bertolino and Kyle Abbott. Commissioner Tharp made a motion to issue credit cards to two new full time Sheriff's Office employees. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
8. Consider approving Sheriff and Constable fees; take action as appropriate
The Sheriff and Constable Fees for the year 2014 were presented for Court approval. Commissioner Belt made a motion to approve the fees as presented. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
9. Consider approving purchase of tags for unmarked vehicle; take action as appropriate
The Sheriff's office requested to purchase non-exempt tags for new undercover vehicle. Commissioner Tharp made a motion to approve the tags purchase. The motion was seconded by Commissioner Houston. The motion carried unanimously.
10. Consider renewing the contracts for residential juvenile services; take action as appropriate
Judge Celander presented the services contract for renewal with the Garza County Regional Juvenile Center, under a contract with Cornerstone Programs Corporation, effective September 1, 2013 through August 31, 2014. Commissioner Yocom made a motion to approve the contract renewal as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
11. Consider approving Interlocal agreement with PBRPC for 911 services; take action as appropriate
Judge Celander presented two Interlocal Agreements with the Permian Basin Regional Planning Commission for 911 services. Commissioner Houston made a motion to approve the Automatic Location Information Maintenance Services Agreement and the Public Safety Answering Point Services Agreement as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
12. Consider approving appeal process for CIHP; take action as appropriate
Benette McDonald presented proposed procedures for processing appeals filed by persons denied eligibility for the County Indigent Health Care Program. Commissioner Yocom made a motion to approve the CIHP appeal process. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
13. Consider approving software purchase for cemeteries; take action as appropriate
Benette McDonald requested a software purchase for more efficient tracking of the County cemeteries, stating the software can be purchased for \$8,004.00 with license, support and service for two users. The annual software support fee will be \$801.00 after one year initial purchase. McDonald would like to add GPS mapping at some point, but is waiting on necessary information from J.N. Newton. Commissioner Houston made a motion to approve the purchase of Pontem Cemetery Management Software as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
14. Open bids for a truck for Precinct 2; take action as appropriate
One bid was received from Bruckner's for a 2008 Mack truck for Precinct 2 for a price of \$62,238.00. Commissioner Belt made a motion to accept the bid and authorizing the Auditor to issue a demand check. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
15. Consider current subdivision application(s); take action as appropriate
None
16. Consider current road crossing request(s); take action as appropriate
None

17. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
- a. Judge Celander read a letter from B.W. Baucum regarding the Gaines County Veteran's Memorial Board, extending appreciation to the Court.
 - b. Rick Dollahan mentioned the incomplete Lake project, stating Landscapes Unlimited have the expertise to do the finishing, which may lead to a proposal.
 - c. Commissioner Belt stated he wants to see about deepening the Shooting Range and look into possible fencing.
 - d. Commissioner Belt requested the end fence at Lytle Field be taken out or moved to allow for mowing.
 - e. Brace Huse, Seagraves Mayor, has contacted the Judge regarding updating the Rodeo arena in Seagraves.
 - f. Judge Celander stated he has received a proposal from Parkhill Smith & Cooper regarding the Airport.
 - g. Commissioner Yocom stated they may remove the dumpsters behind the Loop Community Building due to excess dumping by the public.
 - h. Judge Celander stated Ben Royston has a Fall auction scheduled September 14th if anyone has anything to place in it.
 - i. Vicki Phillips, County Clerk, stated the Clerk's Office will be closed Wednesday, August 14th in order to attend the Vital Statistics Conference in Lubbock for required Annual Acknowledgment of Paternity Certification.

18. Budget workshop; take action as appropriate

Begin at 10:47 a.m.

2014 Holidays, Building Rental Policy for all County owned facilities, Updated Rodeo Arena use requirements, Budget amendments for the District Attorney. (see attached)

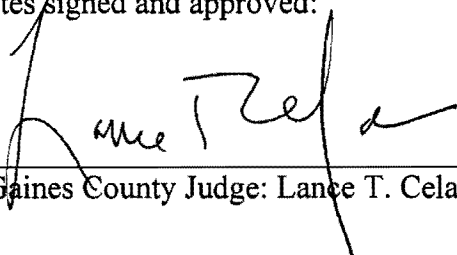
August 19, 2013 Special Court meeting and Public Hearings

19. Adjourn

Commissioner Tharp made a motion to adjourn. The motion was seconded by Commissioner Belt. The motion carried unanimously.

Court adjourned at 11:31 a.m.

Minutes signed and approved:



By: Gaines County Judge: Lance T. Celander

9-9-13

Date

STATE OF TEXAS

COUNTY OF GAINES

Pursuant to Chapter 551, Texas Government Code, written notice is hereby given of a Special Meeting of the Commissioners' Court of Gaines County, Texas to be held at 10:00 o'clock A.M. on the 19th day of August, 2013, at the Commissioners' Courtroom, Courthouse, Seminole, Gaines County, Texas, that notice of such meeting was posted the 16th day of August 2013, the agenda at said meeting consists of the following:

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Celander led the pledge to flags. The meeting was called to order at 10:01 a.m.

1. Hold Elected Officials salary hearing; take action as appropriate
Judge Celander called a Public Hearing beginning at 10:04 a.m. regarding Elected Officials salaries and a Public Hearing for the record archive plan. Court allowed time for any public comments. At 10:10 a.m. Court continued as there was no public in attendance or commenting.
2. Hold public hearing for record archive plan; take action as appropriate
Vicki Phillips, County Clerk, presented the Record Archive Plan with an addendum requesting to use \$7800.00 from RAF for books and recording paper. Commissioner Belt made a motion to approve the Record Archive Plan and the use of \$7800.00 from RAF for books and recording paper. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

Vicki Phillips, County Clerk, presented Clerk's fees for FY 2014 for Court approval, including the new eFiling fees and the increase from \$5.00 to \$10.00 for Preservation and Archive fees through September 2019. Commissioner Yocom made a motion to approve the fees as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
3. Discuss employment policies, employee manual changes, set compensation amount, office and travel expenses and all other; take action as appropriate
Rick Dollahan, County Auditor, reviewed proposed changes to the employee manual, salary changes, and Holidays for approval. Commissioner Belt made a motion to approve as stated. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
4. Hold public hearing on proposed FY 2014 budget; take action as appropriate
Judge Celander called the Public Hearing to order on the proposed FY 2014 budget at 10:13 a.m. The Public Hearing concluded at 10:20 a.m. with no public comments and no one in attendance.
5. Consider adopting FY 2014 budget; take action as appropriate
Judge Celander stated "this budget will raise more revenue from property taxes than last year's budget by an amount of \$1,608,196.93 which is a 107.6544% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$69,176.72. " The record vote of each member of the Commissioners' Court by name voting on the adoption of the budget:

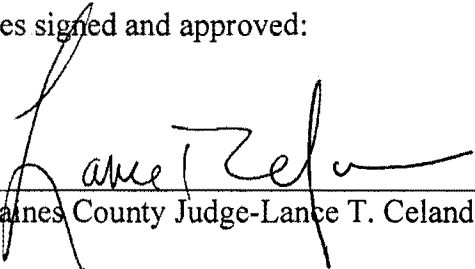
Judge Lance Celander-Yea
Commissioner Danny Yocom-Yea
Commissioner Craig Belt-Yea
Commissioner Blair Tharp-Yea
Commissioner Biz Houston-Yea

Commissioner Yocom made a motion to adopt the FY 2014 budget. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

6. Discuss proposed tax rate to fund the FY 2014 budget; take action as appropriate
Rick Dollahan, County Auditor, stated for the amount of revenue in the 2014 budget, a tax rate will be needed of 36.1102 cents to fund this budget, which is a 7.6544% increase above the effective tax rate from last year. Court agreed that this tax rate is acceptable to proceed with the required tax rate hearings. (see attached)
7. Discuss tax rate public hearings dates and times for the FY 2014 budget; take action as appropriate
Commissioner Tharp made a motion to set the 1st tax rate hearing for August 28, 2013 at 10:00 a.m. in the Commissioners' Courtroom; the 2nd tax rate hearing for September 3, 2013 at 10:00 a.m. in the Commissioners' Courtroom; and the tax rate adoption hearing on September 9, 2013 at 10:00 a.m. in the Commissioners' Courtroom. The motion was seconded by Commissioner Houston. The motion carried unanimously.
8. Consider Interlocal agreement between Precinct 1 and Terry County; take action as appropriate
Commissioner Yocom reviewed an Interlocal agreement between Gaines County Precinct 1 and Terry County regarding the loan of a rubber tire roller. Commissioner Yocom made a motion to approve the agreement as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
9. Consider declaring equipment for surplus; take action as appropriate
Precinct 1, Precinct 3, Precinct 4 and County Maintenance Department presented equipment lists for surplus and salvage. Commissioner Tharp made a motion to approve the surplus/salvage equipment lists as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
10. Adjourn
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 10:36 a.m.

Minutes signed and approved:


By: Gaines County Judge-Lance T. Celander

9-9-13
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON AUGUST 26, 2013 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by B.W. Baucum. Judge Celander led the pledge to flags. The meeting was called to order at 10:03 a.m.

1. Discuss routine administrative items: take action needed
 - a. Payroll
 - b. Budget amendments and fund transfers
 - c. Accounts payable
 - d. Auditor's report
 - e. Officer's reportCommissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
2. Consider renewing County Choice Silver; take action as appropriate

Michael Lord, County Treasurer, presented a renewal of the supplemental insurance available for retired employees, through County Choice Silver. Commissioner Tharp made a motion to approve the renewal at no cost to the County. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
3. Consider approving Gaines County Catastrophic Leave Committee; take action as appropriate

Michael Lord, County Treasurer, presented proposed members of the Catastrophic Leave Committee, the Elected Officials to serve one year beginning August 26, 2013: Joe Nagy and Ronny Pipkin and the employees to serve for two years beginning August 26, 2013: Toni Polyak, Pam Archer, Tony Roberson, Monica Hernandez and Tommy Gonzales. Commissioner Belt made a motion to approve the Catastrophic Leave Committee as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
4. Consider approving yearly contract with West Texas Centers; take action as appropriate

Judge Celander presented the annual contract between West Texas Centers and Gaines County Commissioner's Court, regarding the accessibility of mental health and intellectual and developmental disability services when needed by any resident of Gaines County, for renewal. Commissioner Yocom made a motion to approve the contract renewal as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
5. Consider change to policy at the rodeo arena; take action as appropriate

Commissioner Houston presented an amendment to the Rodeo Arena Policy, limiting time that stock can be left at the arena. Commissioner Houston made a motion to approve the amended Rodeo Arena Policy as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

6. Consider renewing the annual VINE grant and the Appriss contract; take action as appropriate
Rick Dollahan, County Auditor, presented the VINE grant and Appriss contract for annual renewal. Commissioner Tharp made a motion to approve the renewal of the grant and contract as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
7. Consider renewing the contracts for residential juvenile services; take action as appropriate
 - a. Judge Celander presented the renewal contract with the Barbara Culver Juvenile Justice Detention Center in Midland County, at a daily rate of \$110.00 per day. Commissioner Yocom made a motion to renew the contract as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
 - b. Judge Celander presented a renewal contract with Gulf Coast Trades Center for residential juvenile services at \$96.17 for moderate level of care and \$138.25 for specialized level of care. Commissioner Houston made a motion to renew the contract as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
8. Consider approving subdivision application(s)

None-no action taken

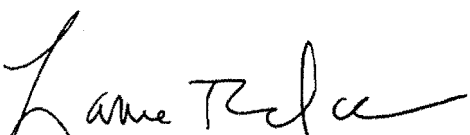
 - a. Judge Celander reviewed requirements with Xcel to include in the subdivision regulations.
 - b. Judge Celander stated he feels the Mobile Home Park regulations should be revised to include RV Parks to comply with TCEQ regulations.
 - c. Discussed revising subdivision regulations to clarify 10 acre plots and roads.
9. Consider approving road crossing request(s)

Commissioner Houston, Precinct 4, made a motion to approve a road crossing request from Petroplex Energy Inc. to cross county road 427 with a 4" poly water line. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
10. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
 - a. Loudean Carlisle, Twila Caffey, Ron Jett, B.W. Baucum and Johnny Hernandez, representing the Veterans Memorial Board, expressed appreciation to the Court for their significant donations of the land, workers and equipment to the Veterans Memorial Project.
 - b. Judge Celander stated the fence project at Lytle Field is in progress. Commissioner Belt will be talking to the fencing company regarding fencing at the shooting range.
 - c. Rick Dollahan, County Auditor, stated the Fiscal year end is approaching, urging everyone to watch spending and be sure invoices are in by August 31, 2013.
 - d. Rick Dollahan, County Auditor, reminded the Court of Public Tax Hearings on August 28, 2013 at 10:00 a.m.; September 3, 2013 at 10:00 a.m. and the adoption of the tax rate on September 9, 2013 at 10:00 a.m.
11. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

Court adjourned at 10:36 a.m.

Minutes signed and approved:


By Gaines County Judge: Lance T. Celander

9-9-13
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A SPECIAL MEETING ON AUGUST 28, 2013 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS(ABSENT)

COUNTY CLERK

1. Conduct public hearing on the Fiscal Year 2014 proposed tax rate; take action as appropriate

Judge Celandor called the public hearing to order at 10:06 a.m., and waited until 10:15 a.m. for any public members to attend. There were no public in attendance. The proposed tax rate to fund the FY 2014 budget is \$0.361102, with the effective tax rate at \$0.335548. (see attached)

2. Discuss tax rate public hearings dates and time for the FY 2014 budget; take action as appropriate

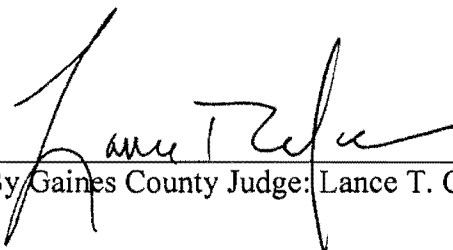
The public hearing dates and times for the FY 2014 proposed tax rate are:
The 2nd Public Hearing is to be held on September 3, 2013 at 10:00 a.m.
The meeting to adopt the FY 2014 proposed tax rate is to be held on September 9, 2013 at 10:00 a.m.

3. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 10:17 a.m.

Minutes signed and approved:



By Gaines County Judge: Lance T. Celandor

9-9-13

Date