

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON APRIL 8, 2013 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

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VICKI PHILLIPS	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Commissioner Tharp. Judge Celander led the pledge to flags. The meeting was called to order at 10:01 a.m.

1. Discuss routine administrative items: take action needed

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

2. Meet with Extension office to receive quarterly report; take action as appropriate

Terry Millican reviewed the Extension Office programs and activities in the Quarterly Report to the Court. Zach Pipkin shared highlights of the youth programs and activities. Commissioner Yocom made a motion to accept and approve the Quarterly Report as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously.

3. Discuss an exception to the employee handbook; take action as appropriate

Terry Millican stated in January 2007 the Court had granted him an exception to carry firearms in the County vehicles to be used for Hunter Educations and Safety and the shooting programs. Millican requested an exemption to the employee handbook, 8.02 G1, for Zach Pipkin, for the same Education and Safety programs. Commissioner Belt made a motion to continue exemption of Handbook 8.02 G1 for Terry Millican and apply the exemption to Zach Pipkin. The motion was seconded by Commissioner Houston. The motion carried unanimously.

4. Consider a request from the Treasurer concerning surety bonds; take action as appropriate

Michael Lord, County Treasurer, requested the Court to lower the surety bond on a new hire from \$50,000.00 to \$10,000.00 due to a lack of established credit history.

Commissioner Yocom made a motion approving the lower surety bond. The motion was

6. Consider approving Interlocal agreement with the City concerning the Beautification Project; take action as appropriate
  - a. Commissioner Tharp made a motion to reimburse the City of Seminole for the purchase of 9 more lights, including electricity and concrete. The motion was seconded by Commissioner Belt. The motion carried unanimously.
  - b. Commissioner Houston made a motion to approve the Interlocal Agreement with the City of Seminole regarding Municipal Street Improvement and Repair as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
7. Consider approving Interlocal Cooperation's contract with the City of Seminole Police Department and the Gaines County Sheriff's Office; take action as appropriate

Commissioner Yocom made a motion approving the Interlocal Agreement for the exchange of services, information and cooperation between the parties. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
8. Consider approving appointment of a part time Emergency Management Coordinator; take action as appropriate

Commissioner Yocom made a motion appointing part time Emergency Management Coordinators, Robert Barrett at \$800.00 per month and Henry Beare at \$400.00 per month, to be paid from the Civil Defense Department. The motion was seconded by Commissioner Houston. The motion carried unanimously.
9. Consider approving a resolution concerning the Southwestern Gray Wolf Management Plan; take action as appropriate

Terry Millican reviewed agricultural concerns with the Gray Wolf Management Plan, citing issues of wolves preying on livestock and/or property rights issues. Commissioner Belt made a motion approving the resolution rejecting the management plan. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
10. Consider approving golf course lease agreement change(s); take action as appropriate

Rick Dollahan stated the current lease agreement was written as a 5 year contract. As the Court can only obligate itself for 1 year, Dollahan suggests revising the contract to renew annually, January 1<sup>st</sup> of each year. Commissioner Tharp made a motion approving the revised rental agreement. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
11. Consider approving surplus equipment for Precinct 3; take action as appropriate

Commissioner Tharp, Precinct 3, made a motion declaring Unit #395 a 1951 Fruehauf Tank Trailer #TD7782 and Unit #3019 a 1985 Mack Truck Vin#1M2N166X3FA089653 as surplus, to be sold on GovDeals. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
12. Consider approving salvage equipment; take action as appropriate

Commissioner Belt made a motion to declare unsold surplus equipment as salvage: 2 wooden desks, small cabinet, 2 small metal desks, 2 rolling office chairs and a treadmill. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
13. Consider current subdivision application(s); take action as appropriate

None

15. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

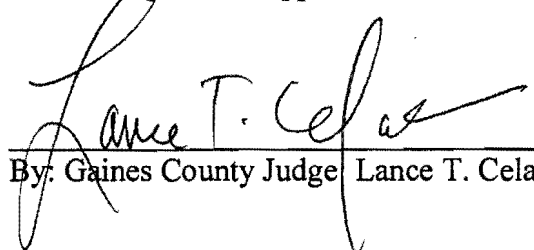
- a. Judge Celander stated Memorial Day, Columbus Day and Veterans Day Holidays all fall on a Monday that Commissioners' Court is scheduled. Judge Celander stated he will place this item on the next agenda to change these three Court dates.
- b. Rick Dollahan reminded Court we are nearing annual budget time and he will be sending out various memos.
- c. Judge Celander stated the applications for the Election Administrator position closed and a decision will be made before long.
- d. Commissioner Belt stated the sealant for the exterior needs to be on the next agenda.

16. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

Court adjourned at 11:27 a.m.

Minutes signed and approved:

  
By: Gaines County Judge Lance T. Celander

5-13-13  
Date

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THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON APRIL 22, 2013 AT 10:00 A.M. THE COUNTY JUDGE LANCE T. CELANDER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM  
CRAIG BELT  
BLAIR THARP  
BIZ HOUSTON

COMMISSIONER PRECINCT #1  
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VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Celander led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented, including the Museum Quarterly Report. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

2. Consider changing Court day's due to Holiday closings; take action as appropriate

Three regularly scheduled Commissioners' Court dates will fall on a Holiday. Commissioner Yocom made a motion to change May 27<sup>th</sup> Court date to Tuesday, May 28<sup>th</sup> due to the Memorial Day Holiday, change October 14<sup>th</sup> Court date to Tuesday, October 15<sup>th</sup> due to the Columbus Day Holiday and change November 11<sup>th</sup> Court date to Tuesday, November 12<sup>th</sup> due to the Veterans Day Holiday. The motion was seconded by Commissioner Belt. The motion carried unanimously.

3. Consider approving a discretionary exemption for the Loop Community Building project; take action as appropriate

Judge Celander requested a discretionary exemption for the Loop Community Building project regarding J Steel Buildings Inc. J Steel Buildings Inc. is constructing a shop at the jail, which combined with the proposal for doors and windows at Loop exceeds the \$50,000.00 bid threshold. In an effort to preserve the property of the County and contract with a local vendor, Judge Celander requested Court approve the discretionary exemption. Commissioner Belt made a motion to approve the discretionary exemption. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

4. Consider approving a change order for the project on the exterior of the Courthouse; take action as appropriate

6. Consider going out for bids for a new water well for the Community of Loop through a USDA grant; take action as appropriate  
Commissioner Yocom made a motion to approve the Loop Water Supply Corporation to go out for bids for a new water well. Sealed bids are to be opened May 13, 2013. The motion was seconded by Commissioner Belt. The motion carried unanimously.
7. Consider approving subdivision application(s); take action as appropriate
  - a. Commissioner Tharp, Precinct 3, made a motion to approve Lots 1 through 39 Highland Hills subdivision located in the SE/4 of Section 259 Block G WTRR. Peter P. Peters and Jacob R. Loewen are the owners. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
  - b. Commissioner Belt, Precinct 2, made a motion to approve a Variance/Exemption form from David V. Harris and Dorthea L. Emfinger for partition of property. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
8. Consider approving road crossing request(s); take action as appropriate  
Commissioner Yocom, Precinct 1, made a motion to approve a road crossing request from Atmos Energy Corporation to cross 19<sup>th</sup> Street and Avenue K in Seagraves, Texas for a natural gas pipeline. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
9. Discuss any other items pertaining to County business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
  - a. Commissioner Belt stated the tire container has been moved to the back of Precinct 2 yard, requesting everyone to stack tires outside the door and they will stack them inside the container.
  - b. Judge Celandier reminded Commissioners' to put out flags for Memorial Day, and take them down that evening.
  - c. Judge Celandier updated the Court on the Loop Building remodeling project, stating they are updating the kitchen cabinets, texturing the walls, replacing fixtures in the bathrooms, and replacing flooring and abating.
  - d. Court discussed the possibility of implementing the Burn Ban.
  - e. Judge Celandier presented copies of the documentation of land acquisition for the Loop Water Supply Corporation, stating the corporation had offered to purchase property from TriCounty Producers Co-op for the water well site. TriCounty Producers Co-op declined the offer to purchase and to instead lease the required property for a term of 50+ years as needed. (see attached)
  - f. Judge Celandier stated there have been inquiries regarding RV parks. Judge Celandier recommends referring any inquiries to him for RV/Mobile Home requirements.
  - g. Judge Celandier stated the Elections Commission has conducted interviews and have appointed Patricia Roberson as the Election Administrator, effective June 3, 2013.
10. Adjourn  
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

Court adjourned at 10:42 a.m.