

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A SPECIAL MEETING ON JUNE 4, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Consider a moratorium on the issuance of trail licenses at the Gaines County Golf Course while/until policies are updated to address the addition of golf cart sheds inside the fence; take action as appropriate

After discussion of different options and issues, Commissioner Houston made a motion to set a moratorium on issuance of any new trail fees. Commissioner Belt seconded the motion. Carried unanimously. (See attached current Golf Car Policy)

2. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

- a. Commissioner Belt asked about a change order for gas lines at Civic Bldg. Judge stated he will get it on agenda for next court meeting.
- b. Judge Keyes stated he has visited with Lex Hinds regarding moving his house from the airport.

3. Adjourn

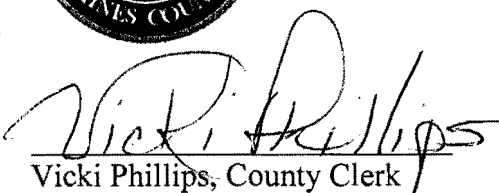
Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Houston. Motion carried unanimously.

Meeting adjourned at 9:35 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for June 4, 2018.




Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 13, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items; take action as appropriate;

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus equipment (non-capitol)

Commissioner Houston made a motion to approve routine administrative items as presented. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

2. Meet with Joe Grimes to receive a report on the status of the Civic Center project and consider approving Change Order #008; take action as appropriate

Joe Grimes gave an update on the Civic Center project and presented Change Orders 8, 9 & 10. Commissioner Belt made a motion approving the change orders as discussed, followed by a second from Commissioner Murphree. Motion carried unanimously. (See attached)

3. Meet with Joe Grimes to receive a report on the renovation of the old Jail, and the new EOC project, consider potential actions; take action as appropriate

Joe Grimes gave the court an update on the old jail renovation, recommending replacement of the sewer lines. No action taken.

4. Consider going out for bids for asbestos abatement in the old Jail, in advance of start of major demolition and renovation work; take action as appropriate

Joe Grimes stated asbestos has been found in the old jail. Commissioner Belt made a motion authorizing Judge Keyes to go out for bids for asbestos abatement. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

5. Consider approving use of Chapter 19 funds for new poll pads; take action as appropriate

Elections Administrator Patricia Roberson requested use of Chapter 19 funds for new poll pads. Commissioner Houston made a motion authorizing use of Chapter 19 funds, followed by a second from Commissioner Belt. Motion carried unanimously.

6. Consider declaring an emergency condition for the purpose of restricting the types of fireworks that can be sold and popped during the upcoming July 4th holiday period; take action as appropriate

Robert Barrett, EOC Director, stated the drought index meets minimum requirement for restrictions of certain fireworks. Barrett explained new regulations require the court to declare a state of emergency, which is sent to state EOC, confirmed with Forestry Service, and then sent to Governor for signature. Commissioner Belt made a motion declaring a drought emergency for the purpose of restricting the types of fireworks,

allowing the Judge to write the declaration to be sent to Austin. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

7. Consider a request for an emergency purchase of a new grass rig for the Seminole VFD off the Buy Board, consider funding the purchase from reserves; take action as appropriate

Judge Keyes stated the fire department is down two grass rigs, one due to a wreck and one due to engine failure. Cost is \$215,695.00 to replace one rig. Auditor Dollahan stated there is \$77,564 in the fire truck fund, and presented a letter from the City of Seminole stating they will forward an insurance check for the wrecked unit upon receipt. Commissioner Rosson made a motion to fund an emergency purchase of a fire truck grass rig, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

8. Consider approving purchase of a storage tank for Prect. 3 from Prect 4; take action as appropriate

Commissioner Murphree made a motion to purchase a 2000 gallon storage tank from Precinct 4 in the amount of \$1,100.41, authorizing transfer of equipment and funds. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

9. Consider approving a buy board purchase for Prect. 3; take action as appropriate

Commissioner Murphree requested to replace 3 pickups as either trade-ins or to sell on Gov-Deals, replacing with new units from Lawrence Hall. One unit in the amount of \$31,130.38 and two units in the amount of \$30,998.48 each. Motion by Commissioner Murphree to purchase three pickups through Buy-Board, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

10. Consider approving an easement for BW Primoris around the perimeter of the GC Airport for a pipeline for disposal of waste water; take action as appropriate

Commissioner Murphree stated he had arranged with Primoris for the county to have access to use of the brine water in exchange for an easement to run a pipeline around the airport. Primoris will install a tee to establish a take point for county use, with county installing a meter to measure water volumes taken per state requirements. Commissioner Murphree made a motion approving an easement for the pipeline with a tee and FAA approval. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

11. Consider a proposal to consolidate all Trane service agreements; take action as appropriate

Judge Keyes recommended consolidating all Trane agreements in order to get all renewals on the same schedule. Commissioner Belt made a motion approving consolidation of agreements beginning August 1st, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

12. Consider approving co-operative agreement with South Plains Public Health District.; take action as appropriate

Commissioner Murphree made a motion authorizing Judge Keyes to sign the co-operative agreement with South Plains Public Health District. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

13. Consider approving an advertisement promoting Gaines County opportunities for business, entertainment, and living; take action as appropriate

Judge Keyes stated KCBD will be broadcasting in Seminole on July 17th, and have offered an advertisement package promoting Gaines County in the amount of \$1,985.00. Commissioner Rosson made a motion approving the advertising package and authorizing the Judge to sign the contract with KCBD. Commissioner Houston seconded the motion. Motion carried, four votes for (Keyes, Rosson, Belt & Houston) one vote against (Murphree).

14. Consider approving subdivision application(s); take action as appropriate,

Commissioner Rosson presented the 2nd reading for Camp 66, making a motion to approve. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

15. Consider approving road crossing request(s); take action as appropriate.

None

16. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

- a. Commissioner Belt would like to discuss additional subdivision restrictions, this item will be on the next agenda.
- b. Commissioner Houston stated he has a request from the Veterans to hang a plaque at the Indio Field. Acceptance of the plaque will be placed on the next agenda.
- c. Commissioner Belt stated he got the well raised at the park.
- d. Commissioner Belt stated he needs cones from all precincts loaded on a trailer on the 28th, to be used for the July 4th Celebration on the 30th.

Break at 10:05 a.m.

Reconvene at 10:16 a.m.

17. Budget workshop

- a. Discuss potential policy and procedure changes for the Gaines County Golf Course, to include trail license, green fees, membership dues, etc.

Golf Pro Kyle Monk presented statistics and a proposed Golf Course Policy. The court will review and have recommendations at the next budget session.

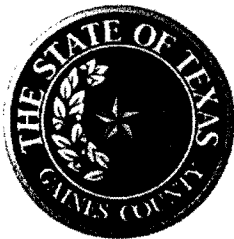
18. Adjourn:

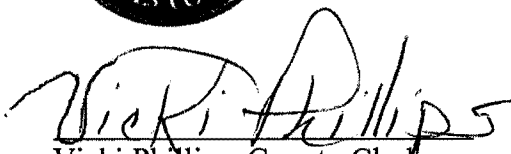
Commissioner Houston made a motion to adjourn, followed by a second from Commissioner Belt. Motion carried unanimously.

Meeting adjourned at 11:54 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for June 13, 2018.




Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A SPECIAL MEETING ON JUNE 25, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS (ABSENT)	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 8:15 a.m.

1. Consider appropriate responses to specific departmental budget requests for FY 2019; take action as appropriate

Auditor Rick Dollahan presented the FY 2019 departmental budget and each item was presented for approval for fiscal year or for upcoming budget year (see attached)

2. Consider adopting new policies, procedures, and/or rate schedules at the Gaines County Golf Course for FY 2019; take action as appropriate

Judge Keyes stated that the golf pro Kyle Monk was out of town and asked the court to table the discussion until he could attend the meeting. No action taken, was tabled until July workshop.

3. Consider the status of the Civic Center project and consider approving any relevant Change Orders; take action as appropriate

Joe Grimes gave an update on the Civic Center project and presented Change Orders 11 & 12. Commissioner Murphree made a motion approving the change order as discussed, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

4. Adjourn:

Commissioner Rosson made a motion to adjourn, followed by a second from Commissioner Houston. Motion carried unanimously.

Meeting adjourned at 9:50 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for June 25, 2018.



Vicki Phillips

 Vicki Phillips, County Clerk
 Clerk of Commissioner's Court
 Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 27, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT (ABSENT)	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS (ABSENT)</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action as appropriate:
 - a. Payroll
 - b. Budget amendments and fund transfers
 - c. Accounts payable
 - d. Auditor's report
 - e. Officer's report
 - f. Surplus equipment (non-capitol)
 - g. Annual renewals of service and other contracts

Judge Keyes stated that a new item (g) was added per the advice of Auditor Rick Dollahan in reference to the Evergreen Claus regarding Annual contracts. Commissioner Houston made a motion approving administrative items presented. Followed by a second from Commissioner Rosson. Motion carried unanimously. (see attached)

2. Meet with Steve Rodriguez with Unifirst concerning uniform contract; take action as appropriate

Steve Rodriguez presented renewal of 36 month agreement and discussed Commissioner Houston's suggestion regarding ordering wranglers for Precinct 4. A discussion was made regarding prices and that it would be a buy out for employees when they quit. No action taken regarding the Agreement or purchasing wranglers and was tabled until next court meeting July 11.

3. Consider approving transaction fee for Justice of the Peace Precinct #2; take action as appropriate

Calvin Sellers, Justice of the Peace Precinct #2 presented to the court a transaction fee of \$2.00 that could be charged for collection fines, fees, etc. A motion was made by Commissioner Houston to approve the fee. Followed by a second from Commissioner Rosson. Motion carried unanimously. (see attached)

4. Meet with Calvin Sellers JP #2 to discuss technology changes; take action as appropriate

Calvin Sellers, Justice of the Peace Precinct #2 requested the purchase of an iPad, scanner for upgrading the current situation of documentation in the office and the need to go paperless. Assistant Auditor Esmeralda Felan stated that this would be paid for out of the technology fund. A motion was made by Commissioner Houston to approve the purchases. Followed by a second by Commissioner Rosson. Motion carried unanimously (see attached)

5. Meet with Extension Agent Terry Millican for Ag Program update; take action as appropriate

Terry Millican, Ag Extension Agent presented this year's update regarding weed management and shooting sports. Terry Millican reviewed with the court the upcoming events on the calendar for the upcoming year. No action was needed. (see attached)

6. Discuss out of state travel for Extension Agent Terry Millican; take action as appropriate

Terry Millican, Ag Extension Agent requested the need to possibly use the County Pickup for 2 upcoming trips, an in service in Ruidoso and a National Conference her was asked to speak at in Tennessee. A motion was made by Commissioner Houston approve the use of the County Pickup. Followed by a second from Commissioner Rosson. Motion carried unanimously.

7. Consider the status of the Civic Center project and consider approving any relevant Change Orders; take action as appropriate

Judge Keyes stated no action taken, this was discussed at last Commissioner's Court.

8. Meet with County Librarian, Jane Bering, on a request for a one time exception to scheduling policy in the Seagraves library; take action as appropriate

Jane Bering, Gaines County Librarian requested approval to increase hours for one part time employee in order to cover hours from a full time employee being on extended vacation (8 days). Michael Lord, Treasurer stated that this would not violate the Affordable Care Act with extra hours worked for part time employee. Commissioner Rosson made a motion to approve the extra hours for the part time employee. Followed by a second by Commissioner Houston. Motion carried unanimously.

9. Consider renewal of an Interlocal Agreement between the South Plains Public Health Department and Gaines County, concerning emergency operations; take action as appropriate

Judge Keyes presented the Agreement to the court for approval to sign. Commissioner Houston made a motion authorizing Judge Keyes to sign agreement. Followed by a second by Commission Rosson. Motions carried unanimously. (see attached 1g above)

10. Reconsider the previously approved project to replace the fascia and soffit on the Museum / Library complex, consider an alternative vendor, take action as appropriate

Judge Keyes stated to the court that the current vendor can't provide insurance. Therefore, Nick Castillo, Maintenance Department presented to the court that he had contacted First Choice Construction and that he was given a rough estimate of \$36,700 to do the project. Commissioner Rosson made a motion to approve First Choice Construction to proceed with project in current year funding. Followed by a second by Commissioner Houston. Motion carried unanimously.

11. Consider approving a management control agreement between the Sheriff's office and IT department; take action as appropriate

Judge Keyes stated this was addressed in item # 1g above. (see attached)

12. Consider approving residential juvenile contracts; take action as appropriate

Judge Keyes stated that this was addressed in item #1g above. (see attached)

13. Consider approving subdivision application(s); take action as appropriate,

No action taken

14. Consider approving road crossing request(s); take action as appropriate,

No action taken.

15. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

Commissioner Houston stated that he had contacted M & M irrigation to discuss underwater sprinklers at the cemetery.

Commissioner Rosson stated that he was in the process of discussing the possibility of installing a 9 hole Frisbee Golf Course in Seagraves.

Commissioner Houston asked if there had been a Road Report completed, Judge Keyes stated he had made corrections and was in the process of completing it.

Judge Keyes stated he would be out of his office June 27th for a regional Review Committee meeting.

Nick Castillo, Maintenance Department asked if the L-shaped sink was approved in previous Commissioner Court.

16. Adjourn:

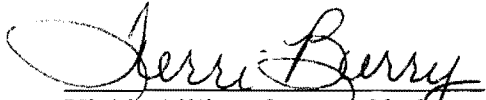
A Motion was made by Commissioner Rosson to adjourn. A second was made by Commissioner Houston. Motion carried unanimously.

Meeting Adjourned at 10:50 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for June 27, 2018.




Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

