

## COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON APRIL 4, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action needed;
  - a. Payroll
  - b. Budget amendments and fund transfers
  - c. Accounts payable
  - d. Auditor's report
  - e. Officer's report
  - f. Surplus/salvage (non-capitol)

Commissioner Belt made a motion approving routine items as presented, followed by a second from Commissioner Rosson. Carried unanimously

2. Consider approving tournament requests; take action as appropriate

Kyle Monk presented a request for the Boy Scout Tournament be moved to May 12, 2018. Commissioner Murphree made a motion approving the tournament change, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

3. Discuss flower beds at the golf course; take action as appropriate

Kyle Monk presented a request for flowers at the T-Box be purchased from Blumenflor nursery, with purchase they will plant and maintain the flower box throughout the year. Commissioner Belt made a motion approving request, followed by a second from Commissioner Rosson. Motion carried unanimously

4. Consider approving a resolution to move the Election Polling location in Seminole for the next two elections; take action as appropriate

Judge Keyes stated that the Election Polling location would have to be changed for the upcoming elections in May and November. The new location will be at the old Jr. High gym. Commissioner Rosson made a motion approving the location, followed by a second from Commissioner Houston. Motion carried unanimously

5. Consider approving surplus for Prec. 1 and Prec. 3; take action as appropriate

Commissioner Rosson declared a John Deere Shredder Unit #1223 as surplus to be traded in. Commissioner Houston declared a Tractor Tub Unit # 3303 to be sold on Gov-Deals. Commissioner Rosson made a motion approving with a second by Commissioner Murphree. Motion carried unanimously. (See attached)

6. Consider approving buy board purchase for Prec. 1; take action as appropriate

Commissioner Rosson made a motion approving the purchase of a John Deere Flex-Wing Rotary Cutter in the amount of \$11,539.06, followed by a second from

Commissioner Houston. Motion carried unanimously. (See attached) Commissioner Rosson also made a motion approving buy board purchase of pickup with trade in, followed with a second by Commissioner Houston. Carried unanimously.

7. Consider a request from the County Clerk to use record preservations fund for bank note paper; take action as appropriate

Deputy Clerk Terri Berry made a request to use Records Preservation funds in the amount of \$1,253.50 to purchase Banknote Security paper. Commissioner Belt made a motion approving the request, followed by a second from Commissioner Rosson. . Motion carried unanimously. (See attached)

8. Consider approving the purchase of an awning for Prect 3; take action as appropriate

Commissioner Murphree made a motion approving the purchase of material to construct an awning, followed by a second from Commissioner Belt. . Motion carried unanimously

9. Consider approving a contract with Clifford Power for generator maintenance at the old jail; take action as appropriate

Commissioner Belt made a motion to approve the contract, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

10. Consider approving a request from the Chamber of Commerce for trash containers; take action as appropriate

Shelby Concotelli, President of Chamber of Commerce requested additional trash containers for the upcoming July 4<sup>th</sup> festivities. Commissioner Belt made a motion authorizing the Judge to acquire a roll on bin, followed by a second from Commissioner Rosson. Motion carried unanimously.

11. Discuss alternatives for water supply at the Gaines County Park; take action as appropriate

Judge Keyes stated that the City is interested and would like to discuss with the board regarding the alternative water supply at the Gaines County Park. Judge Keyes suggested telling the City that if we were to assist in the cost of the line that we would be the only ones on the line and they would sell water to us. Commissioner Belt made a motion to table this discussion until further facts were known, Commissioner Houston seconded the motion. Motion carried unanimously.

12. Discuss the status of the Civic Center renovation project, consider relevant actions; take action as appropriate

Commissioner Belt presented the status update to the board following a physical review of the building. Commissioner Belt stated that the progress was in good status. Commissioner Belt made a motion to approve the signing of the performance and payment bond with JW&T, followed by a second from Commissioner Houston. Motion carried unanimously. (See attached)

13. EXECUTIVE/CLOSED SESSION –A closed meeting will be held pursuant to Section 551.129 and 551.071 of the Texas Government Code (consultation with attorney) for the Commissioners Court to consult with and seek advice from its attorneys regarding the subject to airport matters

Begin: 10:00 a.m.

Reconvene: 11:52

14. Come out of Executive Session and consider any action that may need to be taken; take action as appropriate

No action taken

15. Consider approving subdivision application(s); take action as appropriate

None at this time

16. Consider approving road crossing request(s); take action as appropriate

Commissioner Belt made a motion to approve a road crossing for County Road 251 for a pipeline for oil, Commissioner Rosson seconded the motion. Motion carried unanimously. (See attached)

17. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

a. Judge Keyes stated that he would be gone next week to receive education regarding Courthouse Security.

b. Benette McDonald stated along with Commissioner Rosson that Nick in maintenance had to purchase a control Board for the Air Conditioner unit in one office at a cost of \$1,900.00 but the company had stated that if we bought in bulk we could get a much lower cost. No action was taken and this matter will be put on an Agenda at a later date.

18. Adjourn:

Commissioner Belt made a motion for the meeting to be adjourned, followed by a second from Commissioner Houston.

Meeting Adjourned at 12:05 p.m.

STATE OF TEXAS           §  
COUNTY OF GAINES       §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for April 4, 2018.



*Vicki Phillips*  
Vicki Phillips, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas

## COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON APRIL 18, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON - ABSENT</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action needed;

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus/salvage (non-capitol)

County Clerk Vicki Phillips requested 6 chairs be approved as surplus, to be sold on Gov-Deals.

Commissioner Belt made a motion approving the routine administrative items as presented. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

2. Meet with Joe Grimes to receive an update on planning for the new Emergency Operations Center, consider options; take action as appropriate

Joe Grimes, Grimes & Associates presented options for demolition and renovation of the jail building and EOC. After discussions, Commissioner Belt made a motion to go forward with the Base Bid plus the Alternate #1 Floor Plan. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

3. Consider a service proposal from Trane, for replacement and maintenance of system control units in the Courthouse, GCP Community Center, and Civic Center (when completed); take action as appropriate

Bryan Buchanan with Trane presented replacement cost for control units at \$46,000.00 and a Service Contract at \$8,432.00 annually. Commissioner Belt made a motion to accept the service proposal with Trane for replacement and maintenance of system control units in the Courthouse, Community Center and Civic Center, to be through US Communities processes. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

4. Consider approving auditor to issue a credit card for janitor at the Library; take action as appropriate

Commissioner Belt made a motion approving issuance of a credit card for the janitor at the library, followed by a second from Commissioner Rosson. Motion carried unanimously.

5. Consider declaring April 29-May 6 Soil & Water Stewardship Week; take action as appropriate

Judge Keyes presented and read a Proclamation declaring April 29 – May 6 Soil & Water Stewardship Week. Commissioner Rosson made a motion approving the proclamation, with a second by Commissioner Belt. Carried unanimously. (See attached)

6. Consider approving residential juvenile contract(s); take action as appropriate  
None - Table
7. Consider approving subdivision application(s); take action as appropriate  
None
8. Consider approving road crossing request(s); take action as appropriate
  - a. Commissioner Rosson made a motion to approve a road crossing on CR 124 for Peter Bergen. Commissioner Belt seconded the motion. Carried unanimously. (See attached)
  - b. Commissioner Belt made a motion to approve a road crossing on CR 212, stating this petition #292 is a revision of petition #283, for Luke King, Joint Resources Company. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)
9. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.
  - a. Judge Keyes stated there was a meeting yesterday with City officials regarding water to the park. The city says they are prepared for the county to hook into their system, but do not want to provide the line. Judge is expecting to receive estimated pricing on water line and will bring it to court at a later date.
  - b. Judge Keyes stated he and the Commissioners will be in Frisco next week for a conference.
  - c. Commissioner Belt stated Mr. Grimes brought specifications for sprinkler systems, fire walls and fire alarm systems for the Civic Center. Mr. Grimes will be getting quotes on these.
  - d. Commissioner Belt stated the louvers on the exhaust fans in the stock barn need to be replaced. JW&T will install them when they are doing the other work at the stock barn. Cost is approximately \$2,400.00.
10. Adjourn:

Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Rosson. Motion carried unanimously.

Meeting was adjourned at 10:15 a.m.

STATE OF TEXAS           §  
COUNTY OF GAINES       §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for April 18, 2018.



*Vicki Phillips*

Vicki Phillips, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas