

On this the 10th day of December, 2019, at 10:00 A.M. came on to be held a REGULAR meeting of the Ector County Commissioners' Court in the Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St., Odessa, Texas with the following members present:

- Debi Hays, County Judge
- Eddy Shelton, Commissioner Precinct #1
- Greg Simmons, Commissioner Precinct #2
- Dale Childers, Commissioner Precinct #3
- Armando Rodriguez, Commissioner Precinct #4
- Minutes taken by Sedona Dovel, Chief Deputy

when the following proceedings were had to-wit:

County Judge Debi Hays called the meeting to order at 10:04 A. M. with a quorum of the court present. The invocation was led by Commissioner Childers. Commissioner Rodriguez led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. To receive a yearly report from Vector Fleet Management and approve the acceptance of a check on the Cost Savings Sharing Plan. Kenneth Lind- Purchasing

Commission Childers made a motion to approve the acceptance of a check on the Cost of Savings Sharing Plan; A second was made by Commissioner Simmons.

**MOTION PASSED. 5-0**

Voting for Motion:

- ✓ Judge Hays
- ✓ Commissioner Shelton
- ✓ Commissioner Simmons
- ✓ Commissioner Childers
- ✓ Commissioner Rodriguez

2. To accept donation of \$2,000 from Fraternal Order of Police Odessa Lodge #1 for the Ector County Sheriff's Office. Mike Griffis – Sheriff

A motion was made by Commissioner Shelton to accept a donation from Fraternal Order of Police Odessa Lodge #1 for the Ector County Sheriff's Office; Commissioner Childers seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

- ✓ Judge Hays
- ✓ Commissioner Shelton
- ✓ Commissioner Simmons
- ✓ Commissioner Childers
- ✓ Commissioner Rodriguez

3. To accept donation of \$33,333 from Kent Distributors, Inc. for the Ector County Sheriff's Office. Mike Griffis – Sheriff

Commissioner Simmons made a motion to accept a donation of \$33,333 from Kent Distributors, Inc. for the Ector County Sheriff's Office; A second was made by Commissioner Childers.

**MOTION PASSED. 5-0**

Voting for Motion:

- ✓ Judge Hays
- ✓ Commissioner Shelton
- ✓ Commissioner Simmons
- ✓ Commissioner Childers
- ✓ Commissioner Rodriguez

4. To consider, discuss, and take any necessary action to approve the Joint Resolution between the Democratic Party and the Republican Party to hold a General Joint Primary Election to be held on March 3, 2020 and a Joint Runoff Election to be held on May 26, 2020 and authorizing the County Judge and County Commissioners to sign. Lisa Sertuche – Elections

A motion was made by Commissioner Simmons to approve the Joint Resolution between the Democratic Party and the Republican Party to hold a General Joint Primary Election to be held on March 3, 2020 and a Joint Runoff Election to be held on May 26, 2020 and authorizing the County Judge and County Commissioners to sign; Commissioner Shelton seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

5. To consider, discuss, and take any necessary action to approve the Early Voting and Election Day polling locations, approve the temporary Vote Center from Holy Redeemer Catholic Church to Albertsons Market on 2751 N. County Rd. West, and to approve the two new Temp Vote Centers: Albertsons Market on 1350 E. 8<sup>th</sup> St., and Kellus Turner Community Building and authorize the County Judge and County Commissioners to sign. Lisa Sertuche – Elections

Commissioner Simmons made motion to approve the Early Voting and Election Day polling locations, approve the temporary Vote Center from Holy Redeemer Catholic Church to Albertsons Market on 2751 N. County Rd. West, and to approve the two new Temp Vote Centers: Albertsons Market on 1350 E. 8<sup>th</sup> St., and Kellus Turner Community Building and authorize the County Judge and County Commissioners to sign; A second was made by Commissioner Childers.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

6. To consider, discuss, and take any necessary action to allow Ector County departments to serve as worksites for individuals placed by Texas Workforce Solutions and authorize the County Judge to sign. Patricia Patton – Human Resources

A motion was made by Commissioner Simmons to approve allowing Ector County departments to serve as worksites for individuals placed by Texas Workforce Solutions and authorize the County Judge to sign; Commissioner Childers seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

7. To consider, discuss, accept, reject and take any necessary action regarding the disposal of assets that were noted as junked, demolished, dismantled, traded-in, recycled, etc., as a result of the jail expansion project. Lucy Soto – Purchasing

Commissioner Shelton made a motion to approve the disposal of assets that were noted as junked, demolished, dismantled, traded-in, recycled, etc., as a result of the jail expansion project; A second was made by Commissioner Rodriguez.

**MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           |                                 |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Simmons | <u>✓</u> Commissioner Rodriguez |

8. To consider, discuss, and take any necessary action to install “No Parking in the Right-of-Way” signs, pursuant to Texas Transportation Code, Chapter 545, §545.302, and to consider approving an Order for Enforcement as outlined in § 545.305 and § 545.307 of the said Code at designated areas in all Precincts. Evans Kessey – Public Works

A motion was made by Commissioner Childers to approve installing “No Parking in the Right-of-Way” signs, pursuant to Texas Transportation Code, Chapter 545, §545.302, and to consider approving an Order for Enforcement as outlined in § 545.305 and § 545.307 of the said Code at designated areas in all Precincts; Commissioner Rodriguez seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           |                                 |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Simmons | <u>✓</u> Commissioner Rodriguez |

9. To consider, discuss, and take any necessary action to approve the conditions set in the 67<sup>th</sup> Street Improvement Project – Right of Way Permission set by Brenntag Southwest, Inc., and authorize the County Judge to sign. Evans Kessey – Public Works

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10. To consider, discuss, and take any necessary action regarding a Utility Installation Request to TxDOT for the placement of a lift station with 4” force main pipe within the TxDOT right-of-way on US 385 for the 67<sup>th</sup> Street Improvement Project and authorize the County Judge to sign. Evans Kessey – Public Works

TABLED

**AWARD OF BIDS/PROPOSALS**

11. To consider, discuss, approve, reject and take any necessary action on the following bid specification: 67<sup>th</sup> Street Improvements and authorize the County Judge to sign. Evans Kessey – Highways & Streets Kenneth Lind – Purchasing

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12. To consider, discuss, and take any necessary action on authorization to issue requests for proposals for Administrative services (RFPs) and requests for qualifications for Engineering services (RFQs) related to the 2020 Texas County Transportation Infrastructure Fund (CTIF) administered by the Texas Department of Transportation (TxDot) and authorize the County Judge to sign.  
David Peck – Project Manger

Commissioner Childers approved the authorization to issue requests for proposals for Administrative services (RFPs) and requests for qualifications for Engineering services (RFQs) related to the 2020 Texas County Transportation Infrastructure Fund (CTIF) administered by the Texas Department of Transportation (TxDot) and authorize the County Judge to sign; A second was made by Commissioner Rodriguez.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

13. To consider, discuss, award, reject and take any necessary action regarding the bids to construct a radio communications tower in Notrees, Texas and a radio communications tower in Penwell, Texas and authorize the County Judge to sign. Stephen White – Sheriff's Office

A motion was made by Commissioner Childers to approve the bid and adding amendments to construct a radio communications tower in Notrees, Texas and a radio communications tower in Penwell, Texas and authorize the County Judge to sign; Commissioner Shelton seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

**CONTRACTS/AGREEMENTS/GRANTS**

14. To consider, discuss, approve, reject, and take any necessary action regarding the AIA Change Order #20, for the Jail Additions and Renovations Project and authorize the County Judge to sign.  
Kenneth Lind – Purchasing

Commissioner Shelton made a motion to approve the AIA Change Order #20, for the Jail Additions and Renovations Project and authorize the County Judge to sign; A second was made by Judge Hays.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

15. To consider, discuss, accept, reject and take any necessary action regarding Westfield Insurance Surety Department's request for contract update and authorize the County Judge to sign.  
Lucy Soto – Purchasing

A motion was made by Commissioner Shelton to approve Westfield Insurance Surety Department's request for contract update and authorize the County Judge to sign; Commissioner Childers seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

16. To consider, discuss, and take any necessary action to approve an Affiliation Agreement between the University of Texas Permian Basin and Ector County for students enrolled in the UTPB nursing program to earn clinical hours within the Ector County Detention Center and authorize the County Judge to sign. Mike Griffis – Sheriff

Judge Hays made a motion to approve an Affiliation Agreement between the University of Texas Permian Basin and Ector County for students enrolled in the UTPB nursing program to earn clinical hours within the Ector County Detention Center and authorize the County Judge to sign; A second was made by Commissioner Childers.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

17. To consider, discuss, and take any necessary action to approve Project Development Agreement Addendum No. 1 between Johnson Controls, Inc. and Ector County to order and guarantee purchase of 2 chillers for the Ector County Courthouse as part of the Energy Management Agreement and authorize the County Judge to sign. Charles Pierce – Building Maintenance

A motion was made by Judge Hays to approve Project Development Agreement Addendum No. 1 between Johnson Controls, Inc. and Ector County to order and guarantee purchase of 2 chillers for the Ector County Courthouse as part of the Energy Management Agreement and authorize the County Judge to sign; Commissioner Shelton seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

18. To consider, discuss, and take any necessary action to approve FY 2020 SAVNS Maintenance Grant Contract between the Office of the Attorney General and Ector County and authorize the County Judge to sign. Debi Hays – County Judge

Commissioner Childers made a motion to approve FY 2020 SAVNS Maintenance Grant Contract between the Office of the Attorney General and Ector County and authorize the County Judge to sign; A second was made by Commissioner Rodriguez.

**MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Rodriguez |
| <u>✓</u> Commissioner Simmons |                                 |

19. To consider, discuss, and take any necessary action on a Ground Lease Agreement with Texas Aero II, LTD. and Odessa Schlemeyer Airport, Ector County, Texas and authorize the County Judge to sign. David Peck – Project Manager

A motion was made by Commissioner Shelton to approve the Ground Lease Agreement with Texas Aero II, LTD. and Odessa Schlemeyer Airport, Ector County, Texas and authorize the County Judge sign; Commissioner Childers seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Rodriguez |
| <u>✓</u> Commissioner Simmons |                                 |

**PERSONNEL REQUESTS**

20. To consider, discuss, and take any necessary action on a proposed job description for Maintenance Technician I (Airport) and Maintenance Technician II (Airport) for approval and authorize the County Judge to sign. David Peck – Project Manager

Commissioner Shelton made motion to approve the job description for Maintenance Technician I (Airport) and Maintenance Technician II (Airport) for approval and authorize the County Judge to sign; A second was made by Commissioner Childers.

**MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Rodriguez |
| <u>✓</u> Commissioner Simmons |                                 |

**PUBLIC WORKS**

- 21. To consider, discuss, and take any necessary action on a Replat of Lot 6 and the West Half of Lot 7, Block 30 Pleasant Farms Addition, 3<sup>rd</sup> Filing, A Subdivision of 13.86 acres in Section 47, Block 43, T-3-S T&P Ry. Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager

Commissioner Simmons made a motion to approve the Replat of Lot 6 and the West Half of Lot 7, Block 30 Pleasant Farms Addition, 3<sup>rd</sup> Filing, A Subdivision of 13.86 acres in Section 47, Block 43, T-3-S T&P Ry. Co. Survey, Ector County, Texas and authorize the County Judge to sign; A second was made by Commissioner Shelton.

**MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Rodriguez |
| <u>✓</u> Commissioner Simmons |                                 |

**CONSENT AGENDA**

- 22. To review, consider, discuss, approve, and take any necessary action regarding the following proposed Consent Agenda:
  - a. To consider, discuss, and approve a line item transfer to Elections Fund, Professional Dues & Fees, 004-980-5302 from Elections Resources, 004-980-5172 for \$150.  
Randy Donner – Auditor

A motion was made by Commissioner Childers to approve the line item transfer to Elections Fund, Professional Dues & Fees, 004-980-5302 from Elections Resources, 004-980-5172 for \$150; A second was made by Commissioner Rodriguez.

**MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Rodriguez |
| <u>✓</u> Commissioner Simmons |                                 |

**BUDGET/FINANCIAL**

- 23. To consider, discuss, approve, reject and take any necessary action regarding the Ector County Investment Report for the year ending September 30, 2019.  
Randy Donner – Auditor Cleopatra Callaway – Treasurer

Commissioner Childers made a motion to approve the Ector County Investment Report for the year ending September 30, 2019; Commissioner Childers seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Rodriguez |
| <u>✓</u> Commissioner Simmons |                                 |



24. To consider and approve the Accounts Payable Fund Requirements Report for December 10, 2019 to review County financial statements and reports. Randy Donner – County Auditor

A motion was made by Commissioner Childers to approve the Accounts Payable Fund Requirements Report for December 10, 2019 to review County financial statements and reports. Commissioner Simmons seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

25. To consider, discuss, and take any necessary action in regards to all matters and issues related to Interlocal Agreements, Ector County Assistance District and long term joint planning between the City of Odessa and Ector County. Debi Hays – County Judge

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**11:00 PM**

A motion was made by Judge Hays to recess until 1:00PM. Commissioner Childers seconded the motion.

**EXECUTIVE SESSION**

26. To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code. Debi Hays – County Judge

**NO ACTION TAKEN**

27. To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code. Debi Hays – County Judge

**NO ACTION TAKEN**

28. To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code. Debi Hays – County Judge

**NO ACTION TAKEN**

**1:00PM**

County Judge Debi Hays reconvened Commissioner Court with a quorum of the court present. A quorum of the City of Odessa court was present. Judge Hays assigned the following individuals to review Interlocal Agreements;

1. Jail Services (within Master Interlocal)- Sheriff Mike Griffis, Dewey Bryant City Councilmember, Chief Michael Gerke, OPD.
2. Fire, EMS, Dispatch (includes Volunteer FD) (within Master Interlocal)- Commissioner Dale Childers and Councilmember Detra White.



3. Fire & EMS Services at Schlemeyer Field- Commissioner Dale Childers and Councilmember Detra White.
4. Animal Control Service (within Master Interlocal)- Tim Campbell, Animal Control Supervisor, Ector County Sheriff's Office, Mayor David Turner and Captain Eddie Reed, OPD
5. Animal Control (MOU for Animal Control Services)- Commissioner Shelton, Tim Campbell, Animal Control Supervisor, Ector County Sheriff Office, Mayor David Turner and Captain Eddie Reed, OPD
6. Animal Control Shelter-Tim Campbell, Animal Control Supervisor, Ector County Sheriff's Office, Mayor David Turner and Captain Eddie Reed, OPD
7. 911 Call-Taking Services- Commissioner Childers and Councilmember Detra White.
8. Collection and Distribution of Hotel-Motel Tax- Randy Donner, Ector County Auditor and Cindy Muncy, Asst. City Manager
9. Regulation of subdivision plats and related permits in ETJ- Commissioner Rodriguez and Randy Brinlee, City Planning Director.
- 10 -No Committee Assigned.
11. Health Services (within Master Interlocal) and done through Joint Resolution between County/City Resolution No. 91R-75: No contact located. (Animal Shelter Services)- Tim Campbell, Animal Control Supervisor, Ector County Sheriff's Office, Mayor David Turner and Captain Eddie Reed, OPD
- 12 Thru 18- No Committee Assigned.
19. On-site Sewage Facilities Inspection Services (within Master Interlocal0- (To review to see if County Only)- Commissioner Rodriguez and Brandy Garcia Health Department Director.
- 20- No Committee Assigned.
21. Teen Court (within Master Interlocal) (Review services that City and County provide)- Natasha Brooks, City Attorney and Rebecca Grishim, Court Coordinator.
22. Water Services & Facilities at Kerr-McGee- (Review Only) Michael Marrero, City Manager.
23. Water Services & Facilities at El-Ranchito- (Review Only) Michael Marreo, City Manager.
- 24 Thru 37- No Committee Assigned.
38. Internet Access to Noel Heritage- Melanie Rosales, Software Support Supervisor IT Ector County.
- 39-No Committee Assigned.

Ector County Juvenile Detention Center and Ector County Health Department, review services provided to the City of Odessa-Kevin Mann, Ector County Juvenile Director, Judge Brooke Hendricks Green- Ector County Court at Law and Peggy Dean, City of Odessa Council at Large.

City Inspections provided to Ector County, (Nursing Homes, Schools etc.)- Commissioner Childers and City Councilmember Detra White.

Judge Hays requested a monthly meeting with Mayor David Turner and City Manager Michael Marreo going forward to discuss any concerns.

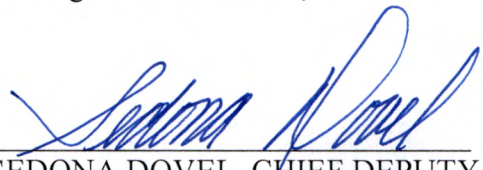
**3:36PM**

With no further business to discuss, Commissioner Childers made a motion with a second by Commissioner Rodriguez to adjourn to the call of the chair. **MOTION PASSED. 5-0**

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Sedona Dovel, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the Regular Commissioners' Court meeting of December 10, 2019

  
SEDONA DOVEL, CHIEF DEPUTY  
ECTOR COUNTY, TEXAS

