

On this the 24th day of March, 2020, at 10:00 A.M. came on to be held a REGULAR meeting of the Ector County Commissioners' Court in the Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St., Odessa, Texas with the following members present:

Debi Hays, County Judge  
Eddy Shelton, Commissioner Precinct #1  
Greg Simmons, Commissioner Precinct #2  
Dale Childers, Commissioner Precinct #3  
Armando Rodriguez, Commissioner Precinct #4  
Minutes taken by Jennifer Martin, County Clerk

when the following proceedings were had to-wit:

County Judge Debi Hays called the meeting to order at 10:02 A. M. with a quorum of the court present. The invocation was led by Commissioner Childers. County Judge Debi Hays led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

### **SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. To accept the Comprehensive Annual Financial Report for the year ending September 2019.

Commissioner Simmons made a motion to accept the Comprehensive Annual Financial Report for the year ending September 2019; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

2. To conduct a public hearing in respect to Republic Services, Inc. Tax-Exempt Bond Financing.

The Public Hearing was opened at 10:05 a.m. There was no public comment. The Public Hearing closed at 10:15 a.m.

3. To consider, discuss, and take any necessary action regarding an adoption of an order with respect to Republic Services, Inc., approving the order and public hearing, and authorizing the County Judge to sign.

A motion was made by Commissioner Simmons to adopt an order with respect to Republic Services, Inc., approving the order and public hearing, and authorizing the County Judge to sign; Commissionere Rodriguez seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

4. To consider, discuss, receive, and take any necessary action regarding a Projects and Department Presentation report from Building Maintenance.

ITEM WITHDRAWN

5. To accept a donation of \$2,500 from Jamie Tisdale with Wilson’s Corner for the Ector County Environmental Enforcement.

Commissioner Shelton made a motion to accept a donation of \$2,500 from Jamie Tisdale with Wilson’s Corner for the Ector County Environmental Enforcement; A second was made by Commissioner Childers.

**MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           |                                 |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Simmons | <u>✓</u> Commissioner Rodriguez |

6. To accept a donation of two 2002 horse trailers from Mark Donaldson for the Ector County Sheriff’s Office.  
Mike Griffis – Sheriff

A motion was made by Commissioner Shelton to accept the donation of one 2002 two-horse trailer from Mark Donaldson for the Ector County Sheriff’s Office and add the trailer to the county inventory; Commissioner Rodriguez seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           |                                 |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Simmons | <u>✓</u> Commissioner Rodriguez |

7. To consider, discuss, and take any necessary action to approve adding the Humane Society of Odessa to the list of Juror Donation Fund.  
Eddy Shelton – Commissioner Pct. 1

Commissioner Shelton made a motion to approve adding the Humane Society of Odessa to the list of Juror Donation Fund; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           |                                 |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Simmons | <u>✓</u> Commissioner Rodriguez |

8. To consider, discuss, and take any necessary action to approve enrolling Ector County employees in TAC’s Cybersecurity Course to be in compliance with HB 3834 and authorize Mario Ornelas to submit email information to TAC.  
Debi Hays – County Judge

A motion was made by Commissioner Childers to approve enrolling Ector County employees in TAC’s Cybersecurity Course to be in compliance with HB 3834 and authorize Mario Ornelas to submit email information to TAC; Commissioner Rodriguez seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           |                                 |
| <u>✓</u> Commissioner Shelton | <u>✓</u> Commissioner Childers  |
| <u>✓</u> Commissioner Simmons | <u>✓</u> Commissioner Rodriguez |

## CONTRACTS/AGREEMENTS/GRANTS

9. To consider, discuss, and take any necessary action to approve a two week grant for Click It or Ticket and authorize the County Judge to sign.  
Mike Griffis – Sheriff

### ITEM WITHDRAWN

10. To consider, discuss, and take any necessary action on a FAA lease renewal at Schlemeyer Field and authorize the County Judge to sign.  
David Peck – Public Works

Commissioner Shelton made a motion to approve a FAA lease renewal at Schlemeyer Field and authorize the County Judge to sign; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

11. To consider, discuss, and take any necessary action regarding the AIA Change Order #3 & Final and accept the Certificate of Substantial Completion for the Coliseum Horse Stall Barn and authorize and authorize the County Judge to sign.  
Lucy Soto – Purchasing

A motion was made by Commissioner Childers to approve the AIA Change Order #3 & Final and accept the Certificate of Substantial Completion for the Coliseum Horse Stall Barn and authorize and authorize the County Judge to sign; Commissioner Shelton seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

12. To consider, discuss, and take any necessary action regarding an Interlocal Cooperation Agreement for The Teen Court Program by and between Ector County, Ector County Independent School District and The City of Odessa and authorize the County Judge to sign.  
Debi Hays – County Judge

Commissioner Shelton made a motion to approve an Interlocal Cooperation Agreement for The Teen Court Program by and between Ector County, Ector County Independent School District and The City of Odessa and authorize the County Judge to sign; A second was made by Commissioner Childers.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Rodriguez
<u>✓</u> Commissioner Simmons	

13. To consider, discuss, and take any necessary action regarding a proposed Interlocal Application for Immunization Program Funds for fiscal year 2020-2021, and to enter into a Contract with the Texas Department of State Health Service (DSHS) for the purpose of providing immunization services in Ector County and authorize the County Judge to sign.  
Brandy Garcia – Health Department

A motion was made by Commissioner Simmons to approve a proposed Interlocal Application for Immunization Program Funds for fiscal year 2020-2021, and to enter into a Contract with the Texas Department of State Health Service (DSHS) for the purpose of providing immunization services in Ector County and authorize the County Judge to sign; Commissioner Childers seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

**PERSONNEL REQUESTS**

14. To consider, discuss, and take any necessary action to approve the job description of the Nursing Administrator and to add it to the Ector County Salary Scale under Classification 522.  
Brandy Garcia – Health Department
15. To consider, discuss, and take any necessary action regarding moving our Public Health Nurse to Nursing Administrator and starting her at a Step 3 beginning March 23, 2020.  
Brandy Garcia – Health Department
16. To consider, discuss, and take any necessary action to approve the job description of the Water Quality Specialist and to add it to the Ector County Salary Scale under Classification 532.  
Brandy Garcia – Health Department
17. To consider, discuss, and take any necessary action to approve moving the Health Department Inspector to a Sanitarian at a Step 3.  
Brandy Garcia – Health Department

Commissioner Simmons made a motion to create the positions requested in items 14-17 due to the public health emergency; A second was made by Commissioner Rodriguez. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

18. To consider, discuss, and take any necessary action to approve hiring nurses at a Step 5 up to a Step 8 depending on experience.  
Mike Griffis – Sheriff

A motion was made by Commissioner Shelton to approve hiring nurses at a Step 5 up to a Step 8 depending on experience; Commissioner Childers seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

19. To consider, discuss, and take any necessary action to approve hiring part-time nurses.  
Mike Griffis – Sheriff

Commissioner Simmons made a motion to approve hiring part-time nurses; A second was made by Commissioner Shelton. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Shelton                      ✓ Commissioner Childers  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

20. To consider, discuss, and take any necessary action regarding a request to approve deputies that are jail certified to assist in filling open positions at the Detention Center.  
Mike Griffis – Sheriff

A motion was made by Judge Hays to approve deputies that are jail certified to assist in filling open positions at the Detention Center; Commissioner Shelton seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Shelton                      ✓ Commissioner Childers  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

21. To consider, discuss, and take any necessary action to approve promoting a Senior Deputy Clerk to Assistant Chief Deputy Clerk at a Step 2 rather than a Step 1.  
Jennifer Martin – County Clerk

Commissioner Childers made a motion to approve promoting a Senior Deputy Clerk to Assistant Chief Deputy Clerk at a Step 2 rather than a Step 1; A second was made by Commissioner Rodriguez.

**MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Shelton                      ✓ Commissioner Childers  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

22. To consider, discuss, and take any necessary action to hire a 733 – Engineering Technician at a Step 5.  
Evans Kessey – Public Works

A motion was made by Commissioner Simmons to approve to hire a 733 – Engineering Technician at a Step 5; Commissioner Shelton seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Shelton                      ✓ Commissioner Childers  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

## **POLICIES/PROCEDURES**

23. To consider, discuss, and take any necessary action regarding the Ector County Acceptable Internet use Policy, to include Cyber Security procedure, and to allow Mario Ornelas to be the TAC Cyber Security Administrator.  
Mario Ornelas – Information Technology

Commissioner Simmons made a motion to approve the Ector County Acceptable Internet use Policy, to include Cyber Security procedure, and to allow Mario Ornelas to be the TAC Cyber Security Administrator; A second was made by Commissioner Shelton. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

## **PUBLIC WORKS**

24. To consider, discuss, and take any necessary action regarding the Cepeda MHRC at 2703 W 83<sup>rd</sup> Street and authorize the County Judge to sign.  
David Peck – Public Works

A motion was made by Commissioner Shelton to approve the Cepeda MHRC at 2703 W 83<sup>rd</sup> Street and authorize the County Judge to sign; Commissioner Childers seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

25. To consider, discuss, and take any necessary action regarding the Davila MHRC at 15710 W 39<sup>th</sup> Street and authorize the County Judge to sign.  
David Peck – Public Works

Commissioner Shelton made a motion to approve Davila MHRC at 15710 W 39<sup>th</sup> Street and authorize the County Judge to sign; A second was made by Commissioner Simmons. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

26. To consider, discuss, and take any necessary action regarding the Perera Mobile Home Park MHRC at 12341 W Jenkins Street and authorize the County Judge to sign.  
David Peck – Public Works

A motion was made by Commissioner Shelton to approve the Perera Mobile Home Park MHRC at 12341 W Jenkins Street and authorize the County Judge to sign; Commissioner Simmons seconded the motion.

**MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Shelton	<u>✓</u> Commissioner Childers
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

## **BUDGET/FINANCIAL**

27. To consider, discuss, and take any necessary action regarding the Ector County Treasurer's Report for October, November, December, January, and February and authorize the County Judge and County Commissioners to sign.  
Cleopatra Callaway – County Treasurer

Commissioner Simmons made a motion to approve the Ector County Treasurer's Report for October, November, December, January, and February and authorize the County Judge and County Commissioners to sign; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Shelton                      ✓ Commissioner Childers  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

28. To consider, discuss, and approve a budget amendment to Elections Fund, Postage, 004-980-5193 from Elections Fund, Unreserved Fund Balance, 004-3310 for \$6,500.  
Elizabeth Sertuche – Elections

A motion was made by Commissioner Simmons to approve a budget amendment to Elections Fund, Postage, 004-980-5193 from Elections Fund, Unreserved Fund Balance, 004-3310 for \$6,500; Commissioner Shelton seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Shelton                      ✓ Commissioner Childers  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

29. To consider, discuss, and approve a budget amendment to Jail Expansion Fund, Improvements & Construction, 047-420-5509 and to Interest Earning, 047-4161 for \$23,000.  
Randy Donner – County Auditor

Commissioner Simmons made a motion to approve a budget amendment to Jail Expansion Fund, Improvements & Construction, 047-420-5509 and to Interest Earning, 047-4161 for \$23,000; A second was made by Commissioner Childers. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Shelton                      ✓ Commissioner Childers  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

30. To consider and approve the Accounts Payable Fund Requirements Report for March 24, 2020 to review County financial statements and reports.  
Randy Donner – County Auditor

A motion was made by Commissioner Childers to approve the Accounts Payable Fund Requirements Report for March 24, 2020 to review County financial statements and reports; Commissioner Simmons seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Shelton                      ✓ Commissioner Childers  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

31. To consider, discuss, and take any necessary action to discuss any and all issues related to COVID-19.  
Debi Hays – County Judge

Donna Greaves, Sheriff Mike Griffis, Rickey George and Judge Hay addressed the court to give an update on how their departments are continuing to provide services during the COVID-19 pandemic. **NO ACTION WAS TAKEN ON THIS ITEM.**

The court did not meet in Executive Session.

**EXECUTIVE SESSION**

- 32. To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.  
Debi Hays – County Judge
  
- 33. To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.  
Debi Hays – County Judge
  
- 34. To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.  
Debi Hays – County Judge

**11:07 A.M**

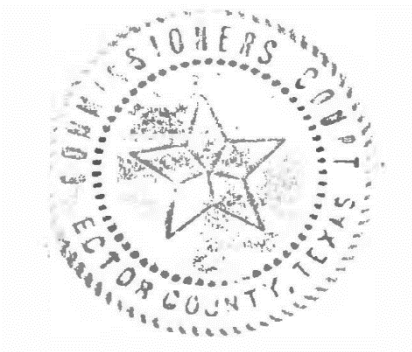
With no further business to discuss, Commissioner Childers made a motion with a second by Commissioner Shelton to adjourn to the call of the chair. **MOTION PASSED. 5-0**

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THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the Regular Commissioners' Court meeting of March 24, 2020.



Jennifer Martin  
JENNIFER MARTIN, COUNTY CLERK  
ECTOR COUNTY, TEXAS