



**ECTOR COUNTY, TEXAS  
HUMAN RESOURCES DEPARTMENT**

**MAINTENANCE TECH  
ECTOR COUNTY CEMETERY**

The Ector County Cemetery is in need of a Maintenance Tech. The Maintenance Tech will be under the direct supervision of the Groundskeeper Foreman and the Cemetery Director.

**PRIMARY DUTIES:** The Maintenance Tech will be maintaining the cemetery grounds consists of landscaping, mowing, and irrigating. Mowing must be performed with care for the monuments and other obstacles, such as irrigation equipment. Position includes extensive concrete work, layout of graves sites with framework, level and foundations for placement of headstones and must be able to operate all equipment and all other duties as assigned by the Groundskeeper Forman and the Cemetery Director.

**MINIMUM QUALIFICATIONS:** High School diploma/GED; must have a valid Texas Driver's License with insurable driving record and will be mechanically inclined with ability to apply technical knowledge to minor repairs and maintenance problems.

**SALARY:** DOE plus excellent benefits; work days & hours: Monday–Friday; 7:30am–4:30 pm and occasional weekends.

**DEADLINE:** Until sufficient applications have been submitted for consideration

Please apply in Human Resource Department at the Ector County Annex Building 1010 E. 8<sup>th</sup>, Room 126, Odessa, Texas 79761. Ector County does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

**NOTICE:** Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. This employer will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization. Passing a pre-employment urinalysis drug screen is required.