



**ECTOR COUNTY, TEXAS
HUMAN RESOURCES DEPARTMENT**

**JUVENILE PROBATION OFFICER
JUVENILE PROBATION**

The Ector County Juvenile Probation Department is in need of a Probation Officer. The Probation Officer will be under the supervision of the Assistant Chief for Probation and the Chief Probation Officer.

PRIMARY DUTIES: The Probation Officer is responsible for providing probation services as directed by the Ector County Juvenile Court. Services shall include, but shall not be limited to: case management, office visits, home visits, school visits, placement visits, home evaluations, court processing of juvenile offenders, coordination of services (psychological, medical, dental, counselling) and referral to other service provider agencies. Complete job description is located in Human Resources.

MINIMUM QUALIFICATIONS: Be at least 21 years of age. Have no disqualifying criminal history. Have acquired a bachelor's degree conferred by a college or university accredited by an organization recognized by the Texas Higher Education Coordinating Board. Never have had any type of certification revoked by TJJD. Be able to complete the training required by TJJD. Be able to pass the certification exam required by TJJD. Must verify residency within the past ten years. Possess a valid Texas driver's license with an insurable driving record.

SALARY: \$22.82-\$23.74 p/h w/benefits; work days & hours: Monday-Friday; 8am-5pm.

DEADLINE: Until sufficient applications have been submitted for consideration

Please apply in Human Resources at the Ector County Annex Building, 1010 E. 8th Street, Room 126, Odessa, Texas 79761. Ector County does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

NOTICE: Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. This employer will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization. Passing a pre-employment urinalysis drug screen is required.