

Effective January 2, 2013, Vector Fleet Management (VFM) is the dedicated contractor to provide ALL Fleet Maintenance and Repair for Ector County vehicles and equipment.

Maintenance Facility Hours of Operation: Monday through Friday 8:00 AM to 5:00 PM

For Any Maintenance or Repairs during Normal Hours: Call 432-381-0229

For Repair Needs After-Hours or on Weekends: Call 432-241-0191

Brian Fowles – General Manager

Office: 432-381-0229

Cell: 432-241-0191

e-mail: bfowles@vectorfleet.com

Julie Gonzales - Admin Support

Office: 432-381-0229

Fax: 432-381-0295

e-mail: jgonzales@vectorfleet.com

Preventive Maintenance (PM) Service Protocol

- All PM services are completed on a schedule basis.
- PM Due notifications will be automatically e-mailed to all Department heads, Once all past PM data has been loaded into the VFM Fleet Information System.
 - If an operator believes his/her unit is due for a PM, please contact VFM.
- Once notified of Om Due: **Call 432-381-0229 to SCHEDULE TO YOUR PM SERVICE or Email: bfowles@vectorfleet.com**
 - Based on the level of PM due, some units can be serviced while the operator waits. Estimated PM duration will be provided at the time of scheduling.
- Additional maintenance needs identified during the PM process will be communicated to the User/Dept. and the decision made to complete repairs immediately or schedule an additional visit.
- Texas State Inspections will be coordinated through the use of local vendors, until such time that VFM has an Inspection Station set up at the Dunn St. facility.

Repair Service Protocol

- When a Unit requires Repair: **Call 432-381-0229 or stop by the shop and see Brian Fowles**
- VFM will diagnose the repair and propose solution
 - If Repair can be remedied under One (1) Hour, VFM will do the utmost to complete work as a *Quick-Fix* item. (Ex: Tire Flat repair, Lights)
 - If not, a repair appointment will be scheduled promptly
- Note: If Unit in for Repair is close to PM Due Status, VFM will complete the required PM Service