



# OFFICE OF THE DISTRICT CLERK

## ECTOR COUNTY, TEXAS

ROOM 301, COURTHOUSE  
300 NORTH GRANT AVENUE  
ODESSA, TEXAS 79761  
(432) 498-4290



**CLARISSA WEBSTER**  
DISTRICT CLERK

Cause No.: \_\_\_\_\_

Case Style: \_\_\_\_\_

Court: \_\_\_\_\_

### **NOTICE**

#### TO ALL PERSONS FILING A DIVORCE OR OTHER LAWSUIT USING DOCUMENTS THAT ARE NOT PREPARED BY AN ATTORNEY

1. Deputy Clerks in this office are prohibited from giving advice, answering legal questions or giving instructions with regard to divorce or any other Court proceedings. We cannot answer questions you may have about correctness of papers you wish to file or procedures to obtain a Court decision.
2. For the above stated reason, we advise you to consult an attorney or seek legal counsel if you have any questions or are unsure as to what you need to do.
3. If you pursue a legal action without an attorney representation, we will file documents you present to us and collect the filing fee at the time of filing. Regardless of the outcome of your court hearing, fees are not refundable. The Judge at your court hearing may reject your papers. Pauper's Oaths may be contested by the defendant and/or by the Clerk.
4. We do not comply with instructions or information you may have read or obtained. We perform our clerk duties in accordance with the laws of the State of Texas. Directives in divorce "kits" are not binding upon the Clerk and we do not process documents in accordance with any rules or instructions other than the governing laws and signed Court Orders.

**I have read and understand the above information. I understand that the District Clerk and Deputies in the District Clerk's office are prohibited from answering questions, advising, or giving legal opinions.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Phone Number (include area code)



**NOTE:** To receive notices of court settings and orders via email, you must submit for filing the FORM: "Self-Represented Litigant Request and Consent for Electronic Court Notices."