



***REQUEST FOR PROPOSAL (RFP) FOR SELECTION
OF RETAIL ELECTRIC PROVIDER***

***Hill County
2020-0309***

POSTING DATE: March 9, 2020

BID DUE DATE: Monday, March 30, 2020

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SECTION 1: RFP OVERVIEW

Hill County is seeking a Retail Electric Provider (REP) to supply all of its power supply requirements for the terms specified with deliveries beginning on the first meter read date in December, 2020 and will be coterminous to current contract end date (which reads the first regular meter read after Nov 30, 2020).

A signed Letter of Authorization will be provided upon request for the attached list of 17 ESI id's included in this request for pricing.

Suppliers participating in this request will be required to follow the guidelines for price submittal timing and acknowledge the inclusion of all pricing components as listed in Section 4.

Supplier's experience and size in the Texas power market, accurate and timely electricity billing performance, service levels and electronic reporting capabilities will be key metrics valued by the County.

Any additional programs beneficial to the County should be included and described in Supplier's responses.

Suppliers should note that State statutes apply to any final transaction with the County.

SECTION 2: GENERAL INSTRUCTIONS

*The deadline for submission of responses to this Request for Proposals (RFP) is **4:30 pm Monday, March 30, 2020**. Pricing must remain valid until close of business Tuesday, March 31, 2020.*

*Any responses submitted after **4:30 pm, March 30, 2020** may be accepted or rejected at the discretion of the County.*

All questions and requests for additional information must be submitted to the following County representative:

Name of Contact

- Susan Swilling*
- County Auditor*

Phone: (254) 582-4060

Email: auditor@co.hill.tx.us

Proposals may be sent in electronic format to the email address above.

See Section 4 for pricing terms and specifics

Submission of Qualifications

The County's award will be made to the Supplier providing the best overall value consistent with the requirements herein and as evidenced by Supplier's capabilities in providing the type and scope of services required by this request for proposals.

Evaluation of Qualifications

The agreement will be awarded based on County's determination that a submitted proposal meets its best interests. The County also reserves the right to refuse all proposals and thereby give notice of a new deadline for the receipt of additional proposals. The contract shall be deemed to have been awarded after the County has accepted an electricity price, energy service agreement terms and conditions and officially signed an energy supply agreement with the selected provider.

Preference will be given to Respondents with competitive pricing, retail experience, billing proficiency and service capabilities.

SECTION 3: SCHEDULE

Posting Date: March 9, 2020
Proposal Due Date: March 30, 2020

This schedule, other than the Proposal Due Date, is subject to change at the sole discretion of the County.

SECTION 4: PRICING AND AGREEMENT TERMS

Suppliers must quote (Not-to-Exceed) pricing which will serve as the maximum price in \$/kWh inclusive of all retail cost components, but not including HUB to Load Zone congestion, TDSP charges and applicable taxes. An example of retail cost components may include those listed in Attachment A. Oncor delivery charges may be passed through to the County with no markup. The following quotes are requested:

<i>Structure:</i>	<i>Fixed Price</i>
<i>Add-Delete:</i>	<i>10%</i>
<i>Contract Start:</i>	<i>Dec 2020*</i>
<i>Delivery:</i>	<i>HUB Pricing</i>
<i>Term:</i>	<i>Ending May, 2024, 2026, 2028 42, 66, and 90 months</i>
<i>Payment:</i>	<i>Net 30</i>

**Coterminous with current contract which expires November 30, 2020 or first regular meter read after that date.*

We are requesting 2 separate pricings for the Terms indicated.

- 1. Pricing with 20% swing for the above terms*
- 2. Pricing with 100% swing for the terms stated above which would not include any MAC language.*

SECTION 5: SUPPLIER'S RESPONSE OUTLINE

Proposals are to be submitted using Microsoft Word, Adobe Acrobat and Excel compatible files. All data from these files must be readily available (electronically) for use in the proposal screening process.

1. Proposal Format

All proposal responses must include the following sections and the length may not exceed the amount shown:

Executive Summary:

*A **brief** introduction to your company and experience/pertinent capabilities.*

(1 page limit).

Statement of Qualifications:

Please respond to the following questions.

(3 page limit)

Questions for Each Retail Electric Provider

- 1. Describe the size of your company, relevant division and parent company, and provide details relating to historic ERCOT market share and experience.*
- 2. Describe your customer billing system. Is your billing system "in-house" or "outsourced"? Identify the online systems that your company will make available to for tracking and viewing billing records.*
- 3. Provide statistics for your non-residential billing performance over the past 12 months (% on time/correct invoices vs % corrections/rebills). Has your company instituted a new billing system in the last 36 months?*

Reliability and Customer Care

- 4. Describe the value added services that your company offers to your customers (online data/billing services, energy efficiency products, 4CP management or demand response products or offerings, etc...)*
- 5. Please detail the structure of your customer care organization.*
- 6. Provide references from three (3) public institutions that you currently serve with following information:*

*Entity Name, Customer Contact Name, Customer Phone Number,
Customer Contact E-mail address, Annual kWh usage*

Supplier Contract Document

Please provide a sample contract document.

Hill County intends to negotiate a set of contract documents with the awarded respondent.

Attachment A: Price Component Checklist

Cost Component

Commodity	Included in	Price	Pass Through
Wholesale Price of Energy			
Capacity / Demand Charges			
Fuel Costs (coal, natural gas, etc.)			
TDU Line Losses			
Unaccounted for Energy (UFE)			
Operating Reserve Demand Curve (ORDC)			
Total Fees			
REP Billing & Customer Care Services			
Net Billing/Payment Terms			
Qualified Scheduling Entity (QSE) Fees			
Qualified Scheduling Entity Fees			
Independent System Operator (ISO) Ancillary Services & Fees			
Regulation Service (Reg Up, Reg Down)			
Responsive Reserve Service			
Non-Spinning Reserve Service			
Reliability Must Run (RMR) ERCOT Fees			
Day-Ahead Make-Whole Charge			
Base Point Deviation Credit			
Black Start Service			
ERCOT Admin/ISO Fee			
ERCOT Reliability Charge (ERO)			
ERCOT Other Charges			
Renewable Energy Surcharge			
Out-of-Merit ADR Settlement			
Mismatch Schedule Fee			
Real Time Revenue Neutrality (RTRN)			
Voltage Support Service			
Emergency Energy			
Emergency Response Service (ERS)			
Real-time Ancillary Service Imbalance Revenue Neutrality Allocation			
Cost Allocation Methods			
Hub to Load Zone Basis Differential (Intra-zonal Congestion)			
RUC Capacity-Short Charge			
RUC Decommitment Charge			
RUC Make-Whole Uplift Charge			
RUC Clawback Payment			
Regulated Delivery Charges & Stranded Costs			
Customer Charge			
Metering Charge			
Distribution System Charge			
Transmission System Charge			
Advanced Metering Cost Recovery Factor (AMCRF)			
Competition Transition Charge (CTC)			
Energy Efficiency Cost Recovery Factor (EECRF)			
Nuclear Decommissioning Fee (NDF)			
Rate Case Expense Rider (RCE)			
System Restoration Charge (SRC)			
Adjusted Federal Income Tax Credit (ADFIT)			
Transition Charge (TC1, TC2, TC5)			
Transmission Cost Recovery Factor (TCRF)			
Discretionary Service Charge			
Rate Case Expense Remand Surcharge			
Surcharge Energy Efficiency			
Fees and Miscellaneous Fees			
Sales Tax (if applicable)			
Gross Receipts tax (if applicable)			
Public Utility Commission Assessment (PUCA fee)			

ESIID	Service Address
10443720000143173	101 E Live Oak, Malone, TX 76660
10443720009179198	200 S ELM ST SHED ITASCA, TX 76055
10400512853030001	115 N AVE A Blum, TX 76627
10443720001024400	500 TOLIVAR AVE Bynum TX 76631
10443720007027581	00000 COURT HOUSE SQ HILLSBORO, TX 76645
10443720001043093	200 E FRANKLIN ST HILLSBORO, TX 76645
10443720008414397	406 HALL ST HILLSBORO, TX 76645
10443720001117927	406 HALL ST BLDG YLLW HILLSBORO, TX 76645
10443720009219756	372 HILL COUNTY ROAD 4265 HILLSBORO, TX 76645
10443720001236378	218 N WACO ST HILLSBORO, TX 76645
10443720001107914	124 S COVINGTON ST HILLSBORO, TX 76645
10443720001107883	126 S COVINGTON ST STE A HILLSBORO, TX 76645
10443720001150012	1208 S WACO ST BARN HILLSBORO, TX 76645
10443720001150105	00000 STADIUM DR ODL T FIELD HILLSBORO, TX 76645
10443720009227155	802 THOMAS ST TEMP HILLSBORO, TX 76645
10443720006365297	401 W WALNUT ST HILLSBORO, TX 76645
10400514395830001	36 CIRCLE DR Unit Repeat Whitney, TX 76692