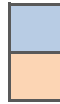


Potter County Budget Calendar - FY21

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



Regular Commissioners' Court Meeting
County Holidays

May, 2020

May 1	Distribute memo from County Judge with budget request forms to departments.
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June, 2020

June 5	Deadline for budget request forms to be returned to Auditor's Office.
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June 22	Preliminary budget worksheets and summaries provided to Commissioners.
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June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July, 2020

June 23- July 10	Commissioners schedule individual meetings with Judge/Auditor to discuss budget requests. Meet with individual departments as needed.
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July 13	Budget review with Commissioners' Court.
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July 25	Chief appraiser certifies the approved appraisal roll. Comptroller certifies apportionment of railroad rolling stock value to counties.
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July 27	Tax Assessor/Collector submits total appraised, assessed, and taxable values of all property and the total taxable value of new property to Commissioners' Court.
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Tax Assessor/Collector submits no-new-revenue tax rate and the voter-approval tax rate to Commissioners' Court.

Budget review with Commissioners' Court.

Send written notice of proposed salary and personal expenses to elected officials.

July 31	File proposed budget with County Clerk and post to County website.
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July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August, 2020

August 5	Publish: No-new-tax rate and voter-approval tax rate on County website.
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Notice of public hearing on budget and tax rate on website and in newspaper

Tax rates on website and in newspaper

Tax rate calculation forms on website

Notice of proposed salary increases for Elected Officials - if applicable

August 10	Budget review with Commissioners' Court, if needed.
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August 24	Public hearing on budget followed by vote to adopt budget.
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	Public hearing on tax rate followed by vote to adopt tax rate.
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August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					