

PAM THORP

SUTTON COUNTY & DISTRICT CLERK
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SONORA, TX 76950



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**PLAT
RECORD REQUEST/SEARCH FORM**

- Copies are \$10.00 per plat record. If the document is to be faxed or emailed, an additional \$1.00 per page is applied.
- Payments are to be made by cash, check, money order or credit card. Credit card charges are subject to a 2.85% transaction fee of the total amount charged with a \$1.00 minimum.
- Fully complete the request form and return to the Sutton County & District Clerk using the information above. **Searches will not be performed if the form is incomplete.** A Certificate of Search will be provided for search results.
- Please allow up to 5 business days for your request to be completed. However, normal completion time is 1-2 days.

PLAT INFORMATION

Slide number: _____	<input type="checkbox"/> Mail the record (no additional fee) <input type="checkbox"/> Email or Fax the record (additional \$1.00 per page)
**If you do not know the slide number of the plat you are requesting, this office must perform a search. There is a \$10.00 fee payable BEFORE the record search will be done.	
Property Name/Title: (One Name Per Form):	Plat Recorded Date or Range of Dates
Property Legal Description:	

APPLICANT INFORMATION (type or print clearly)

Name: _____ Date: _____

Mailing Address: _____

Street Address _____ City _____ State _____ Zip _____

Phone Number: _____ Email : _____

Fax Number: _____

If requesting records be delivered by fax. _____

CREDIT CARD INFORMATION

*****CREDIT CARD INFORMATION WILL BE REDACTED FROM THIS FORM UPON CONFIRMATION OF PAYMENT*****

Card Type...select one:	VISA	Master Card	Discover	AmEx
Card Number:				
Security Code 3 Digit Number on Back of Card:		Expiration Date:		
Full Name As Appears On Card:				
Billing Address:		Billing Zip Code:		