

FANNIN COUNTY OFFICES AND OPERATIONS

Please call ahead for all offices! – Thank you.

336th District Court

336th District Court Operations Limited during Covid-19 Emergency

By Laurine J. Blake, Presiding Judge

As the Coronavirus Covid-19 situation unfolds, the Courts receive directives from the Texas Supreme Court, Texas Court of Criminal Appeals and the Governor of the State of Texas. The current Orders under which the 336th District Court operates provide the following:

Courts, by law, must remain open to handle essential proceedings. Please be advised, the **336th District Court remains open to handle essential matters**, including, but not limited to Temporary Restraining Orders, Emergency Removal proceedings related to Child Protective Services cases, Juvenile Detention Hearings, and Protective Order hearings. These proceedings may be heard using **Zoom technology**, as appropriate. When a hearing is held via Zoom, there is no limit on the number of participants. However, if an essential proceeding is held in-person and open court, **in no event will the hearing exceed ten (10) people**, consistent with the Governor's Executive Order and the Emergency Orders of the Court of Criminal Appeals and Texas Supreme Court.

Non-essential proceedings have been delayed until at least April 1, 2020. After April 1, all non-essential proceedings will be eligible for hearing through Zoom technology. The attorneys and litigants will be notified of the hearing times and process to participate remotely, using Zoom technology. This process shall be followed until May 1, 2020.

All jury trials in the 336th District Court have been canceled through May 1, 2020. If you have received a jury summons for March 23, 2020, April 6, 2020 or April 13, 2020 jury trials, you are excused and not required to report to court.

The 336th District Court Judge and Staff remain available from 8:00 a.m. – 5:00 p.m. Monday through Friday by phone (903) 583-2863 and email 336DistrictCourtCoordinator@fanninco.net to answer any questions and facilitate case settings. The Judge will review files as transferred to the Court's Chambers by the District Clerk's Office and make decisions as needed. Additionally, the Judge remains available to law enforcement for review of search and arrest warrants as well as available to CPS for review of removal requests.

Please stay safe and healthy! For information on how to prevent the spread of Covid-19, please go to www.cdc.gov

Adult Probation Services

Office Hours: M-F 8:00 a.m. - 5:00 pm -with reduced staff

- Phone:903-583-7446 (Voice mail option for each person is also available through the main number.)

Debra Roberts droberts@fannincoapd.net

Corey Baker cbaker@fannincoapd.net

Mark Mosley mmosley@fannincoapd.net

Kris Maxey kmaxey@fannincoapd.net

Patti Andrews pandrews@fannincoapd.net

Kirsty Carroll kcarroll@fannincoapd.net

Pam Wilson pwilson@fannincoapd.net

Kassidy Krodle kkrodle@fannincoapd.net

FANNIN COUNTY OFFICES AND OPERATIONS

Auditor

Office Hours: M-F 8:00 a.m.-5:00 p.m.

- Auditor's Office is working as normal.

Phone: 903-583-7451

Email:

awhipple@fanninco.net

ygeesaman@fanninco.net

smzindars@fanninco.net

ap@fanninco.net

Bond Supervision

Office Hours: Sat/Sun/Mon-CLOSED

Tuesday-Thursday: 7:30 a.m.-6:30 p.m. (or until all clients are taken care of)

Friday: 7:30 a.m.- End of Friday's Court

- Office is operating as usual
- Phone Number: 903/583-5438

Constable Precinct 3

Office Hours: M-F 8:00 a.m.-5:00 p.m.

- Please contact Fannin County dispatch or call 903-227-0565

County Clerk

Hours: M-F 8:00 a.m.-5:00 p.m. **By Appointment Only**

- Phone: 903.583.7486 Fax: 903.640.4241 Probate: 903-640-2008 Criminal Deputy: 903-583-8502
- countyclerk@fanninco.net elections@fanninco.net

County Court at Law

Hours vary on a daily basis

- Hours will vary on a daily basis. Please email lgibbs@fanninco.net or leave a message at 903-583-9258.
- If no one answers, you will receive a return call within 24 hours.

Development Services

Office Hours: M-F 8:00 a.m.-5:00 p.m.

- Office: 903-449-4220 lhuffman@fanninco.net
- East Annex is closed to the public.
- Documents are being accepted by email or fax only.

District Attorney

Office Hours: M-F 8:00 a.m.-5:00 p.m.

- Phone: 903-583-7448
- Office will be closed to the general public and all non-essential personnel until further notice.
- Staff will continue to be available to law enforcement and to the general public by appointment. Whenever possible, inquiries should be directed to attorneys or staff by telephone or email rather than in-person appointment.
- **NOTE:** Law enforcement may continue to file cases with the criminal district attorney's office in person, by appointment.

FANNIN COUNTY OFFICES AND OPERATIONS

- The office will remain available from 8:00 a.m. to 5:00 p.m., Monday-Friday. Requests for appointments may be made online at mdhill@fanninco.net or by telephone

District Clerk

Office Hours: M-F 8:00 a.m.-4:30 p.m.

- No face to face contact with the public until further notice.
- You can submit request for copies by email to dcrecords@fanninco.net or call 903-583-7459.
- The office is available by phone from 8am to 4:30pm for any request dealing with the District Clerk's Office. You may also email the appropriate clerk below for specific request. If you need to file a document, please call 903-583-7459 for more detailed direction.

Sally Fife, Chief Deputy
sjife@fanninco.net

DWOP Civil/Family

Melissa Green, Deputy
mgreen@fanninco.net

Criminal

Cheryl Dane, Deputy
cmdane@fanninco.net

Family Cases

April Gibbs, Deputy
agibbs@fanninco.net

Criminal efile

Jenifer Ballard, Deputy
juballard@fanninco.net

Appeal, Post-Conviction Writs, Jury Clerk

Jennie Little, Deputy
jlittle@fanninco.net

Tax Cases

Nicola McConnell, Deputy
nmccconnell@fanninco.net

Civil Cases, Attorney General Cases, Expunction Cases

Fran Matchett, Deputy
dcrecords@fanninco.net

Inmate mail, Record Search, Copies, Passports

Emily Love, Deputy
elove@fanninco.net

Criminal Clerk

Environmental Development

Office Hours: M-F 8:00 a.m.-5:00 p.m.

- Phone: 903-583-7495 Fax: 903-583-9281 septicinspector@fanninco.net
- Office is closed to the public.
- Documents are currently being accepted via email or fax only.

Extension Office

- Texas A&M AgriLife Extension will be closed to the public at this time. Agents and County Support staff will continue to serve the public via phone, email and through various online platforms.

Bethany Arie

(903) 583-7453 ext. 1

Bethany.arie@ag.tamu.edu

Cody Maxwell

(903) 583-7453 ext. 2

Cody.maxwell@ag.tamu.edu

FANNIN COUNTY OFFICES AND OPERATIONS

Jessica Richards

(903) 583-7453 ext. 3

Jessica.richards@ag.tamu.edu

Karen Biggers

(903) 583-7453 ext. 4

Karen.biggers@ag.tamu.edu

Indigent Health Care

Office Hours: M-F 8:00 a.m.-5:00 p.m

- Phone 903-583-2915 Fax 903-583-9281 e-mail fannincoihc@fanninco.net
- Office is closed to the public--Request applications by phone
- Return application with copies of supporting documents by mail to: 1203 E. Sam Rayburn Dr. Bonham, TX 75418

Justice of the Peace, Precinct 1/Constable, Precinct 1

Office Hours: M-F 8:00 a.m.-4:00 p.m.

- Phone: 903-583-7489 Fax: 903-583-2803 Email- jp1@fanninco.net
- We encourage everyone to contact us by phone, fax or email so that a physical appearance can be avoided if possible. We remain dedicated to meet the needs of the public without putting anyone at risk during these trying times.
- The court will have leniency with any deadlines you may be faced with, please call the court and specific arrangements can be made on a case by case basis.
- You can find all our forms on the county website as well as online payment information. Go to www.co.fannin.tx.us and visit the Justice of Peace Department.
- You may also contact the Sheriff's office to reach Constable Precinct 1 at: 903-583-2143

Justice of the Peace, Precinct 2/Constable, Precinct 2

- Telephone: 903-587-2846 E-Mail: jp2@fanninco.net.
- In the office from 2 to 5 each day unless called out for inquest. Clerk(s) will monitor calls from home. Outer doors will be unlocked. Clerks will be in the office 8 to 11 each day. They will be catching up on paper work from the previous day. Inner doors will be locked. Phones may be forwarded to homes until 04/06/2020 or until the emergency declaration is lifted.
- You may also contact the Sheriff's office to reach Constable Precinct 2 at: 903-583-2143

Justice of the Peace, Precinct 3

Office Hours: M-F 8:00 a.m.-5:00 p.m.

- Telephone: 903 378-0015, Fax: 903 429-4405, E-Mail: JP3@fanninco.net
- Until directed by higher authority, the Office of Justice of the Peace, Fannin County Precinct 3 will operate the office by being physically present 8:00am to 5:00pm as much as possible to answer phones, fax, e-mails and those individuals that appear in person.

Juvenile Probation

- Fannin County Juvenile Probation will be "accessible" to the public by appointment only.
- At this time we are not seeing probationers or their parents face to face unless its emergent.
- Someone will be in the office during regular hours but we will be working remotely when we can and rotate office hours to minimize contact
- We are on-call 24/7 for law enforcement as usual. Our office phone number is 903-583-7491.

FANNIN COUNTY OFFICES AND OPERATIONS

Brandon
Caffee

bcaffee@fanninco.net

Landon
Liebel

lliebel@fanninco.net

Ashely
Speed

aspeed@fanninco.net

Purchasing

Office Hours: M-F 8:00 a.m.-5:00 p.m.

- Purchasing is being handled remotely at this time
- Email requisitions to mcase@fanninco.net

Sheriff's Office

- Phone: 903-583-2143 Email: mjohnson@fanninco.net
- Office will be fully staffed and available as usual.
- FCSO does request that the public call the Sheriff's office to set up a time to meet with an officer for any non-emergency situations, if possible.
- Emergency calls will be handled normally.

Tax Assessor-Collector

Office hours: M-F 8:00 a.m.-4:45 p.m.

- Phone: 903-583-7493 Internet Renewals: www.TXDMV.gov
- Lobby closed to the public – no face to face contact.
- Customers can do registration renewals over the phone, internet or mail. We have a drop box at our front door for mail, UPS and Fed Ex.
- Reminder: The Governor issued an extension on March 16 on renewals due in March or later and title transfers until 60 days after the state of emergency is lifted.

Treasurer

Office Hours: M-F 8:00 a.m.-5:00 p.m.

- Phone: 903-583-7457 email: dwoodson@fanninco.net clhaggard@fanninco.net

Veteran Services

Office Hours M-F 8:00 a.m.-4:00 p.m.

- Phone: (903) 583-2111 x 36390 Email: vso@fanninco.net
- Fannin County Veteran Services will be operating remotely, and will not be seeing clients, in-person until further notice.
- Assistance will be provided via email and telephone.
- Out-of-county, and/or out-of-state clients will be referred back to the state veteran services office in the county and state that they reside in.